

Regular Meeting of the Board of Directors

Thursday, July 31, 2014 - 6:00 pm

**The Regional District of Kootenay Boundary
Board Room, Grand Forks, B.C**

FINAL AGENDA

1. Call to Order

2. Consideration of the Agenda (Additions/Deletions)

- a) Items to be moved forward on the agenda if needed.

3. Minutes

- a) The minutes of the Regional District of Kootenay Boundary Board of Directors meeting held June 26, 2014 are presented.

Corporate Vote – Unweighted

Recommendation: That the minutes of the Regional District of Kootenay Boundary Board of Directors meeting held June 26, 2014 be adopted as presented.

[Minutes - June 26 Board of Directors - Board - July 31, 2014 - Pdf](#)

4. Delegation(s)

5. Unfinished Business

- a) **Memorandum of Board Resolutions**

The Regional District of Kootenay Boundary Board of Directors Memorandum of Board Resolutions for the period ending June 30, 2014 is presented.

Corporate Vote - Unweighted

Recommendation: That the Regional District of Kootenay Boundary Board of Directors Memorandum of Board Resolutions for the period ending June 30, 2014 be received.

[Memorandum of Board Resolutions-Ending June 30, 2014.pdf](#)

6. Communications

7. Communications (Information Only)

- a) Ministry of Environment - June 30, 2014
re: Invasive Freshwater Mussels
[Ministry of Environment - Freshwater Mussels - Board - July 31, 2014.pdf](#)
- b) S. Robinson, MLA - June 23, 2014
re: UBCM Meeting with Official Opposition
[S. Robinson MLA - UBCM Meeting - Board - July 31, 2014.pdf](#)
- c) City of Pitt Meadows - July 2, 2014
re: Concerns with unified Building Code
[City of Pitt Meadows - July 2 2014.pdf](#)
- d) Province of BC - July 14, 2014
re: City of Trail's Proposed Boundary Extension
[Province of BC - July 14 14.pdf](#)
- e) **Agricultural Land Commission - June 23/14**
re: Reconsideration Request-Harfman-Electoral Area 'E'/West Boundary
[ALC Decision - Harfman - Board - July 31, 2014.pdf](#)

- f) **Big White Mountain Chamber of Commerce - July 24/14**
re: Activity Regarding Community Initiatives

Big White Mountain Chamber of Commerce - Board - July 31, 2014.pdf

- g) Minutes - APC - Electoral Area 'C'/Christina Lake - July 8, 2014
[Minutes - Christina Lake APC - July 8 - Board - July 31, 2014.pdf](#)
- h) Minutes - APC - Electoral Area 'B'/Lower Columbia - Old Glory - July 7, 2014
[Area B APCMinutes July 7 2014.pdf](#)
- i) Minutes - APC - Electoral Area 'E'/West Boundary - July 2014
[Area E APCMinutes July 2014.pdf](#)

Corporate Vote Unweighted

Recommendation: That Communication Information Only Items a) to i) be received.

8. Reports

- a) **Corporate Vote Unweighted**

Recommendation: That the following minutes be received: Policy, Executive and Personnel Committee, June 26, 2014; Boundary Economic Development Committee, June 24, 2014; Grand Forks and District Recreation Commission, July 10, 2014; Electoral Area 'C'/Christina Lake, July 9, 2014; Electoral Area Services Committee, July 17, 2014; East End Services Committee, July 15, 2014; Beaver Valley Recreation Committee, July 15, 2014.

[Minutes - Policy, Executive and Personnel Committee - Board - July 31, 2014 Pdf](#)

[Minutes - Boundary Economic Development Committee - Board - July 31, 2014 Pdf](#)

[Minutes - Grand Forks Recreation - Board - July 31, 2014.pdf](#)

[Minutes - Electoral Area 'C'/Christina Lake Parks & Rec - Board - July 31, 2014.pdf](#)

[Electoral Area Services - 17 Jul 2014 - Minutes - Pdf](#)

[**Minutes - East End Services Committee - July 15, 2014 - Pdf**](#)

[**Minutes - Beaver Valley Recreation Committee - 15 Jul 2014 - Pdf**](#)

b) Policy, Executive and Personnel Committee

Chair of the Committee - Director Taylor

Corporate Vote Unweighted

Recommendation: That the Regional District of Kootenay Boundary Board of Directors adopts the: Meals, Gas Tax, Fleet Replacement and Hiring Policies as presented.

[PEP - Meals Policy - Board - July 31, 2014.pdf](#)

[PEP - Gas Tax Policy - Board - July 31, 2014.pdf](#)

[PEP - Fleet Vehicle Replacement Policy - Board - July 31, 2014.pdf](#)

[PEP - Hiring Policy - Board - July 31, 2014.pdf](#)

Corporate Vote UnWeighted

Recommendation: That the Regional District of Kootenay Boundary Board of Directors approves the allocation of \$28,129.03 from the Information Services reserve account to pay for the un-budgeted balance for audio visual enhancements in the Grand Forks Boardroom at the 2140 Central Avenue facility. **FURTHER** that the 2014-2018 Five Year Financial Plan be amended accordingly.

c) Electoral Area Services

Chair of the Committee - Director Worley

Recommendations:

Stakeholders/Electoral Area Directors Only - Unweighted

That the Development Variance Permit application submitted by Waycor Holdings Ltd. for the property legally described as Lot 1, DL 969, SDYD, Plan KAP5451 Parcel A Portion (PLAN 193215F), requesting a front parcel line variance of 7.2m (from 7.5m to 0.3m) and an interior parcel line variance of 1.8m (from 3.0m to 1.2m), to build an accessory building, be approved.

Stakeholders/Electoral Area Directors Only - Unweighted

That the application for a Development Variance Permit submitted by Cindy Milford, through her agent Keith Williams, for a height variance of 2.2m (from 4.6m to 6.8m) for an accessory building on the property legally described as Parcel D Block 17, DL 317, SDYD, Plan KAP50, be approved.

Stakeholders/Electoral Area Directors Only - Weighted

That the RDKB's Gas Tax application in the amount of \$20,000 (partial funding of total project estimated at approximately \$55,000) for improvements to the Rivervale Water & Streetlighting Utility Service Area be approved.

Stakeholders/Electoral Area Directors Only - Weighted

That the Genelle Improvement District's Gas Tax application in the amount of \$125,000 for the construction of a new water reservoir be approved.

Stakeholders/Electoral Area Directors Only - Weighted

That the Oasis Improvement District's Gas Tax application in the amount of \$35,000 for the installation of a new water well be approved.

Stakeholders/Electoral Area Directors Only - Weighted

That the RDKB's Gas Tax application in the amount of \$5,000 for upgrades to the Christina Lake Solar Aquatic System be

approved.

Corporate Vote - Weighted

That the RDKB enter into a yearly contract with Re Devera Holdings Ltd. to provide appropriate access to water within the Columbia Gardens Industrial Park Water Service in the amount of \$2,500, and that the term of this agreement be from January 1, 2014 to December 31, 2014.

Corporate Vote - Unweighted

That the Columbia Gardens Water Supply Utility 2014 Budget be amended to allow for the purchase and installation of a new VFD unit by transferring \$12,900 from the service's current reserve funds.

Stakeholders/Electoral Area Directors Only - Unweighted

That the Development Variance Permit application submitted by Deb Borsato and; Don Lukenbill for the property legally described as Lot 8, DL 2404, KD, Plan NEP8723, requesting a rear lot line variance of 2.54m (from 3m to 0.46m); an interior lot line variance of 2.54m (from 3m to 0.46m); and a height variance of 0.7m (4.5m to 5.2m), to build an accessory building, be approved.

[DVP Application - Borsato Luckenbill - Letter of Objection - Board - July 31, 2014.pdf](#)

[DVP Application - Borsato Luckenbill - Explanation - Board - July 31, 2014.pdf](#)

d) Interim Schedule of Accounts

Chair of the Finance Committee - Director Rotvold

Corporate Vote Unweighted

Recommendation: That the Regional District of Kootenay Boundary Board of Directors approves payment of the Interim Schedule of Accounts as follows:

Cheques Nos. 43264 - 43682	\$1,067,264.86
Payroll	\$ 587,706.12
TOTAL	\$1,654,970.98

[Interim Schedule of Accounts - July 14.pdf](#)

e) **Board Appointments Update**

S.I.D.I.T. - Chair McGregor

S.I.B.A.C. - Chair McGregor

Okanagan Film Commission - Director Baird

Boundary Weed/Stakeholders Committee - Director Baird

Columbia River Treaty - Directors Worley and Rotvold

Chair's Update

f) **J. MacLean**
re: Chief Administrative Officer's Report

The Chief Administrative Officer's Report as of July 28, 2014 is presented.

Corporate Vote - Unweighted

Recommendation: That the Chief Administrative Officer's Report as of July 28, 2014 be received.

Chief Administrative Officers Report -July 28, 2014.pdf

9. **Bylaws**

a) **Adoption**
(Electoral Area D / Rural Grand Forks Zoning Amendment)

Stakeholders/Electoral Area Directors Only - Unweighted

Recommendation: That Regional District of Kootenay Boundary Bylaw No. 1551 be now reconsidered and finally adopted.

[Bylaw No. 1551 - Rezoning Electoral Area D Rural Grand Forks - Adoption - Board - July 31, 2014.pdf](#)

10. New Business

a) Grants-in-Aid

Stakeholders/Electoral Area Directors Only - Weighted

Recommendation: That the Regional District of Kootenay Boundary Board of Directors approves the following Grants-in-Aid:

1. West Boundary Road Rescue - Electoral Area 'E'/West Boundary - \$2,300
2. Beaverdell Carmi Fire and First Responder Society - Electoral Area 'E'/West Boundary - \$4,000
3. Big White Community School PAC - Electoral Area 'E'/West Boundary - \$400
4. Christina Lake Community Association - Electoral Area 'C'/Christina Lake - \$500
5. Midway and Beyond Little Theatre - Electoral Area 'E'/West Boundary - \$850
- 6. Grand Forks & District Fall Fair - Electoral Area 'D'/Rural Grand Forks - \$3,500**
- 7. Christina Lake Ladies Golf Open - Electoral Area 'C'/Christina Lake - \$300**
- 8. Big White Tourism - Electoral Area 'E'/West Boundary - \$2,000**
- 9. Big White Mountain Chamber of Commerce - Electoral Area 'E'/West Boundary - \$2,000**

[GIA as of July 25 14.pdf](#)

[**GIA - Additional - Grand Forks & District Fall Fair - Board - July 31, 2014.pdf**](#)

[**GIA - Additional - Christina Lake Ladies Golf - Board - July 31, 2014.pdf**](#)

[**GIA - Additional - Big White Tourism - Board - July 31, 2014.pdf**](#)

[**GIA - Additional - Big White Chamber of Commerce - Board - July 31, 2014.pdf**](#)

b) **Theresa Lenardon - June 23/14**
re: UBCM Cabinet Minister Meeting Requests

A staff report from Theresa Lenardon, Acting Manager of Corporate Administration dated June 23, 2014 regarding requests for Cabinet Minister meetings and other information for the 2014 UBCM Convention in Vancouver September 22-26 is presented.

Corporate Vote - Unweighted

Recommendation: That the staff report from Theresa Lenardon, Acting Manager of Corporate Administration, dated June 23, 2013 regarding briefing notes, binders and requests for Cabinet Minister meetings for the 2014 UBCM Convention in Whistler, B.C. September 22-26 be received.

Corporate Vote - Unweighted

Recommendation: That the Regional District of Kootenay Boundary Board of Directors considers and prioritizes the list of UBCM Cabinet Minister meeting requests and authorizes staff to undertake the UBCM process for requesting the meetings and to prepare associated briefing notes and Directors binders. **FURTHER** that the Board also select the RDKB's representatives to attend the designated meetings.

[**Staff Report - UBCM Cabinet Minister Meetings - Board - July 31, 2014 - Pdf**](#)

c) **M. Andison - July 7/14**
re: Building Bylaw Contravention

A Staff Report from Mark Andison, General Manager of Operations/Deputy C.A.O., regarding a Building Bylaw Contravention in Electoral Area of West Boundary (Area E) is presented.

Corporate Vote Unweighted

Recommendation: That the staff report from Mark Andison, General Manager of Operations/Deputy C.A.O., regarding a Building Bylaw Contravention in Electoral Area of West Boundary (Area E) be received.

Stakeholders/Electoral Area Directors Only - Unweighted

Recommendation: That the Regional District of Kootenay Boundary Board of Directors directs the Chief Administrative Officer to file a Notice in the Land Title Office pursuant to Section 695 of the *Local Government Act* and Section 57 of the *Community Charter* against the property legally described as Lot 57, D.L. 3638, SDYD, Plan KAP33084.

[Staff Report-Bylaw Contravention-Bigler-Board - July 31, 2014.pdf](#)

d) **J. Ginalias**
re: ATCO Proposed Cut Blocks
Electoral Area 'B'/Lower Columbia-Old Glory

A staff report regarding two proposed timber cutting permits for cut blocks C-03 and C-04 in the Bonanza Creek geographic area, on Crown land within the RDKB Electoral Area 'B'/Lower Columbia-Old Glory is presented.

Corporate Vote - Unweighted

Recommendation: That the staff report regarding two proposed timber cutting permits for cut blocks C-03 and C-04 in the Bonanza Creek geographic area, on Crown land within the RDKB Electoral Area of Lower Columbia/Old Glory, be received.

Corporate Vote - Unweighted

Recommendation: That the Regional District of Kootenay Boundary Board of Directors advise ATCO Wood Products that the application for two proposed timber cutting permits for cut blocks C-03 and C-04 in the Bonanza Creek geographic area, on Crown land within the RDKB Electoral Area 'B'/Lower Columbia-Old Glory, is supported.

[Jul B Ref ATCO Bonanza Cr Board.pdf](#)

- e) **J. Ginalias**
re: ATCO Proposed Cut Blocks
Electoral Area 'B'/Lower Columbia-Old Glory

A staff report regarding proposed timber cutting permits for cut blocks B-01 to B-08 in the Mitchener and Bulldog Creek geographic area, on Crown land within the RDKB Electoral Area 'B'/Lower Columbia-Old Glory is presented.

Corporate Vote - Unweighted

Recommendation: That the staff report regarding proposed timber cutting permits for cut blocks B-01 to B-08 in the Mitchener and Bulldog Creek geographic area, on Crown land within the RDKB Electoral Area of Lower Columbia/Old Glory, be received.

Corporate Vote - Unweighted

Recommendation: That the Regional District of Kootenay Boundary Board of Directors advise ATCO Wood Products that

the application for proposed timber cutting permits for cut B-01 to B-08 in the Mitchener and Bulldog Creek geographic area, on Crown land within the RDKB Electoral Area 'B'/Lower Columbia-Old Glory, is supported.

[Jul B Ref ATCO Mitchener Board.pdf](#)

f) **J. Ginalias**
re: Regional District of Okanagan Similkameen
OCP & Zoning Amendments (Ag Plan)

A staff report regarding the referral from Regional District of Okanagan Similkameen for comments on Amending Bylaws No. 2450.19, 2014 and 2451.16, 2014 is presented.

Corporate Vote - Unweighted

Recommendation: That the staff report regarding the referral from Regional District of Okanagan Similkameen for comments on Amending Bylaws No. 2450.19, 2014 and 2451.16, 2014, be received.

Corporate Vote - Unweighted

Recommendation: That the Regional District of Kootenay Boundary Board of Directors notify the Regional District of Okanagan Similkameen that the Regional District of Kootenay Boundary's interests are unaffected by Amending Bylaws No. 2450.19, 2014 and 2451.16, 2014.

[Jul E staff report RDOS Ag Plan amend bylaw Board.pdf](#)

g) **J. Ginalias**
re: RDOS Signage Amendment Bylaw

A staff report regarding the referral from Regional District of Okanagan Similkameen for comments on Amending Bylaw No. 2663, 2014 is presented.

Corporate Vote - Unweighted

Recommendation: That the staff report regarding the referral from Regional District of Okanagan Similkameen for comments on Amending Bylaw No. 2663, 2014, be received.

Corporate Vote - Unweighted

Recommendation: That the Regional District of Kootenay Boundary Board of Directors notify the Regional District of Okanagan Similkameen that the Regional District of Kootenay Boundary's interests are unaffected by Amending Bylaw No. 2633, 2014.

[Jul E staff report RDOS sign bylaw Board.pdf](#)

- h) **J. Ginalias**
re: Rogers Communication Inc.
Private Communications Site Referral

A staff report regarding a referral from Rogers Communication Inc., through their agent Cypress Land Services, concerning the application to Industry Canada to establish a radio communication facility on private land south of Rock Creek, legally described as DL 1221S, SDYD, Plan KAPDD17084, Except Plan KAP59093 and DL 2350, SDYD, Except Plan DD7881 is presented.

Corporate Vote - Unweighted

Recommendation: That the staff report regarding a referral from Rogers Communication Inc., through their agent Cypress Land Services, concerning the application to Industry Canada to establish a radio communication facility on private land south of Rock Creek, legally described as DL 1221S, SDYD, Plan KAPDD17084, Except Plan KAP59093 and DL 2350, SDYD, Except Plan DD7881, be received.

Corporate Vote - Unweighted

Recommendation: That the Regional District of Kootenay Boundary Board of Directors advise Rogers Communication

Inc., through their agent Cypress Land Services, that the application to Industry Canada for authority to establish a radio communication facility on private land south of Rock Creek, legally described as DL 1221S, SDYD, Plan KAPDD17084, Except Plan KAP59093 and DL 2350, SDYD, Except Plan DD7881, is supported, and further that:

- a) Rogers Communication Inc. has satisfactorily completed its consultation with the Regional District of Kootenay Boundary;
- b) The Regional District of Kootenay Boundary is satisfied with Rogers Communication Inc. public consultation process and does not require further consultation with the public; and
- c) The Regional District of Kootenay Boundary concurs with Rogers Communication Inc. proposal to construct a wireless telecommunications facility on the property legally described herein, provided they obtain Non-Farm Use approval and the facility is constructed substantially in accordance with the plans submitted.

[Jul E Roger Communications Site Haynes Board.pdf](#)

i) **J. Ginalias**
re: Van Oyen-ALR Subdivision
Electoral Area 'E'/West Boundary

A staff report regarding the application for subdivision in the ALR, submitted by Frank Van Oyen, for the property legally described as DL 730s, Except Plan 33808 KAP48435 in RDKB Electoral Area 'E'/West Boundary is presented.

Corporate Vote - Unweighted

Recommendation: That the staff report regarding the application for subdivision in the ALR, submitted by Frank Van Oyen, for the property legally described as DL 730s, Except Plan 33808 KAP48435, be received.

Corporate Vote - Unweighted

Recommendation: That the application for subdivision in the ALR, submitted by Frank Van Oyen, for the property legally described as DL 730s, Except Plan 33808 KAP48435, be forwarded to the Agricultural Land Commission without a recommendation.

[Jul E ALR Sub Van Oyen Board.pdf](#)

- j) **J. Ginalias**
re: Grand Forks ATV Club
Application Under the *Forest and Range Practices Act*
Areas of Electoral Area 'C'/Christina Lake and
Electoral Area 'D'/Rural Grand Forks

A staff report regarding a referral from FrontCounter BC submitted by the Grand Forks ATV Club seeking recreational trail tenure under the *Forest and Range Practices Act* to establish two non-commercial, non-exclusive staging areas for motorized and non-motorized recreational users on Crown land in the Stewart Creek and Gilpin areas (Electoral Area 'C'/Christina Lake and Electoral Area 'D'/Rural Grand Forks) is presented.

Corporate Vote - Unweighted

Recommendation: That the staff report regarding a referral from FrontCounter BC submitted by the Grand Forks ATV Club seeking recreational trail tenure under the Forest and Range Practices Act to establish two non-commercial, non-exclusive staging areas for motorized and non-motorized recreational users on Crown land in the Stewart Creek and Gilpin areas (Electoral Area 'C'/Christina Lake and Electoral Area 'D'/Rural Grand Forks), be received.

Corporate Vote - Unweighted

Recommendation: That the Regional District of Kootenay Boundary Board of Directors advise FrontCounter BC that the

application submitted by the Grand Forks ATV Club seeking recreational trail tenure under the Forest and Range Practices Act to establish two non-commercial, non-exclusive staging areas for motorized and non-motorized recreational users on Crown land in the Stewart Creek and Gilpin areas (Electoral Area 'C'/Christina Lake and Electoral Area 'D'/Rural Grand Forks) is supported, and that the APC comments be provided to FrontCounter BC for consideration.

[Jul Trail and Rec Grand Forks ATV Club.pdf](#)

k) M. Daines
re: Beaver Valley Arena & Lighting & Ventilation Upgrade

A Staff Report from Mark Daines, Manager of Facilities and Recreation, regarding the Beaver Valley Arena Lighting and Ventilation Upgrade project is presented.

Corporate Vote - Unweighted

Recommendation: That the Staff Report from Mark Daines, Manager of Facilities and Recreation, regarding the Beaver Valley Arena Lighting and Ventilation Upgrade project be received.

Corporate Vote - Weighted

Recommendation: That the Regional District of Kootenay Boundary Board of Directors approves the RDKB signatories to enter in to a construction contract with A Plus Electric Ltd. in the amount of \$64,000.00 plus GST for the Beaver Valley Arena Lighting Upgrade portion only of the project pursuant to the letter of recommendation by Fairbank Architects Ltd.

Staff Report - Board - Contract - July28,2014 - Pdf

I) B. Teasdale
re: Glenmerry Lift Station Controls System Upgrades

A Staff Report from Bryan Teasdale, Manager of Infrastructure and Sustainability, regarding a proposal from Westek Controls Ltd. to complete upgrades to the current controls system at the Glenmerry Lift Station is presented.

Corporate Vote - Unweighted

Recommendation: That the Staff Report from Bryan Teasdale, Manager of Infrastructure and Sustainability, regarding a proposal from Westek Controls Ltd. to complete upgrades to the current controls system at the Glenmerry Lift Station, be received.

Corporate Vote - Weighted

Recommendation: That Regional District of Kootenay Boundary Board of Directors approves the July 3, 2014 proposal from Westek Controls Ltd. in the amount of Seventy-Nine Thousand Eight Hundred and Thirty dollars (\$79,830), plus applicable taxes in order to proceed with the required control system upgrade work for the Glenmerry Lift Station in 2014. FURTHER that the Board approves the RDKB signatories to enter into a service contract with Westek Controls Ltd.

Staff Report - Sewer - Glenmerry Lift Station Controls Upgrade - July2014 - Pdf

- 11. Late (Emergent) Items**
- 12. Discussion of items for future meetings**
- 13. Question Period for Public and Media**

14. Closed (In Camera) Session

- a) There will be a closed session (in camera) pursuant to Section 90 (1) (c) of the *Community Charter*.

15. Adjournment



**Regular Meeting of the Board of Directors
Minutes**

**Thursday, June 26, 2014
The Regional District of Kootenay Boundary
Board Room, Trail, B.C**

3:00 p.m.

Present: Director G. McGregor, Chair
Director N. Kettle
Director B. Taylor
Director R. Russell
Director M. Rotvold
Director B. Baird
Director G. Granstrom
Director R. Cacchioni
Director B. Crockett
Director J. Danchuk
Director A. Grieve
Director L. Worley
Director P. Cecchini

Call to Order

The Chair called the meeting to order at 3:15 p.m.

Consideration of the Agenda (Additions/Deletions)

Items to be moved forward on the agenda if needed.

With the Chair's consent, Director Russell advised that an Electoral Area of Area 'D'/Rural Grand Forks Grant-in-Aid application would be added to the agenda, and it was;

206-14 Moved: Director Grieve Seconded: Director Worley

That the agenda for the June 26, 2014 meeting of the Regional District of Kootenay Boundary Board of Directors be adopted as amended.

Carried.

Minutes

The minutes of the regular board meeting held May 28, 2014 were presented.

Corporate Vote - Unweighted

207-14 Moved: Director Rotvold Seconded: Director Cacchioni

That the minutes of the regular board meeting held May 28, 2014 be adopted as presented.

Carried.

Delegation(s)

**RDEK Chair, Rob Gay and Aimee Ambrosone, Chief Operating Officer
Regional Broadband Committee
re: Broadband Strategic Plan**

The Chair welcomed Mr. Gay to the meeting.

Mr. Gay thanked the Board for the opportunity to attend the meeting to present information on the Regional Broadband Committee and the Broadband Strategic Plan and he introduced Aimee Ambrosone, Chief Operating Officer, Columbia Basin Broadband Corporation to the meeting.

Mr. Gay provided the following information via a power-point presentation:

1. Members of the Regional Broadband Committee include representatives from the RDEK, RDCK, RDKB, CSRD, community members, CBT, Columbia Basin Broadband Corporation and Valemount,
2. Reasons for a Broadband Strategic Plan include: curtailing the flow of wage earners from the region, retaining existing and attracting new businesses, and providing a road-map for the future,
3. Vision Statement,
4. 7 Strategic Goals,

5. The Strategic Plan recognizes Internet Service Provider's (ISP's) as essential partners in the Regional Strategy as they are the economic engine for Broadband,
6. *What Type of Region Will We Be:* Wired, Smart and Intelligent, and
7. Next Steps: hire consultant, engage ISP's, engage communities, extend Governance Memorandum of Understanding and action areas.

Mr. Gay concluded by noting that broadband is a tool and that the Regional Broadband Committee is managing access to that tool so that collectively, the ability to use broadband will create new opportunities and a vision for the overall region.

Mr. Gay and Ms. Ambrosone answered questions regarding the participation of interested communities in the broadband initiative.

The delegates explained that until a mandate has been set for local community involvement (e.g. Broadband Local Advisory Committees) and until the funding resources for ISP's have been secured and the ISP's have been engaged, it is premature to involve the grass-roots community. However, RDKB Board members can advise the Board Chair as to community interest within the RDKB.

The Chair thanked the delegates and they were excused from the meeting.

Unfinished Business

The Regional District of Kootenay Boundary Board of Directors Memorandum of Board Resolutions for the period ending May 31, 2014 was presented.

Corporate Vote - Unweighted

208-14 Moved: Director Worley Seconded: Director Kettle

That the Regional District of Kootenay Boundary Board of Directors Memorandum of Board Resolutions for the period ending May 31, 2014 be received as presented.

Carried.

Signing Authorities

Corporate Vote - Unweighted

209-14 Moved: Director Cacchioni Seconded: Director Rotvold

That the Regional District of Kootenay Boundary Board of Directors removes the Manager of Corporate Administration as a signatory and adds the Deputy Chief

Administrative Officer/General Manager of Operations as a signing authority for the year 2014.

Carried.

Corporate Vote - Unweighted

210-14 Moved: Director Grieve Seconded: Director Rotvold

That Director Cecchini be appointed as a "Director at Large" for signing authority for the year 2014 replacing former Director Kathy Wallace.

Carried.

Communications (Information Only)

- a) Minutes - APC - Electoral Area of Christina Lake (Area 'C') - June 3/14
- b) Minutes - APC - Electoral Area of Area 'D'/Rural Grand Forks - June 3/14
- c) Office of the Prime Minister Executive Correspondence Officer - June 5/14
re: Invasive Mussels
- d) Village of Midway - May 22/14
re: Thank You to East End Services Committee

Corporate Vote - Unweighted

211-14 Moved: Director Rotvold Seconded: Director Taylor

That Communication Information Only Items 7a) - 7d) be received.

Carried.

Reports

Committee Minutes

Corporate Vote – Unweighted

212-14 Moved: Director Grieve Seconded: Director Kettle

That the following minutes be received:

Christina Lake (Area 'C') Parks and Recreation Commission, June 11, 2014; East End Sewerage Committee, June 3, 2014; Beaver Valley Recreation, Parks and Trails

Committee, June 10, 2014; Finance Committee, May 28, 2014; Electoral Area Services Committee, June 12, 2014; Solid Waste Management Plan Steering and Monitoring Committee, May 28, 2014; Public Hearing Minutes, Bylaw No. 1551 Electoral Area of Area 'D'/Rural Grand Forks Zoning Bylaw Amendment; East End Services Committee, June 17, 2014.

Carried.

Electoral Area of Christina Lake (Area 'C')

Parks & Recreation Commission

Corporate Vote - Unweighted

213-14 Moved: Director Crockett Seconded: Director Russell

That the Regional District of Kootenay Boundary Board of Directors approves the allocation of a sum not to exceed \$6,000 to cover legal fees for finalizing the Christina Sands Property project. **FURTHER** that these funds be expended from the Christina Lake (Area 'C') Parks and Recreation Service.

Carried.

Beaver Valley Recreation, Parks and Trails Committee

Stakeholder Vote - Weighted

214-14 Moved: Director Grieve Seconded: Director Cecchini

That the Regional District of Kootenay Boundary Board of Directors approves the request from Columbia Power for the ongoing maintenance of a basic interpretive site for the Waneta Expansion Project, at a minimal cost, at the designed location immediately south of the Waneta Bridge. **FURTHER** that the ongoing maintenance of the Waneta Expansion Project interpretive site be included in the Beaver Valley Regional Parks and Regional Trails Service.

Carried.

Interim Schedule of Accounts

Corporate Vote - Unweighted

215-14 Moved: Director Rotvold Seconded: Director Cacchioni

That the Regional District of Kootenay Boundary Board of Directors approves payment of the Interim Schedule of Accounts as follows:

Cheque Nos. 42654 - 43257	\$ 1,301,800.22
Payroll	\$ 356,708.72
TOTAL	\$1,658,508.94

Carried.

Electoral Area Services Committee

Electoral Area Directors Only

216-14 Moved: Director Worley Seconded: Director Russell

That the Regional District of Kootenay Boundary Board of Directors approves the Development Variance Permit application submitted by Tyler Lindberg for the property legally described as Lot 8, DL 317, SDYD, Plan KAP50, to allow a front parcel line variance of 2.41 metres, from 4.5 metres to 2.09 metres.

Carried.

Board Appointments Update

S.I.D.I.T. - Chair McGregor

Chair McGregor advised that she attended the S.I.D.I.T. Annual General Meeting earlier in June. The S.I.D.I.T. Board has been discussing new ways of doing business.

S.I.B.A.C. - Chair McGregor

Chair McGregor updated the Board members on S.I.B.A.C. activities. She advised that she attended the S.I.B.A.C. Annual General Meeting and that there hasn't been much change to the Board membership. A report/newsletter has been sent out via e-mail. Paper-copies are available upon request.

Okanagan Film Commission - Director Baird

Director Baird advised he attended an Okanagan Film Commission meeting in May. Film Scouts from Los Angeles have been looking for film-sites in the Boundary region. A version of "Little House on the Prairie" will be filmed in the Bridesville area.

Kootenay Booth - Director Rotvold

Director Rotvold thanked the Directors and the Chief Administrative Officer for their support of the Kootenay Booth at the FCM and she advised that the Booth was a large success.

Boundary Weed/Stakeholders Committee - Director Baird

Director Baird explained that a summer student has been hired to do work with the Committee in the Boundary area, however most of the work will focus on aquatics at Christina Lake.

C.B.T. Governance Committee - Director Crockett

Director Crockett advised that there is no new information to report out from the C.B.T. Governance Committee.

L.C.I.C. - Director Cecchini

Director Cecchini updated the Board members on L.C.I.C. activities and marketing initiatives that were presented to the East End Services Committee on June 17th. She explained that the L.C.I.C. is researching other funding models and partners. In the near future, LCIC Staff will be making additional presentations to the East End Services Committee and to member municipalities.

Columbia River Treaty - Directors Worley and Rotvold

Directors Rotvold and Worley will be attending the Columbia River Basin Conference in Spokane, Washington October 21-23, 2014.

Chair's Update

Chair McGregor thanked Directors Russell and Grieve for their responses and feedback on the recent draft policies that were forwarded to Board Directors for comments.

Bylaws**T. Lenardon - June 18/14****re: Amendments to RDKB Elections and Other Voting Conduct Bylaw**

A Staff Report from Theresa Lenardon, Executive Assistant, regarding proposed amendments to the Regional District of Kootenay Boundary Elections and Other Voting Conduct Bylaw was presented.

Corporate Vote - Unweighted

217-14 Moved: Director Cacchioni Seconded: Director Baird

That the Staff Report from Theresa Lenardon, Executive Assistant regarding proposed amendments to the Regional District of Kootenay Boundary Elections and Other Voting Conduct Bylaw be received.

Carried.

Corporate Vote - Unweighted

218-14 Moved: Director Crockett Seconded: Director Russell

That Regional District of Kootenay Boundary Bylaw No. 1556, 2014 be read a first, second and third time.

Carried.

Corporate Vote - Unweighted

219-14 Moved: Director Danchuk Seconded: Director Baird

That Regional District of Kootenay Boundary Bylaw No. 1556, 2014 be now reconsidered and finally adopted.

Carried.

**Third Reading
(Electoral Area of Area 'D'/Rural Grand Forks Zoning Amendment)**

Electoral Area Directors Only

220-14 Moved: Director Russell Seconded: Director Taylor

That Regional District of Kootenay Boundary Bylaw No. 1551 be given third reading.

Carried.

New Business

**B. Teasdale – June 2/14
re: 2013 CARIP Report and Climate Action Reserve Contribution**

A Staff Report from Bryan Teasdale, Manager of Infrastructure and Sustainability, regarding the 2013 Climate Action Revenue Incentive Program (CARIP) Report and associated contribution to the Climate Action Reserve Fund was presented.

Corporate Vote – Unweighted

221-14 Moved: Director Rotvold Seconded: Director Kettle

That the Staff Report from Bryan Teasdale, Manager of Infrastructure and Sustainability, regarding the 2013 Climate Action Revenue Incentive Program (CARIP) Report and associated contribution to the Climate Action Reserve Fund be received.

Carried.

Corporate Vote - Unweighted

222-14 Moved: Director Cacchioni Seconded: Director Russell

That the Regional District of Kootenay Boundary Board of Directors contribute \$33,425 to the RDKB Climate Action Reserve Fund to offset the RDKB's 2013 measurable corporate greenhouse gas emissions reported to the Province of BC.

Carried.

B. Teasdale – June 6/14
re: China Creek Water Users Group Transition Study

A Staff Report from Bryan Teasdale, Manager of Infrastructure and Sustainability, regarding the findings of the China Creek Water Users Group Transition Study reviewing the option of the RDKB converting the current water system into a Specified Service Area was presented.

Corporate Vote - Unweighted

223-14 Moved: Director Worley Seconded: Director Cacchioni

That the Staff Report from Bryan Teasdale, Manager of Infrastructure and Sustainability, regarding the findings of the China Creek Water Users Group Transition Study reviewing the option of the RDKB converting the current water system into a Specified Service Area be received.

Carried.

T. Lenardon - June 16/14
re: Community Works Fund Agreement
Federal Gas Tax Fund

A Staff Report from Theresa Lenardon, Executive Assistant, regarding the 2014-2024 Works Fund Agreement under the Administrative Agreement on the Federal Gas Tax Fund in British Columbia was presented.

Corporate Vote - Unweighted

224-14 Moved: Director Cacchioni Seconded: Director Kettle

That the Staff Report from Theresa Lenardon, Executive Assistant, regarding the 2014-2024 Community Works Fund Agreement under the Administrative Agreement on the Federal Gas Tax Fund in British Columbia be received.

Carried.

Corporate Vote - Weighted

225-14 Moved: Director Kettle Seconded: Director Rotvold

That the Regional District of Kootenay Boundary Board of Directors authorizes the RDKB signatories to enter into the 2014-2024 Community Works Fund Agreement under the Administrative Agreement on the Federal Gas Tax Fund in British Columbia.

Carried.

A. Stanley - June 16/14
re: East End Regional Flow Meter Upgrades

A Staff Report from Alan Stanley, General Manager of Environmental Services, regarding an Engineering Services Contract for Regional Wastewater Flow Meter Upgrades was presented.

Corporate Vote - Unweighted

226-14 Moved: Director Granstrom Seconded: Director Crockett

That the Staff Report from Alan Stanley, General Manager of Environmental Services, regarding an Engineering Services Contract for Regional Wastewater Flow Meter Upgrades be received.

Carried.

Corporate Vote - Weighted

227-14 Moved: Director Granstrom Seconded: Director Cacchioni

That the Regional District of Kootenay Boundary Board of Directors approves the Engineering Services contract between the RDKB and ISL Engineering to complete a preliminary design report, complete with technology proposed, updated costs, expected performance and preliminary costs for Regional Wastewater Flow Meter Upgrades at the value of \$82,105.

Carried.

B. Burget - June 18/14
re: 2013 S.O.F.I. Report

A Staff Report from Beth Burget, General Manager of Finance, regarding the Statement of Financial Information (S.O.F.I.) was presented.

Corporate Vote - Unweighted

228-14 Moved: Director Granstrom Seconded: Director Grieve

That the Staff Report from Beth Burget, General Manager of Finance, regarding the Statement of Financial Information (S.O.F.I.) Schedules for the Year Ended December 31, 2013 be received.

Carried.

Corporate Vote - Unweighted

229-14 Moved: Director Rotvold Seconded: Director Kettle

That the Regional District of Kootenay Boundary Board of Directors approves the S.O.F.I. Schedules for the Year Ended December 31, 2013 as prescribed by the *Financial Information Act*.

Carried.

Corporate Vote - Unweighted

230-14 Moved: Director Rotvold Seconded: Director Granstrom

That the Regional District of Kootenay Boundary Board of Directors make the S.O.F.I. Schedules available to the public by providing copies on request and by making the reports available on the RDKB's website. **FURTHER** that the Board of Directors waives the \$5.00 fee for the S.O.F.I. Schedules as prescribed by the *Financial Information Act*.

Carried.

E. Kumar - June 18/14**re: Director Attendance at the Columbia River Basin Conference**

A Staff Report from Elaine Kumar, Manager of Corporate Administration, regarding the Columbia River Basin Conference was presented.

Corporate Vote - Unweighted

231-14 Moved: Director Rotvold Seconded: Director Crockett

That the staff report from Elaine Kumar, Manager of Corporate Administration, regarding the Columbia River Basin Conference be received.

Carried.

The Chief Administrative Officer advised that Director Rotvold has also been registered to attend the Columbia River Basin Conference along with Director Worley, and it was;

Corporate Vote - Unweighted

232-14 Moved: Director Rotvold Seconded: Director Russell

That the Regional District of Kootenay Boundary Board of Directors approves the attendance of Directors Worley and Rotvold at the Columbia River Basin Conference. **FURTHER** that the costs of approximately \$3,000 associated with this conference be funded from General Administration.

Carried.

J. Ginalias**re: Jones Ties and Poles****Licence of Occupation Electoral Area of Lower Columbia/
Old Glory (Electoral Area 'B')**

A Staff Report from Jeff Ginalias, Assistant Planner, regarding an application for a Licence of Occupation in Electoral Area 'B' submitted by Jones Ties and Poles was presented.

Corporate Vote - Unweighted

233-14 Moved: Director Worley Seconded: Director Granstrom

That the Staff Report from Jeff Ginalias, Assistant Planner, regarding an application for a Licence of Occupation in Electoral Area of Lower Columbia/Old Glory (Electoral Area 'B') submitted by Jones Ties and Poles be received.

Carried.

Corporate Vote - Unweighted

234-14 Moved: Director Granstrom Seconded: Director McGregor

That the Regional District of Kootenay Boundary Board of Directors advise FrontCounter BC that the application submitted by Jones Ties and Poles for a License of Occupation for an existing building on Crown land and a License of Occupation for a roadway that accesses the industrial site in Electoral Area of Lower Columbia/Old Glory (Electoral Area 'B') is supported and that the APC comments be provided to FrontCounter BC for consideration.

Carried.

Jeff Ginalias
re: West K Concrete Ltd.
Application for a Mines Act Permit Amendment

A Staff Report from Jeff Ginalias, Assistant Planner, regarding an application for a Mines Act Permit Amendment in Electoral Area of Lower Columbia/Old Glory (Electoral Area 'B') submitted by West K Concrete Ltd. was presented.

Corporate Vote - Unweighted

235-14 Moved: Director Worley Seconded: Director Granstrom

That the Staff Report from Jeff Ginalias, Assistant Planner, regarding an application for a Mines Act Permit Amendment in Electoral Area of Lower Columbia/Old Glory (Electoral Area 'B') submitted by West K Concrete Ltd. be received.

Corporate Vote - Unweighted

236-14 Moved: Director Granstrom Seconded: Director Worley

That the Regional District of Kootenay Boundary Board of Directors advise FrontCounter BC that the application submitted by West K Concrete Ltd. for a Mines Act Permit Amendment to expand their sand and gravel operation an additional 4.25 ha, for the property located in Electoral Area of Lower Columbia/Old Glory (Electoral Area 'B')

legally described as Lot 1, DL 7163 and 7187, KD, Plan NEP91135, is supported, and that the APC comments be provided to FrontCounter BC for consideration.

Carried.

J. Ginalias
re: City of Trail
Application for Licence of Occupation

A Staff Report from Jeff Ginalias, Assistant Planner, regarding an application for a Licence of Occupation as submitted by the City of Trail was presented.

Corporate Vote - Unweighted

237-14 Moved: Director Cacchioni Seconded: Director Rotvold

That the Staff Report from Jeff Ginalias, Assistant Planner, regarding an application for a Licence of Occupation as submitted by the City of Trail be received.

Carried.

Corporate Vote - Unweighted

238-14 Moved: Director Cacchioni Seconded: Director Baird

That the Regional District of Kootenay Boundary Board of Directors advise FrontCounter BC that the application submitted by the City of Trail to amend a License of Occupation to encompass a proposed pedestrian/utility bridge across the Columbia River near downtown Trail is supported.

Carried.

J. Mackey - June 18/14
re: Grand Forks & District Recreation Commission
Request for Project Approval

A Staff Report from J. Mackey, Manager of Recreation and Facilities, regarding a request for approval for an upgrade to the pool deck surface at the Grand Forks Aquatic Centre was presented.

Corporate Vote - Unweighted

239-14 Moved: Director Russell Seconded: Director Kettle

That the Staff Report from J. Mackey, Manager of Recreation and Facilities, regarding a request for approval for an upgrade to the pool deck surface at the Grand Forks Aquatic Centre be received.

Carried.

Corporate Vote - Weighted

240-14 Moved: Director Taylor Seconded: Director Russell

That the Regional District of Kootenay Boundary Board of Directors approves the bid from Rubber Deck Ont. in the amount of \$53,887 plus taxes to upgrade the pool deck surface at the Grand Forks Aquatic Centre.

Carried.

M. Andison - May 12/14

re: Building Bylaw Contravention

Thomas - Electoral Area of Lower Columbia/Old Glory (Area 'B')

A Staff Report from Mark Andison, General Manager of Operations/Deputy C.A.O., regarding a Building Bylaw Contravention in the Electoral Area of Lower Columbia/Old Glory (Area 'B') was presented.

Corporate Vote - Unweighted

241-14 Moved: Director Worley Seconded: Director Granstrom

That the Staff Report from Mark Andison, General Manager of Operations/Deputy C.A.O., regarding a Building Bylaw Contravention located in Electoral Area of Lower Columbia/Old Glory (Area 'B') be received.

Carried.

Electoral Area Directors Only - Unweighted

242-14 Moved: Director Worley Seconded: Director Baird

That the Regional District of Kootenay Boundary Board of Directors directs the Chief Administrative Officer to file a Notice in the Land Title Office pursuant to Section 695 of the *Local Government Act* and Section 57 of the *Community Charter* against the property located in Electoral Area of Lower Columbia/Old Glory (Area 'B') and legally described as Lot A, Section 23, Township 8A, KD, PLAN NEP80857.

Carried.

M. Andison - June 13/14**re: Cancellation of Building Bylaw Contravention****Haines - Area 'A'**

A Staff Report from Mark Andison, General Manager of Operations/Deputy C.A.O., regarding the cancellation of a Building Bylaw Contravention Notice was presented.

Corporate Vote – Unweighted

243-14 Moved: Director Grieve

Seconded: Director Rotvold

That the Staff Report from Mark Andison, General Manager of Operations/Deputy C.A.O., regarding the cancellation of a Building Bylaw Contravention Notice be received.

Carried.

Electoral Area Directors Only - Unweighted

244-14 Moved: Director Grieve

Seconded: Director Russell

That the Regional District of Kootenay Boundary Board of Directors cancel the Notice registered in the Land Title Office pursuant to Section 695 of the *Local Government Act* and Section 58 of the *Community Charter* against the property legally described as Parcel B (Explanatory Plan 348111), Lot 57, Section 20, Township 7A, DL 205A, KD, Plan 800, Except part included in Plans 13814, NEP20797 and NEP74145.

Carried.

E. Kumar - June 19/14**re: Boundary Animal Control Contract**

A staff report from Elaine Kumar, Manager of Corporate Administration, regarding the Animal Control Contract in the Boundary (Electoral Area of Christina Lake-Area 'C' & and Electoral Area of Area 'D'/Rural Grand Forks and the Cities of Grand Forks & Greenwood) was presented.

Corporate Vote - Unweighted

245-14 Moved: Director Kettle

Seconded: Director Russell

That the staff report from Elaine Kumar, Manager of Corporate Administration, regarding the Animal Control Contract for the Boundary area be received.

Carried.

Corporate Vote - Weighted

246-14 Moved: Director Danchuk Seconded: Director Kettle

That the Regional District of Kootenay Boundary Board of Directors awards the Animal Control - Boundary Contract to the Commissionaires B.C. for the period of September 1, 2014 to August 31, 2015 for a total yearly cost of \$103,200.

Carried.

T. Lenardon - June 24/14
re: GTCAC Boiler Project

A Staff Report from Theresa Lenardon, Executive Assistant, regarding the Greater Trail Community and Arts Centre Boiler Replacement project was presented.

Corporate Vote - Unweighted

247-14 Moved: Director Rotvold Seconded: Director Cacchioni

That the Staff Report from Theresa Lenardon, Executive Assistant, regarding the Greater Trail Community and Arts Centre Boiler Replacement project be received.

Carried.

The Chief Administrative Officer noted that this proposal came in under budget and that the project is also eligible for a \$40,000 rebate grant from FortisBC.

Corporate Vote - Weighted

248-14 Moved: Director Cacchioni Seconded: Director Crockett

That the Regional District of Kootenay Boundary Board of Directors approves the RDKB signatories to enter into a Construction Contract with Venture Mechanical Systems Ltd. in the amount of \$193,249.00 plus GST for the Greater Trail Community and Arts Centre Boiler Replacement project pursuant to the Contract Documents as submitted by Delta-T Consultants Ltd.

Carried.

Grants-in-Aid*Electoral Area Directors Only*

249-14 Moved: Director Baird Seconded: Director McGregor

That the Regional District of Kootenay Boundary Board of Directors approves the following Grants-in-Aid:

- Christina Lake Boat Access Society - Electoral Area of Christina Lake (Area 'C') - \$400
- Columbia Basin Alliance for Literacy - Electoral Area of Christina Lake (Area 'C') - \$700
- Grand Forks Visitor Center - Electoral Area of Area 'D'/Rural Grand Forks - \$1,550
- Grand Forks ATV Club - Electoral Area of Area 'D'/Rural Grand Forks - \$4,000
- Columbia Basin Alliance for Literacy - Electoral Area of Area 'D'/Rural Grand Forks - \$700
- Boundary Invasive Species Society - Electoral Area of Area 'D'/Rural Grand Forks - \$1,000
- Phoenix Foundation Boundary Communities - Electoral Area of Area 'D'/Rural Grand Forks - \$1,000
- Boundary Invasive Species Society - Electoral Area of West Boundary (Area 'E') - \$1,000
- Rock Creek Community Medical Society - Electoral Area of West Boundary (Area 'E') - \$3,000
- Beaverdell Community Club - Electoral Area of West Boundary (Area 'E') - \$1,000
- Christina Gateway CDA - Electoral Area of Christina Lake (Area 'C') - \$300
- Phoenix Interpretive Centre - Electoral Area of Area 'D'/Rural Grand Forks - \$3,000

Carried.

Closed (Incamera) Session

250-14 Moved: Director Grieve Seconded: Director Rotvold

That the Regional District of Kootenay Boundary Board of Directors convenes to a Closed Session pursuant to Section 90 (1) (k) of the *Community Charter* (time: 4:05 p.m.).

Carried.

251-14 Moved: Director Crockett Seconded: Director Baird

That the Regional District of Kootenay Boundary Board of Directors reconvenes to the regular meeting (time: 4:15 p.m.).

Carried.

Adjournment

There being no further business, the meeting was adjourned (time: 4:20 p.m.).

Chair

Acting Manager of Corporate Administration

TL

**RDKB Board of Directors
Memorandum of Resolutions**

Action Items Arising from Board Direction (Task List)
Updated on July 22, 2014

PENDING TASKS

Resolution #	Date	Item/Issue	Actions Required/Taken	Status
231-10	May 26/10	Sidley Mtn. Fire Protection	Staff met with Okanagan Similkameen Regional District in June re. Satellite Service in Area 'E' (Sidley Mountain/Anarchist)	Ongoing
***Note: More work re. communications, management, administration & costs for satellite fire service is required				
232-10	May 26/10	Christian Valley Mosquito Control Service	Staff working with proponents	Ongoing
***Note: Staff continue to wait for proponents as to whether they wish to move forward				
102-14	March 20/14	Mosquito Control	Include use of bat houses in proposed Feasibility Study	IP
5-14	Jan 30/14	Carbon Emissions Reduction	Continue current partnership agreement subject to approved partnership funding contributions	Ongoing
34-14	Jan 30	Org/governance review	Refer to 2015 Budget deliberations	IP
134-14	May 1/14	Summer & Fall Newsletter	Prepare Summer & Fall Newsletters	Ongoing
***Note: Newsletter largely complete going through final edits, will be sent out prior to meeting.				
N/A	May 1/14	Waneta Dam Expansion	Arrange tour of project	IP
**Note: RDKB Staff & Staff at WAX working to schedule tour in conjunction with the October 2nd Board meeting				
N/A	May 1/14	Sale of Airport	Directors take time to consider future use of proceeds from sale of Trail Airport	IP

TASKS FROM June 26, 2014 BOARD MEETING

Resolution #	Date	Item/Issue	Actions Required/Taken	Status
214-14	June 26/14	Wax Interpretive Site	Staff provide CP written confirmation of RDKB's agreement	C
225-14	June 26/14	Gas Tax Agreement	RDKB signatories endorse agreement & forward to UBCM	C
230-14	June 26/14	S.O.F.I.	Upload to RDKB website	C

*Page 1 of 1
Board Resolutions/Action Items
Ending June 30, 2014*



REGIONAL DISTRICT OF KOOTENAY BOUNDARY	
FILE #	JUL -4 2014
DOC #
REF. TO	T.L.
CC:	Chair McGregor Board Astinley

Reference: 206757

JUN 30 2014

Grace McGregor, Chair
and Directors
Regional District of Kootenay Boundary
202 – 843 Rossland Avenue
Trail BC V1R 4S8

See RDKB MAY 12, 2014
Letter Attached

Dear Chair McGregor and Directors:

Thank you for your letter of May 12, 2014, addressed to the Honourable Christy Clark, Premier, calling for an urgent need to prevent invasive freshwater mussels from entering British Columbia (BC). As your enquiry falls under the jurisdiction of the Ministry of Environment, I am pleased to respond on behalf of Premier Clark.

The Province of BC (the Province) appreciates that the Regional District of Kootenay Boundary is taking the threat of invasive quagga and zebra mussels seriously. The Province recognizes the importance of preventative measures for avoiding significant economic and ecological impacts from invasive mussels. A BC specific economic impact assessment of zebra and quagga mussel invasion determined these species would cost BC \$28 million per annum as a conservative estimate. Further, the establishment of these invasive mussels would also adversely impact the viability of important commercial, recreational and Aboriginal fisheries within the province.

The Province of BC supports your recommendations as outlined below:

1. We continue to encourage and support the Canadian government to prohibit the importation of invasive mussels at international borders under the federal *Fisheries Act*. The Province of BC has emphasized the threat of aquatic invasive species, in particular zebra and quagga mussels, in both written and verbal communications with the federal government. Most recently, on March 31, 2014, I met and discussed aquatic invasive species concerns with The Honourable Gail Shea, Minister of Fisheries and Oceans Canada.
2. The Provincial Zebra and Quagga Mussel Early Detection and Rapid Response Plan is currently in draft stage and will be completed over the next several weeks. An interim prevention plan has been in place and implemented since the summer of 2013.

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Ministry of
Environment

Office of the
Minister

Mailing Address:
Parliament Buildings
Victoria BC V8V 1X4

Telephone: 250 387-1187
Facsimile: 250 387-1356

- 2 -

3. BC is a signatory to the Columbia River Basin Early Detection and Rapid Response Plan and, as such, has coordinated closely with our partner jurisdictions on monitoring, detection and response to mussels. Similarly, BC is working with the western provinces (Manitoba, Saskatchewan and Alberta) to coordinate our prevention efforts and maximize their effectiveness.
4. We have trained a range of enforcement staff at the provincial and federal level to identify and respond to mussel infested boats and have conducted some boat inspections. The first successful test of these procedures was the boat intercepted at the Osoyoos border this past March, resulting in an effective, coordinated and timely response to the threat. The boat was seized, decontaminated and inspected prior to release.
5. While it is not the Province's role to train federal agencies, provincial staff have offered assistance and are currently collaborating with the Canadian Border Services Agency (CBSA) to deliver training across western Canada to inform them of existing provincial regulations and procedures to prevent the introduction of invasive freshwater mussels. CBSA does not currently have the legislative authority to prohibit the entry of contaminated vessels into Canada. The proposed federal regulation under the *Fisheries Act* could provide legislative powers to stop and inspect watercraft at the border, as well as prohibit the entry of contaminated vessels into Canada. BC is very supportive of this proposed regulation, as it would provide increased protection over what is possible under provincial legislation alone.
6. Existing decontamination units are mobile and can be moved around the province to support invasive species management programs. However, staff will continue to be pragmatic and resourceful when responding to new threats. In the March incident, the boat was decontaminated using a commercial hot water pressure washer company, at the expense of the boat owner, and the decontamination was supervised by a trained Conservation Officer.
7. The Province has been working with the Invasive Species Council of BC (ISC BC) since 2012 on the 'Clean, Drain, Dry' program. This program aims to ensure vessel owners and users are aware, trained and committed to protecting BC's lakes by cleaning, draining, and drying their boats and equipment. For 2014, the Province is engaging with the ISC BC to develop an aquatic ambassadors program that aims at training and building stakeholder group leaders to become ambassadors for the prevention of invasive mussel spread within their community. The goal is to develop a long-term, self-sustaining outreach program.
8. The Province, along with the ISC BC, continues to raise awareness and promote responsible boating and angling behaviours to prevent the introduction and spread of aquatic invasive species. Further, the Province's Controlled Alien Species Regulation promotes responsible boating behaviour by levying fines and authorizing the detention and decontamination of boats found to be transporting live or dead zebra and quagga mussels in BC.

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- 3 -

While we have made significant accomplishments in putting policies, procedures and programs in place to protect BC's waters from invasive mussels, there is still much work to be done. The Province will continue to work with federal, provincial and local partners to build support and collaborative approaches to ensure the threat of invasive mussels is addressed.

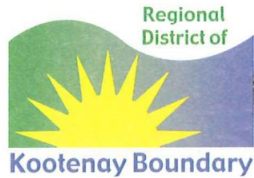
Thank you for your continued efforts and diligence on this initiative.

Sincerely,

A handwritten signature in black ink, appearing to read "Mary Polak". The signature is written in a cursive, flowing style.

Mary Polak
Minister

cc: Honourable Christy Clark, Premier
Alec Dale, Executive Director, Ecosystems Protection and Sustainability Branch,
Ministry of Environment



May 12, 2014

The Honourable Christy Clark
Premier
Province of B.C.
P.O. Box 9041
Stn Pro Govt
Victoria, B.C. V8W 9E1

Dear Premier Clark:

RE: PREVENTION OF INVASIVE MUSSELS FROM ENTERING B.C.

The Regional District of Kootenay Boundary Board of Directors received a letter from the Okanagan Basin Water Board regarding the urgent need to prevent invasive mussels from entering B.C.

Our Board is also extremely concerned about the need for action to prevent invasive mussels such as zebra and quagga from entering our waters. There is currently no legislation in place to prevent a mussel-infested boat from being imported to our Province. As the Board Chair and Director representing Christina Lake, I am extremely concerned with the potential catastrophic impacts that would occur should these mussels enter B.C. My lake would be destroyed. The costs related to implementing a boat inspection program would be a fraction of the cost that would occur should these mussels enter our waters.

On behalf of the Regional District of Kootenay Boundary Board of Directors I urge the Province of B.C. to act quickly to pass legislation that would see the prohibition of transporting invasive zebra and quagga mussels into B.C. waters.

Thank you in advance for your attention to this very serious issue.

Sincerely,

Grace McGregor
Chair
R.D.K.B.

GM:elk
cc The Honourable Mary Polak, Minister of Environment





Selina Robinson, MLA
(Coquitlam-Maillardville)



Province of
British Columbia
Legislative Assembly

Selina Robinson, MLA
(Coquitlam– Maillardville)
Victoria Office:
Room 201
Parliament Buildings
Victoria, BC V8V 1X4

Community Office:
102–1108 Austin Avenue
Coquitlam, BC V3K 3P5
Phone: 604 933-2001
Facsimile: 604 933-2002

June 23, 2014

Ms. Grace McGregor, Chair
and Members of the Board
Regional District of Kootenay Boundary
202-843 Rossland Avenue
Trail, BC V1R 4S8

REGIONAL DISTRICT OF KOOTENAY BOUNDARY	
FILE #	JUN 26 2014
DOC #
REF. TO:	G.T.L.
CC:	Chair McGregor Booke

Dear Chair McGregor and Board Members,

I thought I would reach out to you before the summer is fully upon us to remind you that the Members of the Official Opposition are willing and eager to meet with you at the upcoming Union of BC Municipalities annual conference in Whistler.

As the Opposition Critic for Local Government it's been a very full year in the Legislature. As you are likely aware, there has been tremendous activity on the local government file with election reform changes that will be tested out in a few short months as we head into the November municipal elections under the new legislation. I also travelled to four of the five area association meetings this year to hear directly from you about the decision-making and leadership challenges facing you and your communities.

Having been a City Councillor for Coquitlam from 2008-13 and on the Executive of the Lower Mainland Local Government Association, I must say that attending those area association meetings made me somewhat nostalgic for resolution debates, learning sessions, area tours and hallway discussions about our communities. No matter which area association meeting I was at I saw the passion and commitment that you all have for your communities. Thank you for bringing that to your role as an elected representative. It really does make a difference.

I continue to be very passionate about community development, strengthening our communities and our local leadership. I believe that local government is closest to our constituents and has the knowledge and flexibility to respond to community needs as they arise.

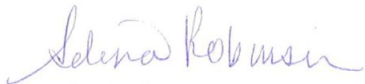
I would love the opportunity to meet with you at UBCM. I look forward to hearing about the needs of your local government, the challenges you are experiencing and to work with you on solutions and recommendations on how to address these challenges.

page.../2

page /2...continued

Our Caucus will be hosting the Official Opposition UBCM breakfast at the Whistler Hilton in the Mt. Currie Ballroom, for all delegates on Friday September 26, at 6:45 am, and I invite you to join us for breakfast. If you would like to set up a time to meet with myself or any of our opposition critics at UBCM, please contact Jared Butcher at jared.butcher@leg.bc.ca or phone at 250-953-4607.

All the best,



Selina Robinson, MLA
Official Opposition Critic for Local Government



City of Pitt Meadows

OFFICE OF THE MAYOR

July 2, 2014

Honourable Suzanne Anton
Minister of Justice and Attorney General
PO Box 9044
STN PROV GOVT
Victoria, BC V8W 9E2

Dear Minister Anton,

Re: Unified Building Code Effect on Local Governments Provision of Public Safety

The recent Ministerial release of the Province's intent to implement a Unified Building Code within the next 24 months is of significant concern to many, if not all, local governments. The removal of local ability to introduce concurrent authority in regard to aspects of construction, especially related to public safety, can only occur if it is replaced by significantly enhanced legislation from the Province to fill the void.

The decision to institute a Unified Building Code (UBC) currently rests with the Ministry of Natural Gas Development, Minister Responsible for Housing and Deputy Premier. However, the Ministry of Justice, through EMBC and the Office of the Fire Commissioner (OFC), have a critical voice that must be heard and considered. The OFC, which is responsible for oversight of fire service delivery in the Province, must recognize the negative impact that elimination of local fire sprinkler and wildfire protection legislation will have. Public Safety is a primary role of all levels of government and must take priority over all other considerations. Reducing levels of safety through legislation designed to enhance business is unacceptable.

The City of Pitt Meadows has a highly successful fire sprinkler component to our Building Bylaw that has enhanced public safety, reduced fire service costs, and dramatically reduced fire losses (both human and structural). It has never experienced negative "push back" from home-owners, builders or developers for over 19 years! The positive results of the local fire sprinkler requirements above those contained within the current Building code are irrefutable. Removal of the ability for the City to continue to ensure such efficient and effective service is unacceptable without an alternative solution that, at minimum, provides the City with equal or better results to those obtained by the current system.

12007 Harris Road, Pitt Meadows, British Columbia V3Y 2B5
Phone: 604-465-5454 Fax: 604-465-2404
www.pittmeadows.bc.ca

.../2

The Union of BC Municipalities (UBCM) has responded to the Province by agreeing to engage in open, consultative discussion related to acceptable alternatives that address these types of concerns for a number of different Code areas. At least one smaller Working Group, discussing fire sprinklers, is also underway and includes representatives from local government, the Provincial Building Safety and Standards Branch, the Office of the Fire Commissioner, fire services, building and sprinkler trades, engineering and architectural professionals, and others.

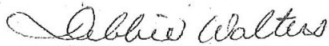
The Fire Chiefs Assoc of BC has also taken the position whereby any legislative changes to the Building Code which reduce the level of public safety related to fire protection in any community is unacceptable. There are approximately 30 local jurisdictions with local legislation similar to that utilized in Pitt Meadows, including the City of Vancouver. There is simply no evidence that has been presented which suggests that reducing public safety, through elimination of local concurrent regulation, can be justified in order to improve construction practices. In fact, the evidence indisputably points to the contrary and jurisdictions all across Canada and the USA are recognizing that increased requirements for safety are needed and desired by the public at large.

The decision to institute a Unified Building Code (UBC) currently rests with the Ministry of Natural Gas Development and Minister Responsible for Housing and Deputy Premier. However, the Ministry of Communities, Sport and Cultural Development, as well as the Ministry of Justice, through EMBC and the Office of the Fire Commissioner (OFC), must be involved as the impacts of this proposed change are sweeping and directly affect public safety and community development.

Separate letters addressed to these Ministries will be sent describing the position of the City of Pitt Meadows related to introduction of a Unified Building Code and its apparent negative impact on our ability to provide highly efficient, effective and safe local government services.

Mr. Minister, please understand that the City recognizes the challenges for business related to multiple, and oftentimes, conflicting local regulation. However, there are solutions that do not result in a reduction of public safety, such as increased Code requirements for things such as fire sprinkler use and building standards in interface locations. It is incumbent on the Province to work with local government on this issue, not to dictate standards which will negatively impact public safety and local government service delivery.

Respectfully,



Deb Walter
Mayor

cc: Minister of Natural Gas Development and Responsible for Housing
Minister of Community, Sport and Cultural Development
Union of British Columbia Member Municipalities
Doug Bing, MLA
Pitt Meadows Council
Don Jolley, Fire Chief



City of Pitt Meadows

OFFICE OF THE MAYOR

July 2, 2014

Honourable Rich Coleman
Minister of Natural Gas Development and Responsible for Housing
PO Box 9052
STN PROV GOVT
Victoria, BC V8W 9E2

Dear Minister Coleman,

Re: Unified Building Code Effect on Local Governments Provision of Public Safety

The recent Ministerial release of the Province's intent to implement a Unified Building Code within the next 24 months is of significant concern to many, if not all, local governments. The removal of local ability to introduce concurrent authority in regard to aspects of construction, especially related to public safety, can only occur if it is replaced by significantly enhanced legislation from the Province to fill the void. Public Safety is a primary role of all levels of government and must take priority over all other considerations. Reducing levels of safety through legislation designed to enhance business is unacceptable.

The City of Pitt Meadows has a highly successful fire sprinkler component to our Building Bylaw that has enhanced public safety, reduced fire service costs, and dramatically reduced fire losses (both human and structural). It has never experienced negative "push back" from home-owners, builders or developers for over 19 years! The positive results of the local fire sprinkler requirements above those contained within the current Building code are irrefutable. Removal of the ability for the City to continue to ensure such efficient and effective service is unacceptable without an alternative solution that, at minimum, provides the City with equal or better results to those obtained by the current system.

The Union of BC Municipalities (UBCM) has responded to the Province by agreeing to engage in open, consultative discussion related to acceptable alternatives that address these types of concerns for a number of different Code areas. At least one smaller Working Group, discussing fire sprinklers, is also underway and includes representatives from local government, the Provincial Building Safety and Standards Branch, the Office of the Fire Commissioner, fire services, building and sprinkler trades, engineering and architectural professionals, and others.

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.../2

The Fire Chiefs Association of BC has also taken the position whereby any legislative changes to the Building Code which reduce the level of public safety related to fire protection in any community is unacceptable. There are approximately 30 local jurisdictions with local legislation similar to that utilized in Pitt Meadows, including the City of Vancouver. There is simply no evidence that has been presented which suggests that reducing public safety, through elimination of local concurrent regulation, can be justified in order to improve construction practices. In fact, the evidence indisputably points to the contrary and jurisdictions all across Canada and the USA are recognizing that increased requirements for safety are needed and desired by the public at large.

The decision to institute a Unified Building Code (UBC) currently rests with the Ministry of Natural Gas Development and Minister Responsible for Housing and Deputy Premier. However, the Ministry of Communities, Sport and Cultural Development, as well as the Ministry of Justice, through EMBC and the Office of the Fire Commissioner (OFC), must be involved as the impacts of this proposed change are sweeping and directly affect public safety and community development.

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Mr. Minister, please understand that the City recognizes the challenges for business related to multiple, and oftentimes, conflicting local regulation. However, there are solutions that do not result in a reduction of public safety, such as increased Code requirements for things such as fire sprinkler use and building standards in interface locations. It is incumbent on the Province to work with local government on this issue, not to dictate standards which will negatively impact public safety and local government service delivery.

Respectfully,



Deb Walter
Mayor

cc: Minister of Community, Sport and Cultural Development
Minister of Justice and Attorney General
Union of British Columbia Member Municipalities
Doug Bing, MLA
Pitt Meadows Council
Don Jolley, Fire Chief



City of Pitt Meadows

OFFICE OF THE MAYOR

July 2, 2014

Honourable Coralee Oakes
Minister of Community, Sport and Cultural Development
PO Box 9056
STN PROV GOVT
Victoria, BC V8W 982

Dear Minister Oakes,

Re: Unified Building Code Effect on Local Governments Provision of Public Safety

The recent Ministerial release of the Province's intent to implement a Unified Building Code within the next 24 months is of significant concern to many, if not all, local governments. The removal of local ability to introduce concurrent authority in regard to aspects of construction, especially related to public safety, can only occur if it is replaced by significantly enhanced legislation from the Province to fill the void.

The decision to institute a Unified Building Code (UBC) currently rests with the Ministry of Natural Gas Development, Minister Responsible for Housing and Deputy Premier. However, the Ministry of Communities, Sport and Cultural Development must be involved as the impacts of the UBC, as described currently, are likely to directly and negatively impact community safety. Public Safety is a primary role of all levels of government and must take priority over all other considerations. Reducing levels of safety through legislation designed to enhance business is unacceptable.

The City of Pitt Meadows has a highly successful fire sprinkler component to our Building Bylaw that has enhanced public safety, reduced fire service costs, and dramatically reduced fire losses (both human and structural). It has never experienced negative "push back" from home-owners, builders or developers for over 19 years! The positive results of the local fire sprinkler requirements above those contained within the current Building code are irrefutable. Removal of the ability for the City to continue to ensure such efficient and effective service is unacceptable without an alternative solution that, at minimum, provides the City with equal or better results to those obtained by the current system.

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.../2

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The Fire Chiefs Assoc of BC has also taken the position whereby any legislative changes to the Building Code which reduce the level of public safety related to fire protection in any community is unacceptable. There are approximately 30 local jurisdictions with local legislation similar to that utilized in Pitt Meadows, including the City of Vancouver. There is simply no evidence that has been presented which suggests that reducing public safety, through elimination of local concurrent regulation, can be justified in order to improve construction practices. In fact, the evidence indisputably points to the contrary and jurisdictions all across Canada and the USA are recognizing that increased requirements for safety are needed and desired by the public at large.

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Respectfully,



Deb Walter
Mayor

cc: Minister of Natural Gas Development and Responsible for Housing
Minister of Justice and Attorney General
Union of British Columbia Member Municipalities
Doug Bing, MLA
Pitt Meadows Council
Don Jolley, Fire Chief



JUL 14 2014

Ref: 156064

His Worship Mayor Dieter Bogs
City of Trail
1394 Pine Avenue
Trail, BC V1R 4E6

Ms. Grace McGregor
Chair
Regional District of Kootenay Boundary
202 - 843 Rossland Avenue
Trail, BC V1R 4S8

REGIONAL DISTRICT OF KOOTENAY BOUNDARY	
FILE #	JUL 16 2014
DCC #
REF. TO:	H.F.
CC:	TRAIL BOUNDARY
EXPANSION MITIGATION NEGOTIATING COMMITTEE	

Dear Mayor Bogs and Chair McGregor:

I am writing further to the City of Trail's proposed boundary extension to take in the Waneta Dam and Columbia Gardens Industrial Park. I also enjoyed the chance to hear further from City and Regional District of Kootenay Boundary representatives on my recent trip to your region.

I appreciate the work that has been undertaken to date to lay the groundwork for a potential governance change in this area. In a complex proposal such as this, it is essential to build a shared understanding among all involved as to: the views of and impacts on property owners in the area of extension; City residents and affected local governments; the information, work and decisions needed for the requested change to proceed; and the potential time available for such decisions.

As indicated during my recent visit, if there were an interest in this proposal being considered by the Province of British Columbia in time for the November 2014 local general elections, the time for doing that without encroaching on the election process would be very short. Additionally, it now appears that legislative change is likely necessary to ensure continuity of tax treatment of the Waneta Dam if it were within City limits, given the unique ownership structure of that asset between BC Hydro and Teck. As such, the necessary provincial decisions and legal instruments could not be in place for a governance change for this fall.

Even more importantly, it appears that there is not yet agreement between the City and the Regional District on some of the essential issues arising in this proposed boundary extension, including mitigation by the City for the Regional District specified impacts. As I indicated in the letter I sent to Mayor Bogs on June 23, 2014 (and copied to Chair McGregor), leadership is required on the part of both the City and the Regional District to come to a satisfactory understanding on the overall effect of the proposed boundary change and mitigation measures.

.../2

Ministry of Community, Sport
and Cultural Development

Office of the Minister

Mailing Address:
PO Box 9056 Stn Prov Govt
Victoria BC V8W 9E2
Phone: 250 387-2283
Fax: 250 387-4312

Location:
Room 124
Parliament Buildings
Victoria BC V8V 1X4

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His Worship Mayor Dieter Bogs
 Ms. Grace McGregor, Chair
 Page 2

The first step to reaching understanding is to ensure that representatives for the City and the Regional District all have the same information—for example, a clear conversation about the City's proposal and mitigation measures and the Regional District's assessment of impacts could set the stage for identifying with more precision where there is common ground and where further work is needed to reach a shared understanding. To that end, I would strongly encourage the City and the Committee struck by the Regional District for this purpose to hold a face-to-face, information sharing meeting sometime before this September's UBCM Convention.

After you hold such a meeting, I would be most interested in hearing from you jointly as to progress made, including your assessment of outstanding issues and the ability to move forward working together. At the UBCM Convention, I would be pleased to have Ministry of Community, Sport and Cultural Development staff, under the leadership of Mr. Jay Schlosar, Assistant Deputy Minister, facilitate further discussions with you, if needed. I would also ask you to keep in mind the interests of other community representatives in being apprised of progress on a proposal for change that is ultimately perceived as affecting the whole region.

I hope that this information is of assistance to you. Ministry staff continues to be available to support and advise City and Regional District staff on an ongoing basis.

Sincerely,



Coralee Oakes
 Minister

pc: Honourable Bill Bennett, Minister of Energy and Mines
 Mr. David Perehudoff, Chief Administrative Officer, City of Trail
 Mr. John MacLean, Chief Administrative Officer, Regional District of Kootenay Boundary
 ✓Trail Boundary Expansion Mitigation Negotiating Committee



Agricultural Land Commission
 133-4940 Canada Way
 Burnaby, British Columbia V5G 4K6
 Tel: 604 660-7000
 Fax: 604 660-7033
 www.alc.gov.bc.ca

June 23, 2014

ALC File: #53268

Duane and Tracy Harfman
 RR1, S1, C10
 1240 Wiggins Road
 Bridesville, BC V0H 1B0

Dear Mr. and Mrs. Harfman:

Re: Reconsideration Request – ALC Resolution #353/2013

Please find attached the response of the Agricultural Land Commission with respect to your Request for Reconsideration.

Further correspondence with respect to this application is to be directed to Lindsay McCoubrey.

Yours truly,

PROVINCIAL AGRICULTURAL LAND COMMISSION

Per:

Colin J. Fry, Chief Tribunal Officer

Enclosure: Response to Reconsideration Request

cc: Regional District of Kootenay Boundary (File:TWP66-07971.200)

53268m1

REGIONAL DISTRICT OF KOOTENAY BOUNDARY	
FILE #	JUN 26 2014
DOC #
REF. TO:	Planning
CC:



PROVINCIAL AGRICULTURAL LAND COMMISSION

A meeting was held by the Provincial Agricultural Land Commission on May 29, 2014 at the offices of the Commission located at #133 – 4940 Canada Way, Burnaby, B.C. as it relates to the Request for Reconsideration of Application #53268.

COMMISSION MEMBERS PRESENT:

Richard Bullock	Chair
Jennifer Dyson	Vice-Chair
Gordon Gillette	Vice-Chair
Bert Miles	Commissioner
Jim Johnson	Commissioner
Jerry Thibeault	Commissioner
Lucille Dempsey	Commissioner

COMMISSION STAFF PRESENT:

Jennifer Carson	Planner
Lindsay McCoubrey	Planner
Colin Fry	Chief Tribunal Officer

REQUEST FOR RECONSIDERATION

The Commission received correspondence dated March 20, 2014 requesting reconsideration of its decision recorded as Resolution #353/2014, by which, the proposal to subdivide the subject property was refused. The applicants submitted maps of all of the small lots in the surrounding area both within the ALR and outside of the ALR. The request also noted that the majority of the small lots identified within the neighbouring Regional District of Okanagan-Similkameen are part of a development that was previously within the ALR and was leased by the applicants' family for grazing.

Owners: Duane and Tracy Harfman

Original Proposal: (Submitted pursuant to s. 21(2) of the *Agricultural Land Commission Act*)

To subdivide the 69.2 ha property into one 4.0 ha lot and a 65.2 ha remainder.

Legal: PID: 024-657-565

Lot 2, Sections 6 and 7, Township 66, Similkameen Division Yale District, Plan KAP65918

Location: 1240 Wiggins Road, Bridesville

Original Decision: Refused.

Current Request: To subdivide the 69.2 ha property into one 4.0 ha lot and a 65.2 ha remainder.

Response to Request for Reconsideration – Application # 53268

Page 2 of 2

LEGISLATIVE CONTEXT FOR COMMISSION RECONSIDERATION

Section 33(1) of the *Agricultural Land Commission Act* provides an applicant with the opportunity to submit a request for reconsideration based on specific criteria.

33(1) On the written request of a person affected or on the commission's own initiative, the commission may reconsider a decision of the commission under this Act and may confirm, reverse or vary it if the commission determines that:

- (a) evidence not available at the time of the original decision has become available,
- (b) all or part of the original decision was based on evidence that was in error or was false.

DECISION REGARDING THE REQUEST FOR RECONSIDERATION

The Commission does not believe the applicants have provided evidence that was not available at the time of the previous decision or demonstrated that all or part of the original decision was based on evidence that was in error or was false.

The information contained in the reconsideration request was available to the Commission at the time of the original consideration as it was contained in the material supplied by in-office resources. The Commission has access to the cadastre map layer (which shows property boundaries), and as a result was aware of the general/comparative property sizes in the area.

The Commission would like to clarify that its conclusion from Resolution #353/2013 stating that, "...the region mainly consists of larger parcels," was in reference to lands within the ALR. While there has been some subdivision within the ALR, the majority of the existing small parcels were either in existence prior to the establishment of the ALR, approved on properties with marginal soil capability, or were divided by a major road.

Conclusion:

The Commission decided not to reconsider Resolution #353/2013.

Response to Request for Reconsideration – Application #53268

Board of Directors 2014/2015

President: David Webb

Past President: Michael Ballingall

Vice President: Mark Loftquist

Treasurer: John Mooney

Secretary: Jude Brunt

Director: Leanne Foster

Director: Mark Mustacich

Director: Marie Martin

Director: Chris Sherriff

www.bigwhitechamber.cominfo@bigwhitechamber.comJuly 24th 2014

Attention: Board of Directors of Kootenay Boundary Regional District

We are writing to keep you informed of recent activity in the Big White community concerning two initiatives. One is the initial exploration of Resort Municipality and Incorporation possibilities. As you may or may not be aware, we held a Public Meeting with an independent consultant, Tom Reid, as guest speaker on June 10th. This meeting was very well attended and positively received, with an active question and answer session following it. Regional Director Baird was invited a number of weeks before the event, via email, text and phone call, but let us know the night before he unfortunately wouldn't be able to attend. He did suggest however that we could meet at some point in the following couple of weeks to review how it went. We have been trying via all the above communication methods to arrange that meeting at any location convenient to the Director, since June 10th and have been unable to generate any return communication whatsoever. We are not sure what to do next to fully involve RDKB in this community driven initiative, and would sincerely appreciate your advice.

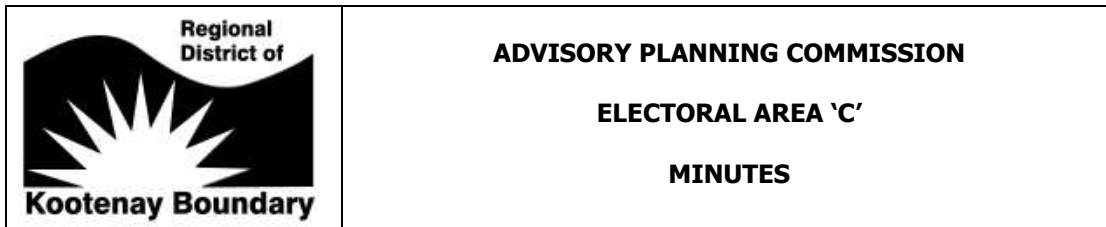
Simultaneously we have been communicating directly with the Ministry of Community, Sport & Cultural Development with contacts supplied to us by our colleagues at our neighbouring ski resort, Sun Peaks Resort Municipality. The Ministry staff have been highly communicative, helpful and informative to date. Our next Public Meeting to strike a Municipality Review Committee is being held on Wednesday August 20th at 4pm. We would be delighted if a representative from our Regional District was able to join us at this?

In addition to the Municipality process you may also be aware that Big White is in the process of moving towards becoming a 2 season resort, with summer hiking and other activities having been available from July 19th. This is a major initiative and step forward not only for the lift company, but also for local businesses, the Big White community, residents and tax payers. We have submitted a Grant in Aid request for support with the development of a weekend festival over the Labour Day weekend to promote and develop further summer activity for next year, and have been informed that this request has been rejected with no communication? We would appreciate any further information about how Grant in Aid requests are evaluated and any specific criteria which we failed to meet on this occasion?

We respectfully thank the RDKB Board of Directors for your assistance in these matters and look forward to any information or advice you may be able to give us on how to take these two initiatives forward with involvement and support from our elected officials?

Sincerely

David Webb, President, Big White Mountain Chamber of Commerce



Minutes of the Area 'C' Advisory Planning Commission meeting held on Tuesday, **July 8, 2014** at the Christina Lake Fire Hall, Swanson Road, commencing at 7:00 p.m.

PRESENT: Dave Durand, Terry Mooney, Jennifer Horahan, Dave Bartlett, William Strookoff, Don Nelson, Dawn Sioga, , Richard White, Jeff Olsen, Peter Darbyshire, John Mehmäl, Director Grace McGregor and approximately 6 members of the public.

ABSENT: Brenda LaCroix, Butch Bisaro

The Chair called the meeting to order at 7:04 p.m.

MINUTES OF THE PREVIOUS MEETING:

Minutes of June 3, 2014 be received.

Moved by: T. Mooney/ Seconded by: J. Horahan

OLD BUSINESS:

Deferred back to the APC from the June 12th EAS meeting:

Cindy Milford, Keith Williams - Agent

RE: Development Variance Permit

73 Sandner Road, Christina Lake

Parcel D, Block 17, DL 317, SDYD, BC Plan KAP50

RDKB File: C-317-04365.000

The APC members had no objections.

Electoral Area 'C' APC Minutes
July 8, 2014
Page 1 of 2

NEW BUSINESS:

Waycor Holding Ltd.

RE: Development Variance Permit

121 Brown Road, Christina Lake, BC

Lot 1, DL 969, SDYD, Plan KAP5451 Parcel A Portion (Plan 193215F)

RDKB File: C-969-04340.000

Is this an alternate septic site?

The APC members had no objections.

Grand Forks ATV Club

RE: FrontCounter BC Referral Trail and Recreation Facilities

Crown land in the Grand Forks and Christina Lake areas

Gilpin – Dan O'Rea drainages and Stewart Creek – Moody Creek drainage.

RDKB File: C-29

All comments are positive and the APC members fully support this application.

Cascade Par 3, Donavon & Patricia Lawrence

RE: ALR Subdivision

282-2nd Avenue, Christina Lake, BC

Plan KAP84802, Lot A, DL 269, SDYD

RDKB File: C-269-00179-910

This application was deferred to the next APC meeting.

CASCADE PAR 3

RE: OCP and Zoning Amendment

282-2nd Avenue, Christina Lake, BC

Plan KAP84802, Lot A, DL 269, SDYD

RDKB File: C-269-00179-910

This application was deferred to the next APC meeting.

FOR INFORMATION: N/A

ADJOURNMENT:

8:26 P.M.

MINUTES OF RDKB AREA "B" APC MEETING

Monday, July 7, 2014

RDKB Administration Building – Trail

The meeting began at 7 p.m.

MEMBERS PRESENT:

Bill Edwards
Graham Jones
Richie Mann
Mary MacInnis
T. Sammartino-McTeer

OTHERS PRESENT:

Linda Worley, Area "B" Director
Deb Borsato and Don Lukenbill, Applicants

ABSENT:

Roger Cox
Henk Ravestein

MINUTES:

The minutes of the previous meeting were reviewed.

OLD BUSINESS:

N/A

NEW BUSINESS:

1. BORSATO, Deb

RE: Development Variance Permit

816 16th Avenue, Genelle, BC, Electoral Area 'B'
Lot 8, DL 2404, KD, Plan NEP8723
RDKB File : B-2404-07312.050

-The applicant is working with the building inspector to replace an older garage. As long as the immediate neighbours have no objection to a larger and taller new structure, the APC members do not have concerns with these variances. However, it was noted that run-off from the roof may be an issue so close to the property line.

2. ROBINSON, Bruce and Barbara

RE: City of Rossland Subdivision Referral

901 Davis Street, Rossland, BC
Lot 1, Plan NEP90112, Township 9A, KLD
RDKB File: R-1

No comments at this time.

3. ATCO WOOD PRODUCTS

RE: Cut Block Referral—Michener

Michener and Bulldog Creek area, north of Hwy 3,

Near Area 'C' and RDCK boundaries

Unsurveyed Crown Land

RDKB File: A-16

No comments.

4. ATCO WOOD PRODUCTS

Re: Cut Block Referral -- Bonanza

Bonanza Creek area, Area 'B' south of Hwy 3

Surveyed and unsurveyed Crown Land

RDKB File: A-16

No comments.

There being no further business, the meeting ADJOURNED at 7:35 p.m.

Area 'E' APC minutes as per telephone meetings.

Attended by Vic Lockhart, Grant Harfman, John Condon, George Dagg, Denise Herdman, absent Michael Fenwick-Wilson.

1. File #E-730s-04013.005 Van Oyen, Frank
3130 Christian Valley Rd.
The APC has no objections to this application.

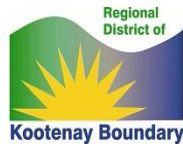
2. R.D.O.S. Re zoning amendments.
RDKB file # 0-2
The APC has no comments on this.

3. R.D.O.S. Re signage amendment by-laws.
RDKB file # 0-2
The APC has no comments on this.

4. Rogers Telecommunications re Private Communications Site Referral.
RDKB file # e-1221s-4668.005 (tower) and e-2350-05127.000(access)

The APC support this application. Please note that Grant Harfman abstained from discussion and voting as he would be in a conflict of interest on this application.

Vic Lockhart
Chair, APC Area E RDKB



**Policy, Executive and Personnel Committee
Minutes**

**Thursday, June 26, 2014
RDKB Board Room, Trail, BC
1:00 P.M.**

Directors Present

Director B. Taylor, Chair
Director G. McGregor, Chair
Director R. Cacchioni
Director B. Baird (1:30 p.m.)
Director B. Crockett
Director L. Worley

Staff Present:

J.M. MacLean, C.A.O.
T. Lenardon, Acting Manager of Corporate Administration/Recording Secretary

CALL TO ORDER

The Chair called the meeting to order at 1:00 p.m.

ADOPTION OF AGENDA (ADDITIONS/DELETIONS)

The agenda for the Regional District of Kootenay Boundary Policy, Executive and Personnel Committee meeting held June 26, 2014 was presented.

Moved: Director Worley

Seconded: Director Cacchioni

That the agenda be adopted as presented.

Carried.

ADOPTION OF MINUTES

The minutes of the Policy, Executive and Personnel Committee meeting held May 14, 2014 were presented.

Moved: Director Cacchioni Seconded: Director Crockett

That the minutes of the Policy, Executive and Personnel Committee meeting held May 14, 2014 be adopted as presented.

Carried.

GENERAL DELEGATIONS

There were no delegations in attendance.

UNFINISHED BUSINESS

**Policy, Executive and Personnel Committee
Memorandum of Action Items**

The Policy, Executive and Personnel Committee Memorandum of Action Items for the period ending May 31, 2014 was presented.

Moved: Director Cacchioni Seconded: Director McGregor

That the Policy, Executive and Personnel Committee Memorandum of Action Items for the period ending May 31, 2014 be received as presented.

Carried.

**J. M. MacLean - June 25/14
re: Policy Reviews**

A Staff Report from J. M. MacLean, Chief Administrative Officer, presenting the Meals, Gas Tax, Fleet Replacement and Hiring Policies to the Committee for approval after review by the Directors was presented.

Moved: Director McGregor Seconded: Director Crockett

That the Staff Report from J. M. MacLean, Chief Administrative Officer, presenting the Meals, Gas Tax, Fleet Replacement and Hiring Policies to the Committee for approval after review by the Directors be received.

Carried.

Moved: Director McGregor Seconded: Director Worley

That the RDKB Policy, Executive and Personnel Committee approves the Meals, Gas Tax, Fleet Replacement and Hiring Policies as presented. **FURTHER** that the Meals, Gas Tax, Fleet Replacement and Hiring Policies be forwarded to the Regional District of Kootenay Boundary Board of Directors for endorsement.

Carried.

NEW BUSINESS

J. M. MacLean - June 25/14

re: Grand Forks Boardroom Technology Upgrades

A Staff Report from John M. MacLean, Chief Administrative Officer, regarding repairs and improvements to the technology in the Grand Forks Boardroom was presented.

Moved: Director Cacchioni Seconded: Director Crockett

That the Staff Report from John M. MacLean, Chief Administrative Officer, regarding repairs and improvements to the technology in the Grand Forks Boardroom be received.

Carried.

The Chief Administrative Officer explained the Staff Report noting that the repairs and improvements to the technology in the Grand Forks Boardroom, which would replicate those in the Trail Boardroom, would provide the best compatibility between the Trail and Grand Forks technological systems, but that there is a funding shortfall in the Budget to accomplish this.

The Committee members discussed this matter, and it was;

Moved: Director Cacchioni Seconded: Director Worley

That the Policy, Executive and Personnel Committee recommends to the Regional District of Kootenay Boundary Board of Directors that funding \$28,129.03 from the Information Services reserve account to pay for the un-budgeted balance for audio

visual system enhancements in the Grand Forks Boardroom at the 2140 Central Avenue facility be approved. **FURTHER** that the RDKB 2014-2018 Five Year Financial Plan be amended accordingly.

Carried.

Discussion Item

J. M. MacLean - June 25/14

**re: Use of Technology by Staff and Directors
to Participate in Committee and Board Meetings**

The Chief Administrative Officer advised that the instances where Directors participate in meetings using the available technology are increasing. He explained that legislation and the RDKB Procedure Bylaw permit this in certain circumstances.

The Committee members reviewed Clause 8 of the RDKB Procedure Bylaw; *Electronic Meetings* and discussed the types of situations that would be appropriate for Directors to participate in a Committee or Board meeting using technology rather than traveling to the meeting to attend in person or rather than the Alternate Director attending the meeting, the in-person attendance of Staff, when it may be appropriate to cancel and reschedule a meeting, whether a Director's use of technology should be at the call of the Board Chair or at the call of the Committee Chair and who would determine whether a meeting should be cancelled due to extreme weather.

It was agreed that situations where technology may be used rather than in-person Director attendance or the Alternate Director's attendance include extreme weather and a Director calling in to the meeting when out of town when an important decision requires that Director's participation.

The Committee members agreed that clarification regarding this matter is required, and it was;

Moved: Director Worley

Seconded: Director Baird

That based on the discussion above, Staff draft language clarifying the circumstances for the use of technology for meeting attendance. **FURTHER** that the language be incorporated into a bylaw or policy and be explicitly clear so the bylaw or policy would stand-alone in its interpretation and that the draft language be presented back to the Committee for review.

Carried.

J. M. MacLean - June 25/14
re: Columbia Basin Trust Governance

A Staff Report from John M. MacLean, Chief Administrative Officer, regarding the Columbia Basin Trust (CBT) Appointment Policy and the findings of the CBT Governance Committee was presented.

Moved: Director Baird

Seconded: Director Cacchioni

That the Staff Report from John M. MacLean, Chief Administrative Officer, regarding the Columbia Basin Trust (CBT) Appointment Policy and the findings of the CBT Governance Committee be received.

Carried.

The Chief Administrative Officer explained the Staff Report noting that the East End Services Committee has forwarded CBT correspondence to the Policy, Executive and Personnel Committee that outlines the recommendations of the Columbia Basin Trust / Local Government Governance Committee regarding local government appointments to the CBT Board.

The CBT Local Government Governance Committee's main recommendations deal with staggering appointments and extending the maximum appointment to six years (two terms of three years). The current RDKB CBT Appointment Policy is consistent with the recommendation but does not address the length of the term.

It was agreed that there be no changes to the current Appointment Policy until the CBT changes the qualifications, and it was;

Moved: Director Cacchioni

Seconded: Director Crockett

That the CBT Appointment Policy be referred to the Directors for comment.

Carried.

LATE (EMERGENT) ITEMS

There were no late emergent items to discuss.

DISCUSSION OF ITEMS FOR FUTURE MEETINGS

1. Grants and funding to community organizations

QUESTION PERIOD FOR PUBLIC AND MEDIA

A question period was not required.

CLOSED (IN CAMERA) SESSION

Moved: Director Baird

Seconded: Director Cacchioni

That the Policy, Executive and Personnel Committee convene to a Closed Meeting pursuant to Section 90(1)(c) of the *Community Charter (time: 2:05 p.m.)*.

Carried.

Moved: Director Crockett

Seconded: Director Baird

That the Policy, Executive and Personnel Committee reconvene to the regular meeting (time: 2:25 p.m.)

Carried.

ADJOURNMENT

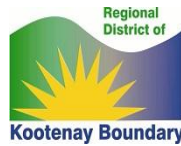
There being no further business, it was;

Moved: Director Cacchioni

That the regular meeting be adjourned (time: 2:30 p.m.)

Carried.

TL



Boundary Economic Development Committee

Minutes
Tuesday, June 24, 2014
RDKB Grand Forks Boardroom

Directors Present

Director B. Baird, Chair
Director B. Taylor
Director N. Kettle
Director R. Russell
Director M. Rotvold

Others Present

Wendy McCulloch
Sandy Elzinga

Staff Present:

J. MacLean, C.A.O.
E. Kumar, Manager of Corporate Administration

Call to Order

The Chair called the meeting to order at 10:05 a.m.

Consideration of the Agenda (additions/deletions)

The agenda for the June 24, 2014 Boundary Economic Development Committee meeting was presented.

Moved: Director Rotvold

Seconded: Director Taylor

That the agenda for the June 24, 2014 Boundary Economic Development Committee meeting be adopted as presented.

Carried.

Consideration of the Minutes

June 24, 2014

The minutes of the Boundary Economic Development Committee meeting held May 6, 2014 are presented.

Moved: Director Rotvold

Seconded: Director Taylor

That the minutes of the Boundary Economic Development Committee meeting held May 6, 2014 be adopted as presented.

Carried.

Delegations

There were no delegations.

Unfinished Business

The Boundary Economic Development Committee Memorandum of Action Items for the period ending May 31, 2014 was presented.

Moved: Director Rotvold

Seconded: Director Taylor

That the Boundary Economic Development Committee Memorandum of Action Items for the period ending May 31, 2014 be received.

Carried.

Ms. McCulloch requested information and the status of some of the action items.

The committee members reviewed the action items and provided updates.

New Business

Report from Community Futures

Ms. McCulloch and Ms. Elzinga reviewed their report which included the following:

- Tourism/Culture - TOTA;
- ATV Trails - JCP;
- Greenwood - JCP;
- Venture Connect;
- Invest Kootenay;
- CED Forum;
- 8th Rural Summit;

June 24, 2014

- Economic Development Essentials Workshop;
- Rock Creek Visitor Centre;
- 2014 B.C. Economic Summit;
- Job Options Program;
- Agriculture;
- Vital Signs;
- Greenwood Economic Development Committee;
- Wi Fi;
- Marketing;
- Welcoming Inclusive Communities.

The committee members discussed the report with Ms. McCulloch and Ms. Elzinga.

Moved: Director Taylor

Seconded: Director Rotvold

That the report be received.

Carried.

Late (Emergent) Items

The Chair presented Ms. Kumar with flowers and a gift in recognition of her service with the BEDC and wished her a happy retirement.

Ms. Kumar thanked the committee members and Community Futures for their support and wished them success in their future endeavors.

Discussion of items for future agendas

The next meeting will be held September 9, 2014 at 10:00 a.m. Any meetings during the months of July and August will be held at the discretion of the Chair.

Question Period for Public and Media

There were no media or public in attendance.

Closed (In camera) Session

A closed meeting was not required.

Adjournment

There being no further business, the meeting adjourned at 11:18 p.m.

June 24, 2014

June 24, 2014

**Minutes of the Regular Meeting of the Grand Forks and District Recreation
Commission held Thursday July 10th, 2014 in the Arena Meeting Room**

Present

Ken Johnston
Gene Robert
Dean Engen
Brian Taylor
George Longden
Cindy Strukoff

Absent

Michael Wirischagin, as advised

Staff

John Mackey

Agenda

1. M/S Brian Taylor, George Longden that the agenda is accepted as amended.

Carried

Minutes

2. M/S Ken Johnston, Brian Taylor that the minutes of the regular meeting of May 15th, 2014 are accepted as circulated

Carried

Old Business

Community Demonstration and Food Garden Project – The Commission reviewed an email from the working group spokesperson, Kim Watt, which outlines recent discussions the group has been engaged in.

The adaptation of the layout to “work around but not within “ the fitness park will require City of Grand Forks input as the property between the skate park and the fit park is City property.

Implementation of the first stage in the fall of 2014 will involve fencing, irrigation and pathways. The Commission has committed \$5000 to assist with this work.

The working group is also looking at options for it operating structure for the future, incorporation, partnerships, or a hybrid of the two. Before the Commission can commit to entering into a partnership or a project sponsorship model it will need to discuss these options in greater detail with the working group.

3. M/S George Longden, Ken Johnston that the Commission contact the Project Working Group and request it layout the operating models in detail as they relate to the project business plan.

Carried

Fitness Park – Staff advised the park is completed on time and on budget. The official ribbon cutting will be held immediately following today's meeting.

Grass Cutting Trans Canada Trail – Commissioner Longden requested support to local Trails Society for grass cutting of the Trans Canada Trail between the City and Christina Lake. Staff advised that the Recreation Commission does not have a mandate or funded service for this and that the Trails Society should be approaching the stakeholders directly.

4. M/S George Longden, Cindy Strukoff that the Commission recommend and encourage the Area D Director give serious consideration to committing funding to this grass cutting requirement on an annual basis and in so doing take on the long term responsibility by including it in the Area D Park Service function.

Carried

Adjournment

5. Moved by George Longden that the meeting be adjourned.

Carried

John Mackey, Recording Secretary

Gene Robert, Chairman

**Minutes of the Regular Meeting of the Electoral Area 'C' Parks & Recreation Commission
held Wednesday July 9th, 2014 at the Fire Hall**

Present

Carlo Crema
Don Nelson
Paul Beattie
Bob Dupee
Liz Stewart
Dave Beattie
Dianne Wales

Absent

Larry Walker, as advised
Dan Marcoux , as advised

RDKB Staff

John Mackey

Area Director

Grace McGregor

Agenda

1. M/S Paul Beattie, Don Nelson that the agenda is accepted as amended.

Carried

Minutes

2. M/S Liz Stewart, Bob Dupee that the minutes of the Regular Meeting of June 11th, 2014 are accepted as amended.

Carried

Business Arising

Canada Day Music in the Park – Chair Wales and Director McGregor expressed their disappointment in event. The audio volume and the type of music upset a lot of people and neither of them had received any positive comments on the concert. It was recommended that the Recreation Commission be consulted prior to musical events being scheduled in the nature park.

Old Business

Feasibility Study – Staff advised that the draft of the RFP was in Mark Andison's hands and that he would be meeting with Director McGregor to discuss it in greater detail.

Pickle Ball Update – Staff advised he still had not had any feedback from the pickle ball enthusiast since emailing them after the June 11th meeting. Dave Beattie said he would ask a representative of the activity to contact John Mackey to discuss a development plan.

Larson Road Boat Launch Upgrade – Staff advised that the work will commence July 22nd. Appropriate signage will be put up advising of the launch closure.

Christina Sands Property Update – Director McGregor advised that the RDKB will move forward with the solicitor’s recommendation and that everything will be finalized in due order. New agreements may be necessary in the future.

New Business

Sub Committee Reports – Bob Dupee reported that work is continuing on the trails. Work crew repaired Cascade Falls access stairs but advised they should be replaced. Projected will be financed in 2015 budget.

COP Update – Dave Beattie advised that COPS are conducting day time patrols as part of a community education process. He also expressed some concern regarding the RCMP members work schedule as it relates to holiday weekends.

Drop in Dance Classes – The Commission reviewed a proposal for dance classes to be held at the Community Hall.

3. M/S Bob Dupee, Carlo Crema that the Commission financially support the first season if required.

Carried

Other Business Arising from the Floor

Outgoing Staff Members Comments – John Mackey asked the Recreation Commission to take the time to review its bylaw, its mandate and its “relationships” with in the Community. Ensuring the relationships fall with the Commission’s mandate is of paramount importance. The Commission cannot be everything to everyone. Effective planning and resource budgeting are tools for sustainability.

4. M/S Paul Beattie, Dave Beattie that the Commission undertake the review of the bylaw, mandate and relationships as per the Staff recommendation at its earliest convenience.

Carried

The Commission thanked John Mackey for his years of support and service to the Commission.

Outstanding Projects and Discussions

Christina Crest Trail
Boat House
Seniors Housing
Winter Ice Rink on Slab
Cascade Cemetery
Teck Property Access

Walking Trail around Golf Course
Disc Golf
Pedestrian Bridge
Boat Dock @ Community Park
Fitness Trail in Nature Park
Pickle Ball Facility
Performance Awning for Welcome Centre
Rental agreement for use of Nature Park
Ownership of Provincial Park Beach

Adjournment

5. Moved by Don Nelson that the meeting be adjourned.

Carried

John Mackey, Recording Secretary

Diane Wales, Chairperson



Electoral Area Services Minutes

Thursday, July 17, 2014, 4:30 p.m.
RDKB Board Room,
843 Rossland Ave., Trail, BC

Directors Present

Director Ali Grieve
Director Linda Worley
Director Grace McGregor
Director Roly Russell
Director Bill Baird

Staff Present

Mark Andison, General Manager of Operation/Deputy CAO
Jeff Ginalias, Senior Planner
Bryan Teasdale, Manager of Infrastructure and Sustainability
Maria Ciardullo, Senior Secretary Planning Dept. /Recording Secretary

CALL TO ORDER

Chair Worley called the meeting to order at 4:30 p.m.

ACCEPTANCE OF AGENDA (ADDITIONS/DELETIONS)

The agenda for the July 17, 2014 Electoral Area Services Committee was presented.
There were 2 additions to the agenda. A discussion on the UBCM dinner and the August 2014 EAS meeting and it was;

Moved: Director Grieve
Seconded: Director McGregor

That the July 17, 2014 Electoral Area Services Agenda be adopted as amended.

Carried.

MINUTES

The Minutes of the June 12, 2014 Electoral Area Services Committee meeting were presented.

Moved: Director McGregor

Seconded: Director Baird

That the minutes of the June 12, 2014 Electoral Area Services Committee meeting be received as presented.

Carried.

DELEGATIONS

There were no delegations in attendance.

UNFINISHED BUSINESS

**Electoral Area Services Committee
Memorandum of Action Items**

The Electoral Area Services Committee Memorandum of Action Items for the period ending June 2014 was presented.

Moved: Director Baird

Seconded: Director Russell

That the Electoral Area Services Committee Memorandum of Action Items for the period ending June 2014 be received as presented.

Carried.

Staff Report by Donna Dean, Planner**RE: Mt. Baldy - Request for Bylaw Amendments from Strata KAS1840**

The Staff report by Donna Dean, Manager of Planning and Development, regarding a request for Bylaw Amendments for the Eagle Residential Area was presented.

Moved: Director Baird

Seconded: Director McGregor

That the Staff report by Donna Dean, Manager of Planning and Development, regarding a request for Bylaw Amendments for the Eagle Residential Area be received as presented.

Carried.

Jeff Ginalias, Senior Planner, reviewed the item with the Committee members. A discussion was held regarding this item be sent to the Area 'E' APC Committee members for consideration, and it was;

Moved: Director Baird

Seconded: Director McGregor

That the Staff Report by Donna Dean, Manager of Planning and Development regarding the Mt. Baldy request for Bylaw Amendments from Strata KAS1840 be referred to the Electoral Area of West Boundary (Area 'E') for their August 2014 meeting.

Carried.

NEW BUSINESS

CASCADE PAR 3

RE: OCP/Zoning Amendment

282-2nd Ave., Electoral Area of Christina Lake (Area 'C')

Lot A, DL 269, SDYD, Plan KAP84802

RDKB File: C-269-00179.910

A staff report regarding the application for an Official Community Plan and Zoning Bylaw Amendment submitted by Donavon & Patricia Lawrence for the property legally described as Lot A, DL 269, SDYD, Plan KAP84802, was presented.

Moved: Director McGregor

Seconded: Director Russell

That the staff report regarding the application for an Official Community Plan and Zoning Bylaw Amendment submitted by Donavon & Patricia Lawrence for the property legally described as Lot A, DL 269, SDYD, Plan KAP84802, be received as presented.

Carried.

There was a discussion regarding residential rezoning and agriculture activity in Christina Lake, and it was;

Moved: Director McGregor

Seconded: Director Baird

That the Official Community Plan and Zoning Bylaw Amendment application submitted by Donavon & Patricia Lawrence for the property legally described Lot A, DL 269, SDYD, Plan KAP84802, be referred back to the APC to consider the additional information and review the proposal and whether it is consistent with the goal, policies and objectives in the Electoral Area of Christina Lake Official Community Plan.

Carried.

BORSATO, Deb**RE: Development Variance Permit**

813 16th Ave., Genelle, Electoral Area of Lower Columbia/Old Glory (Area 'B')
 Lot 8, DL 2404, KD, Plan NEP8723
 RDKB File: B-2404-07312.050

A staff report regarding the application for a Development Variance Permit submitted by Deb Borsato and Don Lukenbill for the property legally described as Lot 8, DL 2404, KD, Plan NEP8723, was presented.

Moved: Director McGregor

Seconded: Director Baird

That the staff report regarding the application for a Development Variance Permit submitted by Deb Borsato and Don Lukenbill for the property legally described as Lot 8, DL 2404, KD, Plan NEP8723, be received as presented.

Carried.

Jeff Ginalias, Senior Planner, reviewed the application with the Committee members. The Area 'B' APC Committee supports this application and it was;

Moved: Director McGregor

Seconded: Director Baird

That the Development Variance Permit application submitted by Deb Borsato and Don Lukenbill for the property legally described as Lot 8, DL 2404, KD, Plan NEP8723, requesting a rear lot line variance of 2.54m (from 3m to 0.46m); an interior lot line variance of 2.54m (from 3m to 0.46m); and a height variance of 0.7m (4.5m to 5.2m), to build an accessory building, be presented to the Board for consideration with a recommendation of support.

Carried.

WAYCOR Holdings Ltd.**RE: Development Variance Permit**

121 Brown Rd., Electoral Area of Christina Lake (Area 'C')
 Lot 1, DL 969, SDYD, Plan KAP5451 Parcel A Portion (Plan 193215F)
 RDKB File: C-969-04340.000

A staff report regarding the application for a Development Variance Permit submitted by Waycor Holdings Ltd. for the property legally described as Lot 1, DL 969, SDYD, Plan KAP5451 Parcel A Portion (PLAN 193215F), was presented.

Moved: Director McGregor

Seconded: Director Baird

That the staff report regarding the application for a Development Variance Permit submitted by Waycor Holdings Ltd. for the property legally described as Lot 1, DL 969, SDYD, Plan KAP5451 Parcel A Portion (PLAN 193215F), be received as presented.

Carried.

Jeff Ginalias, Senior Planner, reviewed the application with the Committee Members and a slideshow was shown. The Area 'C' APC supports this application and it was;

Moved: Director McGregor

Seconded: Director Baird

That the Development Variance Permit application submitted by Waycor Holdings Ltd. for the property legally described as Lot 1, DL 969, SDYD, Plan KAP5451 Parcel A Portion (PLAN 193215F), requesting a front parcel line variance of 7.2m (from 7.5m to 0.3m) and an interior parcel line variance of 1.8m (from 3.0m to 1.2m), to build an accessory building, be presented to the Board for consideration with a recommendation of support.

Carried.

MILFORD, Cindy

RE: Development Variance Permit

73 Sandner Road, Electoral Area of Christina Lake (Area 'C')

Parcel D, Block 17, DL 317, SDYD, Plan KAP50

RDKB File: C-317-00299.020

A staff report regarding the application for a Development Variance Permit submitted by Cindy Milford, through her agent Keith Williams, for the property legally described as Parcel D Block 17, DL 317, SDYD, Plan KAP50, was presented.

Moved: Director Grieve

Seconded: Director Russell

That the staff report regarding the application for a Development Variance Permit submitted by Cindy Milford, through her agent Keith Williams, for the property legally described as Parcel D Block 17, DL 317, SDYD, Plan KAP50, be received as presented.

Carried.

Jeff Ginalias, Senior Planner, mentioned this application has been before the Committee twice before. The applicant revised his application and the Area 'C' APC committee now supports this application and it was;

Moved: Director McGregor

Seconded: Director Baird

That the application for a Development Variance Permit submitted by Cindy Milford, through her agent Keith Williams, for a height variance of 2.2m (from 4.6m to 6.8m) for an accessory building on the property legally described as Parcel D Block 17, DL 317, SDYD, Plan KAP50, be presented to the Board for consideration with a recommendation of support.

Carried.

Big White Black Forest Daylodge

RE: Development Permit

Black Forest Base Area, Big White Ski Resort, Electoral Area of West Boundary (Area 'D')

Plan EPC1108, DL 4246, SDYD

RDKB File: E-4246-TEMP

A staff report regarding an application by Big White Ski Resort for a Development Permit for a proposed Black Forest Day Lodge for a parcel of land legally described as DL4246 SDYD, was presented.

Jeff Ginalias, Senior Planner, reviewed the application with the Committee members. The Big White APC committee supports the application. This application has been referred to the appropriate agencies for comment and it was;

Moved: Director Baird

Seconded: Director Grieve

That the staff report regarding an application by Big White Ski Resort for a Development Permit for a proposed Black Forest Day Lodge for a parcel of land legally described as DL4246 SDYD, be received as presented.

Carried.

ROBINSON, Bruce and Barbara

RE: City of Rossland Subdivision Referral

901 Davis Street, Rossland, BC

Lot 1, Plan NEP90112, Township 9A, KLD

RDKB File: R-1

A staff report regarding the referral from the City of Rossland regarding subdivision of a parcel legally described as Lot 1, Plan NEP90112, Township 9A, KLD, was presented.

Moved: Director McGregor

Seconded: Director Grieve

That the staff report regarding the referral from the City of Rossland regarding subdivision of a parcel legally described as Lot 1, Plan NEP90112, Township 9A, KLD, be received as presented.

Carried.

RDKB Rivervale Water & Streetlighting Utility**RE: Gas Tax Application - Electoral Area of Lower Columbia/Old Glory (Area 'B')**

RDKB Gas Tax application in the amount of \$20,000 (partial funding of total project estimated at approximately \$55,000) for improvements to the Rivervale Water & Streetlighting Utility Service Area, was presented.

Moved: Director Baird

Seconded: Director McGregor

That the RDKB's Gas Tax application in the amount of \$20,000 (partial funding of total project estimated at approximately \$55,000) for improvements to the Rivervale Water & Streetlighting Utility Service Area, be received as presented.

Carried.

Moved: Director McGregor

Seconded: Director Russell

That the RDKB's Gas Tax application in the amount of \$20,000 (partial funding of total project estimated at approximately \$55,000) for improvements to the Rivervale Water & Streetlighting Utility Service Area be forwarded to the RDKB Board of Directors with a recommendation of approval.

Carried.

Genelle Improvement District**RE: Gas Tax Application - Electoral Area of Lower Columbia/Old Glory (Area 'B')**

Genelle Improvement District's Gas Tax application in the amount of \$125,000.00 for the construction of a new water reservoir was presented.

Moved: Director Grieve

Seconded: Director Russell

That the Genelle Improvement District's Gas Tax application in the amount of \$125,000.00 for the construction of a new water reservoir be received as presented.

Carried.

Moved: Director Grieve

Seconded: Director Baird

That the Genelle Improvement District's Gas Tax application in the amount of \$125,000 for the construction of a new water reservoir be forwarded to the RDKB Board of Directors with a recommendation of approval.

Carried.

Oasis Improvement District**RE: Gas Tax Application - Electoral Area of Lower Columbia/Old Glory (Area 'B')**

Oasis Improvement District's Gas Tax application in the amount of \$35,000.00 for the installation of a new water well was presented.

Moved: Director Grieve

Seconded: Director McGregor

That the Oasis Improvement District's Gas Tax application in the amount of \$35,000.00 for the installation of a new water well be received as presented.

Carried.

Moved: Director McGregor

Seconded: Director Baird

That the Oasis Improvement District's Gas Tax application in the amount of \$35,000 for the installation of a new water well be forwarded to the RDKB Board of Directors with a recommendation of approval.

Carried.

RDKB Solar Aquatic System (Christina Lake)**RE: Gas Tax Application - Electoral Area of Christina Lake (Area 'C')**

RDKB's Gas Tax application in the amount of \$5,000 for upgrades to the Christina Lake Solar Aquatic System, was presented.

Moved: Director McGregor

Seconded: Director Grieve

That the RDKB's Gas Tax application in the amount of \$5,000 for upgrades to the Christina Lake Solar Aquatic System, be received as presented.

Carried.

Moved: Director McGregor

Seconded: Director Russell

That the RDKB's Gas Tax application in the amount of \$5,000 for upgrades to the Christina Lake Solar Aquatic System be forwarded to the RDKB Board of Directors with a recommendation of approval.

Carried.

Columbia Gardens Water System - Outside User Agreement

A Staff Report from Bryan Teasdale, Manager of Infrastructure and Sustainability, regarding a request from Re Devera Holdings to access water from the Columbia Gardens Industrial Park Water System for 2014 was presented.

Bryan Teasdale, Manager of Infrastructure and Sustainability, reviewed the staff report with the Committee members. He stated this is a yearly contract and it was;

Moved: Director Grieve

Seconded: Director McGregor

That the Staff Report from Bryan Teasdale, Manager of Infrastructure and Sustainability, regarding a request from Re Devera Holdings to access water from the Columbia Gardens Industrial Park Water System for 2014 be received as presented.

Carried.

Moved: Director Grieve

Seconded: Director McGregor

That the Electoral Area Services Committee recommend to the Board of Directors that the RDKB enter into a yearly contract with Re Devera Holdings Ltd. to provide appropriate access to water within the Columbia Gardens Industrial Park Water Service in the amount of \$2,500, and that the term of this agreement be from January 1, 2014 to December 31, 2014.

Carried.

Columbia Gardens Water System Critical Infrastructure Replacement (VFD)

A Staff Report from Bryan Teasdale, Manager of Infrastructure and Sustainability regarding a critical infrastructure failure within the Columbia Gardens Water Supply Utility was presented.

Bryan Teasdale, Manager of Infrastructure and Sustainability, reviewed the staff report with the Committee Members. He stated that there is currently only one pump supplying water to the reservoir and it was;

Moved: Director Grieve

Seconded: Director Baird

That the Staff Report from Bryan Teasdale, Manager of Infrastructure and Sustainability regarding a critical infrastructure failure within the Columbia Gardens Water Supply Utility, be received as presented.

Carried.

Moved: Director Grieve

Seconded: Director Baird

That the Electoral Area Services Committee recommend to the RDKB Board of Directors that the Columbia Gardens Water Supply Utility 2014 Budget be amended to allow for the purchase and installation of a new VFD unit by transferring \$12,900 from the service's current reserve funds.

Carried.

Ministry of Community, Sport and Cultural Development

RE: Medical Marijuana Production Letter

Letter from the Ministry of Community, Sport and Cultural Development regarding medical marijuana production was presented.

Moved: Director McGregor

Seconded: Director Baird

That the letter from the Ministry of Community, Sport and Cultural Development regarding medical marijuana production be received as presented.

Carried.

Regional District of Central Kootenay

RE: ATCO Wood Products - Kelly Creek Watershed

Correspondence from the Regional District of Central Kootenay regarding ATCO Wood Products cut blocks in the Kelly Creek watershed area, was presented.

Moved: Director Grieve

Seconded: Director Baird

That the correspondence from the Regional District of Central Kootenay regarding ATCO Wood Products cut blocks in the Kelly Creek watershed area, be received as presented.

Carried.

Bryan Teasdale, Manager of Infrastructure and Sustainability, stated this correspondence be referred to the Beaver Valley Water Committee and it was;

Moved: Director Grieve

Seconded: Director McGregor

That the correspondence from the Regional District of Central Kootenay regarding ATCO Wood Products cut blocks East of the Kelly Creek watershed area, be referred to the Beaver Valley Water Committee.

Carried.

Grant in Aid update

The Grant in Aid report was presented.

Moved: Director Grieve

Seconded: Director Baird

That the Grant in Aid report be received as presented.

Carried.

Gas Tax update

The Gas Tax report was presented.

Moved: Director Baird

Seconded: Director McGregor

That the Gas Tax report be received as presented.

Carried.

UBCM Arrangements - for discussion

Director McGregor brought forward the cost of attending the UBCM banquet and queried the Committee members about going for dinner as a group instead of attending the costly banquet. The general consensus was to go for dinner as a group.

LATE (EMERGENT) ITEMS

There were no late emergent items to discuss.

DISCUSSION OF ITEMS FOR FUTURE AGENDAS

There were no items for future agendas to discuss.

QUESTION PERIOD FOR PUBLIC AND MEDIA

A question period was not required.

CLOSED (IN CAMERA) SESSION

A closed session was not required.

ADJOURNMENT

There being no further business, it was;

Moved: Director Baird

That the meeting be adjourned (time: 5:20 p.m.)

Carried.



East End Services Committee

**Minutes
Tuesday, July 15, 2014
Trail Board Room
4:30 pm**

Committee members present:

Director A. Grieve - Chair
Director L. Worley
Director P. Cecchini
Director B. Crockett
Director R. Cacchioni
Director J. Danchuk
Director G. Granstrom

Staff present:

J. MacLean, Chief Administrative Officer
M. Forster, Executive Assistant/Recording Secretary
T. Martin, Regional Fire Chief/Fire Dispatch Manager
D. Derby, Deputy Regional Fire Chief
M. Andison, General Manager of Operations/Deputy Chief Administrative Officer

Call to Order

The Chair called the meeting to order at 4:30 p.m.

Acceptance of the Agenda (additions/deletions)

Moved: Director Cacchioni Seconded: Director Worley

Page 1 of 7

East End Services Committee

That the agenda for the July 15, 2014 meeting of the East End Services Committee be adopted as amended.

Carried.

Minutes

The Minutes of the East End Services Committee meeting held June 17, 2014 were presented.

Moved: Director Cacchioni Seconded: Director Granstrom

That the Minutes of the East End Services Committee meeting held June 17, 2014 be approved as presented.

Carried.

Delegations

Mike Martin, Chair - Lower Columbia Community Development Team Society (LCCDTS)

Don Thompson - Chair - Lower Columbia Initiatives Corporation (LCIC)

Terry Van Horn - Executive Director - Lower Columbia Initiatives Corporation
re: Proposal - Lower Columbia Economic Development Services

The Chair welcomed Mike Martin, Don Thompson and Terry Van Horn to the meeting.

The delegates thanked the Committee members for the opportunity to attend the meeting to present a proposed 5 year plan for economic development services in the Lower Columbia Region.

The delegation provided the Committee members with an overview of the economic development services delivered in the Lower Columbia Region by the LCCDTS through a wholly owned subsidiary, LCIC, for the last four years. The delegation was seeking the Committee's approval for the continuation of the contract with the RDKB for an additional five years with funding of \$176,600 per year.

The Chair thanked the delegation for their presentation and they were excused from the meeting.

Unfinished Business

East End Services Committee Memorandum of Action items

The East End Services Committee Memorandum of Action Items for the period ending June 30, 2014 was presented.

Moved: Director Cacchioni Seconded: Director Granstrom

That the East End Services Committee Memorandum of Action Items for the period ending June 30, 2014 be received as presented.

Carried.

The Chief Administrative Officer informed the Committee members that the RDKB's July 2014 newsletter will provide information on the signing of the contract between the Trail and District Arts Council and the Charles Bailey Theatre.

The Committee members were informed that staff continues to look for funding opportunities for the Victim Assistant Program. The Chief Administrative Officer encouraged lobbying efforts to continue during the upcoming UBCM in September 2014.

2013 Fire Service Recommendations Spreadsheet

A staff report from Terry Martin, Regional Fire Chief and Fire Dispatch Manager, providing costing and timelines for the recommendations of the Fire Services Study report was presented.

Moved: Director Worley Seconded: Director Cecchini

That the staff report from Chief Terry Martin, KBRFRS, presenting costing and timelines for the recommendations of the Fire Services Study report be received.

Carried.

Chief Martin provided the Committee members with a spreadsheet with data from recommendations of the 2013 Fire Services Study following up on a request from the Committee. The spreadsheet illustrated the priority, cost to taxpayers and timelines for each of the recommendations. Many of the recommendations focused around the need for the provision of better training for all members of KBRFR. KBRFR staff have been meeting with representatives from Teck Fire and Rescue to build a partnership for the development of a regional training facility.

Director Granstrom requested additional information on the development of a regional training facility.

Director Cacchioni thanked Chief Martin for the detailed report.

J. MacLean requested guidance from the Committee regarding spending staff time in 2014 on the development of the regional training facility or deferring to 2015 when the budget is adopted.

After further discussion regarding the development of the regional training facility, it was:

Moved: Director Cacchioni Seconded: Director Granstrom

That a more fulsome budgetary discussion regarding the development of the regional training facility be deferred to the September 2014 East End Services Committee.

Carried.

New Business

J. MacLean, Chief Administrative Officer re: Staff report Economic Development Services

A staff report from J. Maclean, CAO, regarding the current situation as to East End Services Committee's (EESC) economic development services was presented.

Moved: Director Granstrom Seconded: Director Cecchini

That the staff report from John M. MacLean, CAO, regarding the current situation as to East End Services Committee's economic development services be received.

Carried.

The Chief Administrative Officer provided a staff report which updated the Committee members on EESC's current situation regarding economic development services. The CAO sought direction from the Committee on whether staff should move forward in preparing a budget proposal for 2015 economic development services.

After further discussion on the information provided by the LCCDTS and the LCIC:

Moved: Director Cecchini Seconded: Director Danchuk

That staff be directed to enter into discussions with the Lower Columbia Initiatives Corporation (LCIC) and prepare a draft agreement with LCIC for a 5 year period and to come back to the East End Services Committee for review based on the information which was presented.

Carried.

(Director Crockett opposed)

After further discussion, there was general agreement amongst the Committee members:

Moved: Director Cacchioni Seconded: Director Worley

That staff be directed to approach municipalities by letter, seeking expressions of interest in participating in a future regional economic development service based on the proposal put forward by the Lower Columbia Community Development Team Society and the Lower Columbia Initiatives Corporation.

Carried.

The CAO will send letters to each Council and participant requesting expressions of interest as to participating in a future regional economic development service based on the proposal put forward by the LCCDTS/LCIC. Contract cost sharing of \$176,600.00 will be provided based on two scenarios (subject to change): assessment and assessment and population.

T. Martin
re: Fire Service Cost Comparison

A staff report from Chief T. Martin, KBRFRS, presented costing information from other fire services.

Moved: Director Granstrom Seconded: Director Cecchini

That the staff report from Chief T. Martin, KBRFRS, presenting costing information from other fire services be received.

Carried.

Chief T. Martin presented the Committee members with a report provided the costs of fire services delivered in other communities in BC which were similar in size and nature as the KBRFR as requested by the Committee. The research revealed that there are no other fire services in BC that are similar in size and nature as the KBRFR and that the KBRFR is in line when compared to other fire services in BC.

Late (Emergent) Items

Director Granstrom requested clarification on whether elected officials of the RDKB may be in a conflict of interest in respect of financial decisions made at the Board level, where those elected officials are also directors on other Committees, societies or corporate boards affected by those financial decisions. A legal opinion will be sought on this issue.

Discussion of items for future agendas

The Chair advised that there will be no need to meet in August. The next regularly scheduled meeting will be in September 2014.

Question Period for Public and Media

Jill Spearn, Rossland City Councillor, expressed her concern over the cost of providing fire service. She also expressed her support of the efforts of the Lower Columbia Initiatives Corporation.

Page 6 of 7

East End Services Committee

Closed (In camera) Session

A Closed Session was not required.

Adjournment

There being no further business, it was,

Moved: Director Cecchini

That the meeting be adjourned (time: 5:50 pm).



Beaver Valley Recreation Committee

Minutes

Tuesday, July 15, 2014

Regional District of Kootenay Boundary Board Room, Trail, BC.

6:10 pm

Committee members present:

Director A. Grieve - Chair

Director J. Danchuk

Director P. Cecchini

Staff present:

M. Daines, Manager of Facilities and Recreation

M. Forster, Executive Assistant/Recording Secretary

Call to Order

The Chair called the meeting to order at 6:10 pm.

Acceptance of the Agenda (additions/deletions)

With the Chair's consent, Director Cecchini advised that a proposal from the Beaver Valley Nitehawks Hockey Club be added to the agenda, and it was. The Chair also added the recreation service review preparation to the agenda.

Moved: Director Cecchini Seconded: Director Danchuk

That the agenda for the July 15, 2014 meeting of Beaver Valley Recreation Committee be adopted as amended.

Carried.

Adoption of Minutes

The minutes of the Beaver Valley Recreation Committee meeting held June 10, 2014 were presented.

Moved: Director Cecchini Seconded: Director Danchuk

That the minutes of the Beaver Valley Recreation Committee meeting held June 10, 2014 be adopted as presented.

Carried.

Delegations

Unfinished Business

**Beaver Valley Recreation Committee
Memorandum of Action Items**

The Beaver Valley Recreation Committee Memorandum of Action Items for the period ending June 30, 2014 was presented.

The Committee members were informed that the Committee Memorandum of Action Items was updated after it was distributed to the Committee members.

The following Action Items were added:

1. The installation of a UV filtration system which is reflected in the budget,
2. The installation of a tv monitoring system, and
3. The addition of possible corporate sponsorship on the new zamboni.

Moved: Director Danchuk Seconded: Director Cecchini

That the Beaver Valley Recreation Committee Memorandum of Action Items for the period ending June 30, 2014 be adopted as amended.

Carried.

New Business**Discussion Item****Chair Grieve****re: Property Acquisition for Potential Trail Development**

Chair Grieve provided the Committee members with a verbal report on a possible opportunity of three property acquisitions for potential trail development. Art Benzer, Director, Kootenay Columbia Trails Society, attended the Committee meeting to update the members on the Society's efforts to acquire property for potential trail development. The Committee members were informed that there is also a possibility of an acquisition partnership with Columbia Basin Trust to secure the lands. The CAO will work on communicating with the owner of one of the properties and Director Cecchini will follow up with the owner.

Discussion Item**Committee Members****re: City of Trail Boundary Expansion**

Director Cecchini asked to be updated on any developments regarding the City of Trail Boundary Expansion. The CAO informed the Committee members that nothing has been received from the property owners or the City of Trail. RDKB staff is currently working on forecasts based on estimates provided by the Ministry of Finance.

Discussion Item**M. Daines, Manager of Facilities and Recreation****re: Update on Summer Program**

M. Daines provided the Committee members with a verbal update of the summer program. He informed the Committee that the volunteers on the summer program have been working out well.

Discussion Item**M. Daines, Manager of Facilities and Recreation****re: Update on Marsh Creek Park Family Campground**

M. Daines provided the Committee members with a verbal update on the Marsh Creek Park Family Campground. He informed the Committee that the park now has an emergency response plan for emergencies, work is being done on preserving the basketball court and the roof is being replaced on the kitchen.

Discussion Item**M. Daines, Manager of Facilities and Recreation****re: Trails Update**

M. Daines provided the Committee members with a verbal update on the Beaver Valley trails which have been busy over the summer.

Late (Emergent) Items**Chair Grieve****re: Recreation Service Review**

Chair Grieve requested that each of the partners identify any concerns now with regards to any issues that Fruitvale or Montrose may have with our Beaver Valley Recreation Service agreement, as we do not have to wait for an election to address concerns or issues.

Director Danchuk**re: 2-Tiered Recreation System**

Director Danchuk expressed his concerns to the Committee members about recreation in the area becoming a 2-tiered system. He informed the Committee that he would like to see the same rates apply to everyone in order to attract people to the area.

Director Cecchini**re: Beaver Valley Nitehawks Hockey Club**

Director Cecchini informed the Committee members that the Beaver Valley Nitehawks Hockey Club has approached the Committee for its support in their fundraising efforts. M. Daines will ask the club's President, D. Bedin, to submit a formal fundraising request for the Committee's consideration.

Chair Grieve**re: Town Hall Meetings Survey**

Chair Grieve requested that staff prepare a newsletter that will summarize what we have been able to incorporate into Recreation Programs as a result of the Town Hall Meeting and Surveys that were done in 2014 (What has already been done, what are we considering for the balance of the year, and what could we consider for 2015?).

Discussion of Items for Future Meetings

There were no items to discuss.

Question Period for Public and Media

A question period was not required.

Closed (In Camera) Session

An in camera session was not required.

Adjournment

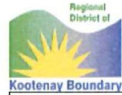
There being no further business, it was,

Moved: Director Danchuck Seconded: Director Cecchini

That the meeting be adjourned (7:05 pm).

Carried.

ITEM ATTACHMENT # B)



POLICY TITLE: Board/Committee Meals
APPROVAL DATE: November 1, 2012
DATE OF REVIEW: May 2014

Policy: The Regional District of Kootenay Boundary shall provide meals for Directors and staff where appropriate and where the meeting time covers a traditional meal time.

Purpose: To establish the times where staff will be required to arrange for a meal for the Directors and staff resources required at a Board or Committee meetings.

Procedure: Staff will be required to arrange for meals, either through the use of caterers or at local restaurants, whenever the Board or Board Committees are meeting and the meeting time is such that a traditional meal time is impacted.

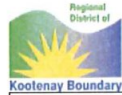
For clarity, staff will be required to arrange for a meal if the meeting includes or is scheduled to begin or is anticipated to end within:

For Lunch	30 minutes of 12:00 (noon)
For Dinner	60 minutes of 5:30 p.m.

This policy does not restrict, in any way, the ability of a Director to recover costs for meals not covered by this policy in accordance with RDKB policies and bylaws.

This policy does not infringe on the ability of a Director to forego the arranged for meal and submit an expense claim as per the Director Remuneration Bylaw.

ITEM ATTACHMENT # B)



POLICY TITLE:	Canada Works Fund (Gas Tax)	
APPROVAL DATE:	October 28, 2010	Review Date: June 2014

Policy: The RDKB Board of Directors hereby establishes a policy to manage the District's use of Canada Works Fund (Gas Tax) allocations.

Purpose: To ensure that Gas Tax allocations are appropriately expended in accordance with the agreement between Canada and the UBCM.

Procedure: Gas Tax funds are allocated amongst the electoral areas on the basis of population.

All gas tax funds shall be expended in accordance with the agreement entered into between the Government of Canada and the UBCM.

All parties applying for funding shall be responsible for completing the application form (see Appendix A). All necessary back-up information shall be supplied.

The completed application form shall be presented to the Electoral Area Services Committee. The Electoral Area Services Committee will make a recommendation to the Board as to the disposition of the application. At the Committee table it will be "one Director, one vote". The recommendation when taken to the Board will be voted on by the Electoral Area Directors only, and the vote will be weighted.

At no time will the Electoral Area Services Committee consider an application that does not have all of the appropriate information provided.

At no time will the Board consider a Gas Tax application that has not been considered by the Electoral Area Services Committee.

If the project approved is for a third party the third party will be required to enter into the Canada Works Fund Third Party Contract attached to this policy (see Appendix B).

ITEM ATTACHMENT # B)

Appendix A



Application to (please check where appropriate):

<input type="checkbox"/>	Electoral Area A Director Ali Grieve	<input type="checkbox"/>	Electoral Area B Director Linda Worley	<input type="checkbox"/>	Electoral Area C Director Grace McGregor	<input type="checkbox"/>	Electoral Area D Director Irene Perepolkin	<input type="checkbox"/>	Electoral Area E Director Bill Baird
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Application by:

Applicant:			
Address:			
Phone:		Fax:	
Email:			
Representative:			

Where will the project take place:

Is your organization a (please check where appropriate):

<input type="checkbox"/>	Not-For-Profit/Charity	<input type="checkbox"/>	Society	<input type="checkbox"/>	Community Organization
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Project Description:

Project outcomes (please check where appropriate):

The Project will ultimately lead to:

<input type="checkbox"/>	Cleaner Air	<input type="checkbox"/>	Cleaner Water	<input type="checkbox"/>	Less Greenhouse Gas Emissions
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ITEM ATTACHMENT # B)

Please provide a narrative as to the outcomes to be reached, including any energy savings expressed in the appropriate energy unit (i.e. KWH, GJ, Litres):

Please attach any documentation, prices or proposals to support your application.

Date: _____

Signature: _____

Print name: _____

ITEM ATTACHMENT # B)

Appendix B



REGIONAL DISTRICT OF KOOTENAY BOUNDARY
202 – 843 Rossland Avenue, Trail, BC V1R 4S8

THIS AGREEMENT called the Community Works Funding Third Party Agreement and dated for reference , _____

BETWEEN:

REGIONAL DISTRICT OF Kootenay Boundary, a Regional District pursuant to the *Local Government Act*, and incorporated pursuant to the laws of the Province of British Columbia with a place of business at 202 – 843 Rossland Avenue, Trail, BC V1R 4S

(hereinafter referred to as "the RDKB")

AND:

OF THE FIRST PART

(hereinafter referred to as "the Proponent")

OF THE SECOND PART

WHEREAS:

- A. The RDKB has entered into an Agreement with the Union of British Columbia Municipalities (the "UBCM") for the transfer of Federal gas tax revenues under the New Deal for Cities and Communities through the Community Works Fund;
- B. The purpose of the program is to fund "Environmentally Sustainable Municipal Infrastructure (ESMI) Projects", meaning projects that result in tangible capital assets in British Columbia primarily for public use or benefit and owned by the Proponent, that improve the quality of the environment and contribute to reduced greenhouse gas emissions, clean water or clean air;
- C. "Tangible Capital Assets" are non-financial assets having physical substance that: are held for use in the production of supply goods or services, for rental to others for administrative purposes or for the development, construction, maintenance or repair of other tangible capital assets; have useful economic lives extending beyond an accounting period; are to be used on a continuing basis; and are not for sale in the ordinary course of operations;
- D. The RDKB wishes to fund the ("the Project") through the Community Works Fund;

ITEM ATTACHMENT # B)

NOW THEREFORE, in consideration of the premises and the terms, conditions, consideration, warranties, and representations contained herein, the parties hereto covenant and agree with each other as follows:

1. TERM

- 1.1 This Agreement shall commence on and expire ten (10) years following the completion of the project.

2. RESPONSIBILITIES

- 2.1 The Proponent shall employ, discharge, supervise, and pay all volunteers, employees or contractors considered by the Proponent to be necessary for the efficient completion of the Project, and in so doing, shall abide by all employment laws currently in force in the Province of British Columbia.

3. FUNDING CONDITIONS

- 3.1 The Proponent agrees to receive funding from the RDKB in a manner consistent with the terms of this Agreement and to expend said funds solely for the purposes of the Project as identified in Schedule A and in accordance with the Project financial plan. Should the project not proceed as presented and the contribution be used for a purpose other than a purpose permitted under this Agreement, the Proponent shall immediately repay the total amount of the Contribution on demand to the RDKB.
- 3.2 The Proponent shall be responsible for raising the balance of any funds required to complete the Project.
- 3.3 As a condition of receiving funding from the RDKB, the Proponent agrees to:
- (a) submit a Project financial plan to the RDKB;
 - (b) keep proper accounts and records of all disbursements;
 - (c) submit to the RDKB, an unaudited Balance Sheet and Statement of Income and Expenditures for the year the funds were dispersed to finance the Project;
 - (d) submit to the RDKB copies of all invoices that account for how Community Works Funds were spent on the Project, along with a summary report outlining Project outcomes that were achieved including information on the degree to which the Project has contributed to the objectives of cleaner air, cleaner water and reduced GHG emissions;
 - (e) **submit an annual report to the RDKB for 10 years following completion of the project prior to October 31 of each year** outlining Project outcomes that were achieved including measures on the degree to which the Project has contributed to the objectives of cleaner air, cleaner water, and reduced greenhouse gas (GHG) emissions;
 - (f) submit to the RDKB, a list of Proponent Executive and Board members, where such list is to be kept current and submitted to the RDKB when any change occurs;

ITEM ATTACHMENT # B)

- (g) maintain all administrative, corporate, and accounting records related to receipt and expenditure of the Project grant in accordance with generally accepted accounting principles, and retain these records for ten years following completion of the Project; and
- (h) the Local Government's Funding Agreement and the provisions included in this Protocol, particularly that:
 - a. All communications referring to projects funded under this Agreement will clearly recognize Canada's investments.
 - b. The Proponent will ensure permanent signage at the location of projects receiving investments under this Agreement, prominently identifying the Government of Canada's investment and including the Canada branding. Said signage will be provided by the RDKB upon project completion. Where there is no fixed location for signage, such as a transit vehicle, a prominent marker will recognize the Government of Canada's contribution. All signage/plaques will be located in such a way as to be clearly visible to users, visitors and/or passersby.
- (i) consult with Interior Health and obtain a construction permit prior to construction; and
- (j) adhere to any conditions required by Interior Health for the operation and maintenance of the new system.

4. PAYMENT

- 4.1 The RDKB will provide a grant in the amount of _____ (\$) to the Proponent based on the Project financial plan as submitted by the Proponent.
- 4.2 The RDKB shall pay the grant to the Proponent in accordance with the following schedule of payments:

Schedule of Payments

- (a) 75% upon signing of this Agreement;
- (b) 25% balance upon receipt of progress report indicating 75% completion of the Project and a statement of income and expenses for the Project to that point.

5. COMPLIANCE WITH REGULATIONS

- 5.1 The Proponent shall in all respects abide by and comply with all applicable lawful rules, regulations and bylaws of the federal, provincial or local governments, or any other governing body whatsoever, in any manner affecting the Project.

6. ACCESS

- 6.1 The RDKB shall have full and free access for inspection purposes during normal business hours to any and every part of the Project in order to confirm that the asset has been installed. The RDKB will provide a minimum of 48 hours notice prior to accessing the Project site.

ITEM ATTACHMENT # B)

- 6.2 A representative of the RDKB may, upon notice to the Proponent, inspect the books of accounts and records during normal business hours to review, copy or audit the same and such representative shall be provided with access to all accounts and records related to this Agreement.
- 6.3 Whenever the Government of Canada ("Canada") requires the UBCM to provide Canada an audit of the Project, the Proponent must permit such audit and fully cooperate with any auditor retained by the UBCM for such purpose.
- 6.4 As Canada may, at any time during the period for which records must be kept pursuant to Section 3.3(f) of this Agreement, conduct a performance audit (value of money) with the UBCM which may include a Project, the Proponent will permit and cooperate in such audit; making all records pursuant to Section 3.3(f) available to such person as Canada may retain to conduct such audit.

7. OWNERSHIP

- 7.1 The Proponent shall retain title to, and ownership of, the infrastructure resulting from the Project for at least ten years after the Project completion.
- 7.2 If, at any time within ten years from the date of completion of the Project, the Proponent sells, leases, encumbers or otherwise disposes of, directly or indirectly, any asset constructed, rehabilitated or improved, in whole or in part, with funds contributed by the RDKB under the terms of this Agreement, other than to Canada, the Province of British Columbia ("British Columbia"), a Local Government, or a Crown Corporation of British Columbia that is the latter's agent for the purpose of implementing this agreement, the Proponent shall repay the RDKB, on demand, a proportionate amount of the funds contributed by the RDKB, as follows:

WHERE PROJECT ASSET IS SOLD, LEASED, ENCUMBERED, OR DISPOSED OF:	REPAYMENT OF CONTRIBUTION (IN CURRENT DOLLARS):
WITHIN 2 YEARS AFTER PROJECT COMPLETION	100%
BETWEEN 2 AND 5 YEARS AFTER PROJECT COMPLETION	55%
BETWEEN 5 AND 10 YEARS AFTER PROJECT COMPLETION	10%

- 7.3 The Proponent agrees to notify the RDKB in writing as soon as practicable of any transaction triggering the above-mentioned repayment.

8. INSURANCE AND INDEMNITY

- 8.1 The Proponent shall indemnify and save harmless the RDKB from and against all claims, demands, losses, costs, damages, actions, suits or proceedings by whomever made, brought or prosecuted and in any manner based upon, arising out of, related to, occasioned by or attributed to any breach of any provision of this Agreement to be performed by the Proponent and the officials, servants, employees, members, agents, and contractors of the Proponent.

ITEM ATTACHMENT # B)

9. WORKMANSHIP

- 9.1 The Proponent agrees to use qualified tradesmen for the purpose of installing the Equipment associated with this project.
- 9.2 The Proponent will comply with all Federal and Provincial Government Acts and Regulations that apply to the hiring of employees and subcontractors required to carry out the Project. This includes, but is not limited to, the Workers' Compensation Act.

10. PARTNERSHIP

- 10.1 Nothing in this agreement shall be interpreted as creating an agency, partnership or joint venture between the RDKB and the Proponent.

11. DEFAULT AND TERMINATION

- 11.1 If the Proponent fails to observe or comply with any of the terms or conditions set out in this Agreement, including the established spending criteria, the RDKB, upon the recommendation of the RDKB Board, may, at its discretion exercisable by written notice to the Proponent, reduce, suspend or terminate any further payment.
- 11.2 On receipt by the Proponent of the default notice under Section 9.1, the Proponent:
- (a) must not further expend or thereafter commit to expend any funds then held by it, pursuant to this Agreement; and
 - (b) must within 30 days of receipt of such notice, remedy the default, or demonstrate to the satisfaction of the RDKB that it has taken sufficient actions as necessary to commence during the default or must proceed to dispute resolution.
- 11.3 In case any default, breach or non-observance be made or suffered by the Proponent at any time or times, in or in respect of any of the covenants, provisos, conditions and reservations herein contained, which on the part of the Proponent ought to be observed or performed, then and in every such case, provided reasonable steps have not been taken to cure any such default, breach or non-observance within 30 days from the date of notice in writing thereof from the RDKB to the Proponent, the RDKB may terminate this Agreement without further notice and require full repayment of all grant monies that have been paid to the Proponent.
- 12. DIFFERENCES**
- 12.1 All matters of difference arising between the RDKB and the Proponent in any matter connected with or arising out of this Agreement whether as to interpretation or otherwise, shall be determined by the RDKB but without prejudice to the Proponent to any recourse available under law.

ITEM ATTACHMENT # B)

13. NOTICES

- 13.1 Any notice or other writing required or permitted to any of the parties shall be sufficiently given if delivered personally, by courier or if transmitted by facsimile to the addresses or facsimile numbers specified on the first page of this Agreement. Such addresses and facsimile numbers may be changed from time to time by either party giving notice as above provided.

14. ASSIGNMENT

- 14.1 This Agreement shall not be assigned by either party without the prior written approval of the other.

15. ENTIRE AGREEMENT

- 15.1 This Agreement shall be deemed to constitute the entire Agreement between the RDKB and the Proponent hereto with respect to the subject matter hereof and shall supersede all previous negotiations, representations, and documents in relation hereto made by any party to this Agreement.

16. SEVERANCE

- 16.1 If any portion of this Agreement is held to be illegal or invalid by a court of competent jurisdiction, the illegal or invalid portion must be severed and the decision that it is illegal or invalid does not affect the validity of the remainder of this Agreement.

17. ADVICE

- 17.1 The Regional District of Kootenay Boundary advises all Proponents to seek legal council prior to signing this agreement.

ITEM ATTACHMENT # B)

The Corporate Seal of the **REGIONAL DISTRICT**)
OF KOOTENAY BOUNDARY was hereunto affixed)
in the presence of:)

Chair)

Secretary)

Signed by the Proponent)
in the presence of:)

Witness Name)

PRESIDENT

Witness Address)

TREASURER

SCHEDULE

-

ITEM ATTACHMENT # B)



POLICY TITLE:	Fleet Vehicle Replacement
APPROVAL DATE:	September 28, 2006
DATE OF REVIEW:	June 2014

Policy: The Regional District of Kootenay Boundary (RDKB) shall utilize a green vehicle purchasing strategy wherever possible in the replacement of light or passenger vehicles utilized by Regional District Directors or Staff.

Purpose: To communicate fleet replacement policies and practices and to support climate action policies by minimizing the environmental impact of owning and operating passenger vehicles.

Procedure: The RDKB utilizes a fleet of vehicles to support both general service delivery in the Regional District as well as specific services such as building inspection.

Definitions

“service manager” – shall mean a person appointed by the Board or the CAO to manage a specific service or function of the Regional District (i.e. Building Inspection)

“passenger” or “light vehicle” – shall mean a vehicle designed and meant to carry passengers or small materials and shall include cars, sport utility vehicles and pick-up trucks.

Responsibility for Implementation

There will be one manager, appointed by the Chief Administrative Officer, who will be responsible for overall fleet management. He/she will work with Service Managers to meet their fleet vehicle needs within approved financial plans.

Goals and Objectives

The Regional District will assist in the corporate goal of carbon neutrality by reducing greenhouse gas emissions from fleet vehicles by using the following methods:

- Reducing vehicle idling
- Reducing single occupancy trips
- Vehicle sharing between departments

Fleet Replacement Policy
Page 1 of 2

ITEM ATTACHMENT # B)

- Purchasing more efficient vehicles and fuels
- Right-sizing vehicles
- Considering life cycle costs of fleet vehicle operations when purchasing high cost vehicles (excess of \$100,000).
- Maximizing vehicle efficiency
- Preventative maintenance program in place
- Monitoring of fuel consumption, fuel costs, mileage and maintenance costs.
- Driver education program: training and refresher courses if required.
- Providing a framework for lessening the environmental impact of vehicle operations that can be expanded to the Region.

Attributes of Vehicles

All RDKB vehicles shall have the following minimum attributes:

- Be right-sized: (1) The ability to carry at least four passengers, when intended for general fleet purposes. (2) The ability to carry at least two passengers for Maintenance vehicles. (3) Four wheel or all wheel drive for travelling through local mountain passes in winter conditions.
- The ability to securely haul materials and equipment required for meetings etc.
- Air Conditioning
- All Wheel Drive/Four Wheel Drive
- Colour = white
- Acceptable gas mileage for the anticipated use. The use of hybrids and fuel efficient vehicles, is required wherever operational requirements allow.
- Acceptable crash/safety ratings

Replacement of Vehicles

In general RDKB fleet vehicles will be considered for replacement when they have at least 5 years of service and 175,000 kilometers. Vehicles may be retained beyond this point if they are in good working order and are meeting the needs of the RDKB. Alternatively, vehicles that have excessive maintenance or operating costs may be replaced sooner. All replacements are to be identified in the approved Financial Plan.

All vehicle replacements will be completed pursuant to the Regional District of Kootenay Boundary Purchasing Policy.

ITEM ATTACHMENT # B)

**POLICY TITLE: Hiring****APPROVAL DATE: August 30, 2007****DATE OF REVIEW: June 2014**

Policy: The Regional District of Kootenay Boundary (RDKB) shall utilize effective and reasonable practices when attracting and hiring new management staff.

Purpose: To formalize and clarify hiring/attraction policies and practices.

Procedure: The RDKB utilizes common policies and practices when hiring new management staff as well as providing expenses, moving and other benefits to candidates and new hires.

Attracting Candidates

When advertising to attract candidates to express interest in a vacant or new management position the position will be advertised in at least the following venues:

1. Websites
 - a. The RDKB website (www.rdkb.com)
 - b. Civicinfo (www.civicinfo.bc.ca)
 - c. Any websites operated by the applicable professional association (i.e. www.pibc.bc.ca for planners, www.cga-bc.org for certified general accountants)
2. Appropriate Newspapers (An ad in each of two consecutive weeks)

The RDKB will consider the utilization of an executive search firm where in the opinion of the Chief Administrative Officer (CAO) the position requires specific attributes or is in such demand that traditional hiring practices may not lead to a successful hiring.

Hiring Policy
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August 30, 2007

ITEM ATTACHMENT # B)

Selection and Interview Committee

Where the open position is one of the following senior management positions:

- General Manager of Operations/Deputy CAO
- General Manager of Environmental Services
- General Manager of Finance
- Manager of Corporate Administration

the Selection and Interview Committee shall consist of the following members:

- the CAO,
- one of the remain senior managers, and where possible the General Manager of Operations/Deputy CAO,
- the Chair of the Policy, Executive and Personnel Committee or Board's designate, and
- the Chair or Vice Chair of the Board or Board's designate.

In the case of any other management position the Selection and Interview Committee shall consist of the CAO, General Manager of Operations/Deputy CAO and any two other managers selected by the CAO.

The Selection and Interview Committee shall review the resumes of interested candidates and through consensus agree on suitable candidates for interviews. Wherever possible at least three candidates will be interviewed.

The interview process will consist of formal questions enhanced by informal discussion. Where candidates to be interviewed reside in an area or have scheduling difficulties that make face-to-face discussions not feasible, telephone interviews will be considered.

The top two candidates shall undergo a psychological profile test at the cost of the RDKB, as well as a full reference check. The results shall help confirm the decision of the Committee as to the top candidate or allow the Committee to request a second interview.

Successful Candidate

At no time will a candidate be formally hired without first visiting the RDKB.

Hiring Policy
Page 2 of 4
August 30, 2007

ITEM ATTACHMENT # B)

The successful candidate will be contacted directly by the CAO with a verbal offer of the position. The verbal offer will be immediately followed by a formal letter. The formal offer of employment will contain:

- the offer of employment,
- the terms of the employment,
- the salary and benefits,
- the term of employment (if necessary),
- the terms of the probationary period,
 - all management staff are subject to a six month probationary period. During those six months, the employee will be paid at the 95% level of the appropriate salary grid level.
- the proposed start date,
- the requirement to complete a Criminal Record Check, the results of which can, in the sole discretion of the Regional District result in a withdrawal of the offer,
- the deadline for response (acceptance/rejection).

Eligible Expenses

The RDKB will reimburse both short-listed (interview) applicants and the successful candidate for reasonable and documented expenses.

Eligible Expenses for those Interviewed

- Travel related expenses from the candidate's residence to Trail. Air fare shall be at economy rates. Vehicular mileage shall be reimbursed at the rate approved by the Board for RDKB business related travel. Travel related expenses include parking, taxis and/or shuttles where appropriate and reasonable.
- Hotel or motel accommodations for a maximum two nights.
- Meals upon receipt.

Eligible Expenses for the Successful Candidate

- Moving expenses - the RDKB will pay 100% of the moving expenses (pack and move). The successful candidate is responsible for obtaining three quotations and selecting the lowest cost alternative. It shall be understood that moving expenses paid by the RDKB shall be repaid should the successful candidate leave the employment of the RDKB of his/her own accord

Hiring Policy
Page 3 of 4
August 30, 2007

ITEM ATTACHMENT # B)

within the first two years of employment, on the following basis:

- Leave in the first six month of employment – 85% repayment
- Leave in the second six months – 75%
- Leave in the third six months – 50%
- Leave in the last six months – 25%

After two years employment, the successful applicant will not be responsible for repayment of any moving expenses paid by the RDKB.

- Living out expenses. The RDKB will reimburse the successful candidate up to one month's accommodation expenses for a new hire, moving to the area, while he/she secures longer term housing. The successful candidate is expected to make all reasonable efforts to secure housing, even temporary in nature, as efficiently as possible.

1

July 27, 2014

Regional District Kootenay Boundary
202 843 Rossland Avenue
Trail, B.C.

V1R 4S8

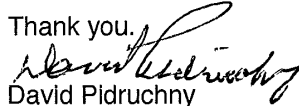
REGIONAL DISTRICT OF KOOTENAY BOUNDARY	
FILE #	JUL 28 2014
DOC #
REF. TO:
CC:

RE: Application for a Development Variance Permit

Applicant: Debbie Borsato
Property Location: Lot 8, DL 2404, KD, PLAN NEP8723
813-16th Avenue, Genelle, B.C., RDKB Electoral Area 'B'

Please be advised that we are registering our concerns over the granting of this Development Variance Permit submitted by Debbie Borsato. Although we have no issue with the rear lot line variance or the interior lot line variance, we have great concerns over the height variance. Ms. Borsato's partner has stated on several occasions that he needs the height variance so that he can put in a lift for automotive repair and when he retires he will open a small automotive business. This is a residential neighborhood where the houses are close together and a business of this type absolutely does not fit. We are asking that the height variance not be granted to insure that this does not become an issue in future years. We would also ask that when permits are issued that the RDKB be diligent in overseeing the completion of this project so that the exterior does not remain unfinished for years to come.

We would also request at this time that the short wave radio tower that is currently in their backyard be removed. Since this tower has not been used for its original intent in years and is an eye sore we would like to see it taken down.

Thank you.

David Pidruchny
PO Box 191
Genelle, B.C.
V0G 1G0
250-693-5597


Sherry Blackwell

Theresa Lenardon

From: Jeff Ginalias
Sent: July-28-14 2:04 PM
To: Theresa Lenardon
Subject: Board agenda DVP letter of objection
Attachments: RDKB Board agenda DVP letter of objection.pdf

Theresa,

Attached please find a letter of objection to a DVP application on the July 31, 2014 Board agenda.

The DVP application is to build an accessory building within the rear and interior lot setbacks, and a height relaxation of 0.7m (from 4.5m to 5.2m).

The objection is to the height. It is based in part on conjecture that, in the future the owners may operate an automotive repair business out of the accessory building.

The parcel is zoned Single Family Residential 1 (R1). Home occupations are permitted in the R1 Zone. There are provisions on Home Occupation Use in the zoning bylaw (Section 305). A home occupation would need to comply with the provisions. On particular point, the business could not produce any odorous, toxic or noxious matter, noise, vibration, smoke, heat, litter, glare ... or cause traffic congestions. There are restrictions on signage as well as storage of material and equipment. The home occupation issue, while a legitimate concern, is separate from the DVP request, which is for height for an accessory building, and restrictions on future use is not part of the application, nor part of a DVP permit.

The objection letter further requests that a short wave radio tower on the parcel under application be removed. Radio and television antennas, amongst other things, are protected by a Height Exception provision (Section 304) in the Zoning Bylaw. So, while perhaps unsightly, and not in use, the antenna is permitted.

Jeff Ginalias, Planner
 Regional District of Kootenay Boundary
 1-800-355-7352
 Direct: 250-368-0228
jginalias@rdkb.com
www.rdkb.com

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Cheque Register-Summary-Bank


AP5090

Page : 1

Date : Jul 22, 2014

Time : 8:39 am

Supplier : 084010 To ZUC010
 Cheque Dt. : 01-Jun-2014 To 30-Jun-2014
 Bank : 1 - CIBC Bank - General

Seq : Cheque No. Status : All
 Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
43264	05-Jun-2014	ACK020	ACKLANDS-GRAINGER INC.	Cleared	223	C	122.96
43265	05-Jun-2014	ALD010	ALDERSON, CLAYTON G	Cleared	223	C	52.68
43266	05-Jun-2014	ARR010	ARROW BUILDING SUPPLY	Cleared	223	C	6.48
43267	05-Jun-2014	BEA041	BEAVER VALLEY UNITED CHURCH	Cleared	223	C	1,647.50
43268	05-Jun-2014	BEA130	BEAVER VALLEY LIBRARY	Cleared	223	C	14,797.00
43269	05-Jun-2014	BEA220	BEAVER VALLEY SKATING CLUB	Cleared	223	C	761.29
43270	05-Jun-2014	BIE010	BIEBERBACH, HORST	Cleared	223	C	73.34
43271	05-Jun-2014	BIG060	BIG WHITE SKI RESORT LTD.	Cleared	223	C	362.25
43272	05-Jun-2014	BIG130	BIG WHITE ELECTRICAL LTD.	Cleared	223	C	843.38
43273	05-Jun-2014	BOU320	BOUTIN, KYLE	Cleared	223	C	28.83
43274	05-Jun-2014	BOU530	BOUNDARY LOCKSMITHS	Cleared	223	C	77.81
43275	05-Jun-2014	BOU610	BOUNDARY MARTIAL ARTS CLUB	Cleared	223	C	3,000.00
43276	05-Jun-2014	CAC020	CACCHIONI, ROBERT CAESAR	Cleared	223	C	198.36
43277	05-Jun-2014	CAN150	CANADIAN TIRE ASSOCIATE STORE #665	Cleared	223	C	15.81
43278	05-Jun-2014	CAN170	CANADA POST CORP	Cleared	223	C	299.20
43279	05-Jun-2014	CAN560	CANADIAN LINEN AND UNIFORM SERVICE	Cleared	223	C	81.14
43280	05-Jun-2014	CAS040	CASINO RECREATION	Cleared	223	C	17,000.00
43281	05-Jun-2014	CAS040	CASINO RECREATION	Cleared	223	C	8,000.00
43282	05-Jun-2014	CEC010	CECCHINI, PATRICIA	Cleared	223	C	116.56
43283	05-Jun-2014	CEN140	CENTURY MANUFACTURING CORPORATION	Cleared	223	C	253.76
43284	05-Jun-2014	CIB010	CIBC VISA	Cleared	223	C	1,871.86
43285	05-Jun-2014	CIC010	CICCHETTI, SYDNEY	Cleared	223	C	141.40
43286	05-Jun-2014	CIN001	CINTAS THE UNIFORM PEOPLE	Cleared	223	C	43.53
43287	05-Jun-2014	COL017	COLBACHINI, CHERYL ANN	Cleared	223	C	202.50
43288	05-Jun-2014	COL040	COLUMBIA GLASS	Cleared	223	C	672.00
43289	05-Jun-2014	COM014	COMO, DAVID K	Cleared	223	C	54.85
43290	05-Jun-2014	CRO060	CROCKETT, BERT	Cleared	223	C	194.56
43291	05-Jun-2014	DAN090	DANCHUK, JOE	Cleared	223	C	577.38
43292	05-Jun-2014	DEL100	DELTA T CONSULTANTS	Cleared	223	C	5,813.64
43293	05-Jun-2014	DEN060	DENKOVSKI, GORAN	Cleared	223	C	222.85
43294	05-Jun-2014	DEP020	DEPELLEGRIN, LEE	Cleared	223	C	77.55
43295	05-Jun-2014	DHC010	DHC COMMUNICATIONS INC.	Cleared	223	C	8,236.12
43296	05-Jun-2014	DIX030	DIXON, SHERRY	Cleared	223	C	39.16
43297	05-Jun-2014	ENO010	ENORMOUS PRODUCTIONS	Cleared	223	C	3,084.37
43298	05-Jun-2014	FER003	FERRABY, GREG	Cleared	223	C	150.23
43299	05-Jun-2014	FER130	FERRARO, BRIDGET	Cleared	223	C	164.28
43300	05-Jun-2014	FIR020	FIRST REGISTRY SERVICES LTD.	Cleared	223	C	62.41
43301	05-Jun-2014	FOO020	FOOFAT, SABINA	Cleared	223	C	460.72
43302	05-Jun-2014	FOR010	FORTISBC - ELECTRICITY	Cleared	223	C	25,149.96
43303	05-Jun-2014	FOR040	FORTIS BC - NATURAL GAS	Cleared	223	C	4,301.96
43304	05-Jun-2014	FOY010	FOYLE, MITCH	Cleared	223	C	19.04
43305	05-Jun-2014	FUN010	FUNK, DARRYL ALLAN	Cleared	223	C	368.50
43306	05-Jun-2014	GAL020	GALLAMORE, GLEN	Cleared	223	C	91.85
43307	05-Jun-2014	GEN020	GENELLE RECREATION SOCIETY	Cleared	223	C	10,000.00
43308	05-Jun-2014	GES010	SONEPAR CANADA INC - GESCAN WEST	Cleared	223	C	262.38
43309	05-Jun-2014	GOL100	GOLDSBURY, CORRIE	Cleared	223	C	115.00
43310	05-Jun-2014	GRA047	GRANSTROM, GREG	Cleared	223	C	218.48
43311	05-Jun-2014	GRE030	GREYHOUND COURIER EXPRESS	Cleared	223	C	185.58
43312	05-Jun-2014	GRE080	GRESLEY-JONES, KEN	Cleared	223	C	175.00
43313	05-Jun-2014	GRI010	GRIEVE, ALI K.	Issued	223	C	50.00
43314	05-Jun-2014	HALL010	HALL PRINTING	Cleared	223	C	145.77
43315	05-Jun-2014	HAL060	HALL'S BASICS & GIFTS LTD	Cleared	223	C	314.83
43316	05-Jun-2014	HAM060	HAMILTON, TIM	Cleared	223	C	112.17
43317	05-Jun-2014	HEA025	HEALTH ARTS SOCIETY	Cleared	223	C	2,750.00

REGIONAL DISTRICT OF KOOTENAY BOUNDARY

Cheque Register-Summary-Bank



AP5090

Page : 2

Date : Jul 22, 2014

Time : 8:39 am

Supplier : 084010 To ZUC010
 Cheque Dt. : 01-Jun-2014 To 30-Jun-2014
 Bank : 1 - CIBC Bank - General

Seq : Cheque No. Status : All
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Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
Bank : 1	CIBC Bank - General						
43318	05-Jun-2014	HIR010	HIRAM, JANICE	Cleared	223	C	217.00
43319	05-Jun-2014	HRD010	HR DOWNLOADS INC.	Cleared	223	C	519.75
43320	05-Jun-2014	HUB020	HUB FIRE ENGINES & EQUIPMENT LTD.	Cleared	223	C	1,456.36
43321	05-Jun-2014	INL070	INLAND ALLCARE	Cleared	223	C	469.40
43322	05-Jun-2014	RJA010	RJAMES MANAGEMENT GROUP	Cleared	223	C	483.28
43323	05-Jun-2014	JJH010	J.J.H. ENTERPRISES	Cleared	223	C	1,110.97
43324	05-Jun-2014	JLC020	JL CROWE GRAD COMMITTEE	Cleared	223	C	500.00
43325	05-Jun-2014	KET180	KETTLE, ALBERT	Cleared	223	C	417.12
43326	05-Jun-2014	LAN003	LANGMAN, JASON	Cleared	223	C	63.40
43327	05-Jun-2014	LEN010	LENARDUZZI, MIKE	Issued	223	C	54.78
43328	05-Jun-2014	LIF010	LIFESAVING SOCIETY	Cleared	223	C	13.00
43329	05-Jun-2014	LIS010	LISTOWEL TROPHIES AND ENGRAVING	Issued	223	C	281.25
43330	05-Jun-2014	LOR010	LORDCO PARTS LTD.	Cleared	223	C	338.92
43331	05-Jun-2014	MAC020	MACLEAN, JOHN	Cleared	223	C	175.00
43332	05-Jun-2014	MAD025	MAD TRAPPER ANNUAL ARCHERY SHOOT F	Cleared	223	C	1,000.00
43333	05-Jun-2014	MAG040	MAGLIO BUILDING CENTRE (TRAIL) LTD.	Cleared	223	C	112.92
43334	05-Jun-2014	MCG002	MCGREGOR, GRACE	Cleared	223	C	898.80
43335	05-Jun-2014	MER100	MERVYN, STEPHANIE	Cleared	223	C	194.29
43336	05-Jun-2014	MIL030	MILNE, JASON	Issued	223	C	107.69
43337	05-Jun-2014	MIN030	MINISTER OF FINANCE	Cleared	223	C	9,023.75
43338	05-Jun-2014	MKL001	M K LAWN CARE	Cleared	223	C	508.20
43339	05-Jun-2014	MOO080	MOORE, JASON	Cleared	223	C	92.95
43340	05-Jun-2014	MOR020	MORRIS, RICHARD	Cleared	223	C	57.28
43341	05-Jun-2014	PAC020	PACIFIC BLUE CROSS	Cleared	223	C	31,105.00
43342	05-Jun-2014	PAR050	PARSLOW LOCK & SAFE	Cleared	223	C	28.57
43343	05-Jun-2014	PAR140	PARTRIDGE, JIM	Cleared	223	C	26.56
43344	05-Jun-2014	PAR150	PARKER, SHARON	Cleared	223	C	52.89
43345	05-Jun-2014	PET010	PETRO CANADA	Cleared	223	C	7,458.37
43346	05-Jun-2014	PHO002	PHOENIX MOUNTAIN ALPINE SKI SOCIETY	Cleared	223	C	22,000.00
43347	05-Jun-2014	PIN040	PINEGROVE AUTO & SMALL ENGINE REPAIR	Cleared	223	C	89.60
43348	05-Jun-2014	PLA100	PLANET CLEAN	Cleared	223	C	342.22
43349	05-Jun-2014	POW060	POWER KELLY "IN TRUST"	Cleared	223	C	200.74
43350	05-Jun-2014	RAC010	RACE TRAC FUELS	Cleared	223	C	985.95
43351	05-Jun-2014	REC010	RECEIVER GENERAL FOR CANADA	Cleared	223	C	80,558.31
43352	05-Jun-2014	REI060	REID, MARK	Cleared	223	C	52.29
43353	05-Jun-2014	REL010	RELLA & PAOLINI	Cleared	223	C	7,500.00
43354	05-Jun-2014	ROC030	ROCKY MOUNTAIN PHOENIX	Cleared	223	C	393.50
43355	05-Jun-2014	ROC050	ROCKY MOUNTAIN AGENCIES	Cleared	223	C	747.54
43356	05-Jun-2014	ROT030	ROTVOLD, MARGUERITE	Cleared	223	C	992.98
43357	05-Jun-2014	SAV010	SAVAGE PLUMBING & HEATING	Cleared	223	C	677.59
43358	05-Jun-2014	SEC040	SECURIGUARD SERVICES LIMITED	Cleared	223	C	14,628.74
43359	05-Jun-2014	SEI050	SEIFRIT, CHELYSE	Cleared	223	C	194.29
43360	05-Jun-2014	SEL040	SELKIRK COLLEGE (CASTLEGAR)	Cleared	223	C	2,100.00
43361	05-Jun-2014	SEL160	SELKIRK SECURITY SERVICE	Cleared	223	C	35.70
43362	05-Jun-2014	SHA030	SHAW CABLE	Cleared	223	C	224.79
43363	05-Jun-2014	SIL003	SILVA, ROBERT	Cleared	223	C	163.49
43364	05-Jun-2014	SMY001	SMYTH, RYAN	Cleared	223	C	92.45
43365	05-Jun-2014	SPC010	SOCIETY FOR PREVENTION OF CRUELTY TC	Issued	223	C	7,437.00
43366	05-Jun-2014	STA007	DESJARDINS CARD SERVICES	Cleared	223	C	493.72
43367	05-Jun-2014	TAK015	TAKE A HIKE YOUTH AT RISK FOUNDATION	Issued	223	C	3,500.00
43368	05-Jun-2014	TAY002	TAYLOR, MARG	Cleared	223	C	15.00
43369	05-Jun-2014	TAY020	TAYLOR, BRIAN	Cleared	223	C	331.84
43370	05-Jun-2014	TEL001	TELUS COMMUNICATIONS (B.C.) INC.	Cleared	223	C	14,655.59

REGIONAL DISTRICT OF KOOTENAY BOUNDARY

Cheque Register-Summary-Bank



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Page : 3

Date : Jul 22, 2014

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Seq : Cheque No. Status : All
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Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
Bank : 1	CIBC Bank - General						
43371	05-Jun-2014	TEL002	TELUS MOBILITY	Cleared	223	C	3,401.71
43372	05-Jun-2014	THE410	THE BOUNDARY SENTINEL	Cleared	223	C	200.00
43373	05-Jun-2014	TOM040	TOMASHEWSKY, ROSANNE	Cleared	223	C	46.80
43374	05-Jun-2014	TRA003	TRAIL ROOFING LTD.	Cleared	223	C	110.88
43375	05-Jun-2014	TRA240	TRAIL HOME HARDWARE BUILDING CENTRE	Cleared	223	C	52.46
43376	05-Jun-2014	TRE070	TREMBLAY, DONNA	Cleared	223	C	50.95
43377	05-Jun-2014	TYSO10	TYSON, GRANT	Cleared	223	C	92.66
43378	05-Jun-2014	VAB010	VAB ENTERPRISES	Cleared	223	C	682.50
43379	05-Jun-2014	VAL130	VALLEN	Cleared	223	C	275.25
43380	05-Jun-2014	VIS050	VISTA RADIO LTD.	Cleared	223	C	483.00
43381	05-Jun-2014	VOY030	VOYKIN, WALTER	Cleared	223	C	1,080.00
43382	05-Jun-2014	WAL080	WAL MART CANADA CORP	Cleared	223	C	33.57
43383	05-Jun-2014	WAL090	WALKER, KELLY	Cleared	223	C	245.01
43384	05-Jun-2014	WEI040	WEISHAUP, KRIS	Cleared	223	C	73.34
43385	05-Jun-2014	WHI100	WHITEHEAD, MARTIN	Cleared	223	C	510.00
43386	05-Jun-2014	WOR100	WORLEY, LINDA	Cleared	223	C	50.00
43387	05-Jun-2014	XPC010	XP CONTRACTING	Cleared	223	C	10,116.37
43388	05-Jun-2014	ZAR010	ZARCHIKOFF, SANJA	Cleared	223	C	96.80
43389	12-Jun-2014	ABE030	ABELL PEST CONTROL	Cleared	235	C	73.50
43390	12-Jun-2014	ACK020	ACKLANDS-GRAINGER INC.	Cleared	235	C	1,087.63
43391	12-Jun-2014	ALL140	ALLAN, JONATHAN	Cleared	235	C	10.00
43392	12-Jun-2014	ALP002	ALPINE SIGNS & GRAPHICS	Cleared	235	C	781.21
43393	12-Jun-2014	ALP030	ALPINE DISPOSAL & RECYCLING	Cleared	235	C	165.44
43394	12-Jun-2014	AMF010	AM FORD	Cleared	235	C	2,800.63
43395	12-Jun-2014	ARS010	ARSENAL, DARRYL	Cleared	235	C	399.36
43396	12-Jun-2014	ASS050	ASSOC. OF REGIONAL DISTRICT PLANNING I	Issued	235	C	300.00
43397	12-Jun-2014	ATS001	AT SOURCE RECYCLING SYSTEMS CORP.	Cleared	235	C	761.60
43398	12-Jun-2014	BEA026	BEAVERDELL GENERAL STORE	Cleared	235	C	33.17
43399	12-Jun-2014	BIG015	BIG WHITE GAS UTILITY LTD.	Cleared	235	C	2,572.57
43400	12-Jun-2014	BIG030	BIG WHITE WATER UTILITY LTD.	Cleared	235	C	14,618.96
43401	12-Jun-2014	BLA090	BLACKWELL, CAMERON	Issued	235	C	120.00
43402	12-Jun-2014	BOR110	BORSATO, CATHY	Cleared	235	C	50.95
43403	12-Jun-2014	BOU070	BOUNDARY HOME BUILDING CENTRE	Cleared	235	C	86.96
43404	12-Jun-2014	BOU320	BOUTIN, KYLE	Cleared	235	C	68.53
43405	12-Jun-2014	BRE090	BREDBECK, HAROLD	Cleared	235	C	321.00
43406	12-Jun-2014	BRY020	BRYANT, LIL	Issued	235	C	98.78
43407	12-Jun-2014	BVC001	BV COMMUNICATIONS LTD.	Cleared	235	C	10,207.59
43408	12-Jun-2014	BVT010	BV TOOL RENTALS (2011) LTD.	Cleared	235	C	237.15
43409	12-Jun-2014	CAR012	CARO ANALYTICAL SERVICES	Cleared	235	C	1,836.87
43410	12-Jun-2014	CHE050	CHERRY HILL COFFEE INC.	Cleared	235	C	167.55
43411	12-Jun-2014	CIB010	CIBC VISA	Cleared	235	C	4,128.24
43412	12-Jun-2014	CIN001	CINTAS THE UNIFORM PEOPLE	Cleared	235	C	43.53
43413	12-Jun-2014	COL010	COLANDER RESTAURANTS (1999) LTD.	Cleared	235	C	411.00
43414	12-Jun-2014	COL024	COLUMBIA TRUCK CENTERS	Cleared	235	C	77.73
43415	12-Jun-2014	COL370	COLENZO, KIM	Issued	235	C	50.96
43416	12-Jun-2014	COO050	COOKSON MOTORS LTD.	Cleared	235	C	138.22
43417	12-Jun-2014	COR100	CORDILLERAN ECOLOGICAL	Cleared	235	C	5,801.25
43418	12-Jun-2014	DAN090	DANCHUK, JOE	Cleared	235	C	31.00
43419	12-Jun-2014	DDS010	D&D SERVICE CENTRE & STORAGE INC.	Cleared	235	C	567.00
43420	12-Jun-2014	DEA060	DEAN, DONNA	Cleared	235	C	983.58
43421	12-Jun-2014	DES010	DESROSIERS, JENNIFER	Cleared	235	C	122.84
43422	12-Jun-2014	DON060	DONEGAN, CAMERON	Issued	235	C	150.00
43423	12-Jun-2014	DRA030	DRAKE, JULIE	Issued	235	C	54.12

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
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Seq : Cheque No. Status : All
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43424	12-Jun-2014	EMC050	EMCON SERVICES INC.	Cleared	235	C	642.83
43425	12-Jun-2014	ENO010	ENORMOUS PRODUCTIONS	Cleared	235	C	469.87
43426	12-Jun-2014	ENV010	ENVIRONMENTAL OPERATORS CERTIFICATI	Cleared	235	C	420.00
43427	12-Jun-2014	FED020	FEDERATED CO-OPERATIVES LTD.	Cleared	235	C	58.00
43428	12-Jun-2014	FOR010	FORTISBC - ELECTRICITY	Cancelled	236	C	0.00
43429	12-Jun-2014	FOR040	FORTIS BC - NATURAL GAS	Cleared	235	C	3,008.99
43430	12-Jun-2014	FOU080	FOUR STAR COMMUNICATIONS INC.	Cleared	235	C	202.91
43431	12-Jun-2014	FRE100	FREEMAN, CHAD, R.	Cleared	235	C	435.58
43432	12-Jun-2014	FRO090	FRONTLINE FIRST AID TRAINING & EMERGEI	Issued	235	C	525.00
43433	12-Jun-2014	FRU020	FRUITVALE CO-OP	Cleared	235	C	726.87
43434	12-Jun-2014	FUN010	FUNK, DARRYL ALLAN	Issued	235	C	92.73
43435	12-Jun-2014	GEN010	GENELLE VOLUNTEER FIREFIGHTERS SOCI	Issued	235	C	254.13
43436	12-Jun-2014	GRA050	GRAND FORKS HOME HARDWARE	Cleared	235	C	323.18
43437	12-Jun-2014	GRE030	GREYHOUND COURIER EXPRESS	Cleared	235	C	31.73
43438	12-Jun-2014	GRE080	GRESLEY-JONES, KEN	Cleared	235	C	600.00
43439	12-Jun-2014	GUI001	GUILLEVIN INTERNATIONAL INC.	Cleared	235	C	391.30
43440	12-Jun-2014	HAC020	HACH SALES AND SERVICE CANADA LTD.	Cleared	235	C	206.08
43441	12-Jun-2014	HAL010	HALL PRINTING	Cleared	235	C	427.98
43442	12-Jun-2014	HAL060	HALL'S BASICS & GIFTS LTD	Cleared	235	C	910.70
43443	12-Jun-2014	HAR240	HARDING, LAURA	Cleared	235	C	145.95
43444	12-Jun-2014	HOO050	HOOD, MELISSA	Cleared	235	C	194.29
43445	12-Jun-2014	HUZ010	HUZZEY, MARTIN, R.	Issued	235	C	140.00
43446	12-Jun-2014	IMP020	IMPERIAL OIL LIMITED	Cleared	235	C	1,627.46
43447	12-Jun-2014	INL070	INLAND ALLCARE	Cleared	235	C	4,016.87
43448	12-Jun-2014	INS010	INSURANCE CORPORATION OF BC	Cleared	235	C	1,438.00
43449	12-Jun-2014	INT080	INTERIOR SIGNS	Cleared	235	C	3,580.50
43450	12-Jun-2014	JFA010	J.F. AUTO& TRUCK CENTRE	Cleared	235	C	210.42
43451	12-Jun-2014	JOH012	JOHNSON, KIM, IN TRUST	Cleared	235	C	145.33
43452	12-Jun-2014	JOH230	JOHNSON, KIM	Cleared	235	C	96.52
43453	12-Jun-2014	KET010	KETTLE RIVER ECHO	Cleared	235	C	80.00
43454	12-Jun-2014	KET170	KETTLE VALLEY WASTE LTD.	Cleared	235	C	34,692.91
43455	12-Jun-2014	KLE020	KLEIN, MIRANDA	Cleared	235	C	530.00
43456	12-Jun-2014	KNO020	KNOPP CONTRACTING	Cleared	235	C	7,594.65
43457	12-Jun-2014	KOO200	KOOTENAY COFFEE COMPANY	Cleared	235	C	75.00
43458	12-Jun-2014	KOO210	KOOTENAY VALLEY WATER CO.	Cleared	235	C	208.44
43459	12-Jun-2014	LAL020	LALANDE CONTRACTING	Cleared	235	C	997.50
43460	12-Jun-2014	LAN030	BC LAND TITLE & SURVEY AUTHORITY	Cleared	235	C	53.90
43461	12-Jun-2014	LEX010	LEXISNEXIS CANADA INC.	Cleared	235	C	181.13
43462	12-Jun-2014	LOR010	LORDCO PARTS LTD.	Cleared	235	C	1,080.87
43463	12-Jun-2014	LUD001	LUDWAR, CORA	Cleared	235	C	86.95
43464	12-Jun-2014	MAC100	MACKEY, JOHN	Issued	235	C	572.41
43465	12-Jun-2014	MAG040	MAGLIO BUILDING CENTRE (TRAIL) LTD.	Cleared	235	C	10.39
43466	12-Jun-2014	MAK010	MAKI, PHILLIP	Cleared	235	C	247.52
43467	12-Jun-2014	MAR006	MARINO WHOLESALE LTD.	Cleared	235	C	51.12
43468	12-Jun-2014	MCD040	MCDONALD, KREESHA	Cleared	235	C	195.24
43469	12-Jun-2014	MCR002	MCRITCHIE, TERRI	Issued	235	C	150.00
43470	12-Jun-2014	MMM001	MMM GROUP LIMITED	Cleared	235	C	315.00
43471	12-Jun-2014	MOH020	MOHAWK CANADA LTD.	Cleared	235	C	3,710.87
43472	12-Jun-2014	MOR010	MORRISSEY CREEK BUILDING SUPPLIES (19	Cleared	235	C	20.68
43473	12-Jun-2014	OME040	OMEGA COMMUNICATIONS LTD.	Cleared	235	C	75.46
43474	12-Jun-2014	OZO010	OZOCAN CORPORATION	Cleared	235	C	189.00
43475	12-Jun-2014	PRE030	PRESSED METAL PRODUCTS LTD.	Cleared	235	C	559.30
43476	12-Jun-2014	PRO004	PROGRESSIVE PROMOTIONS	Cleared	235	C	304.85

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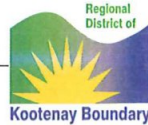
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43478	12-Jun-2014	ROC050	ROCKY MOUNTAIN AGENCIES	Cleared	235	C	870.24
43479	12-Jun-2014	ROS010	THE CITY OF ROSSLAND	Cleared	235	C	169.70
43480	12-Jun-2014	SAV010	SAVAGE PLUMBING & HEATING	Issued	235	C	4,441.41
43481	12-Jun-2014	SEL010	SELECT OFFICE PRODUCTS	Cleared	235	C	239.47
43482	12-Jun-2014	SEL160	SELKIRK SECURITY SERVICE	Cleared	235	C	35.70
43483	12-Jun-2014	SFE010	SFE LTD.	Cleared	235	C	1,102.50
43484	12-Jun-2014	SHA030	SHAW CABLE	Cleared	235	C	59.55
43485	12-Jun-2014	SIL003	SILVA, ROBERT	Cleared	235	C	914.40
43486	12-Jun-2014	SPE030	SPEEDPRO SIGNS PLUS	Cleared	235	C	330.40
43487	12-Jun-2014	SUN020	SUNWEST CARPET CARE	Cleared	235	C	273.00
43488	12-Jun-2014	SUP170	SUPER SAVE DISPOSAL INC.	Cleared	235	C	11,705.44
43489	12-Jun-2014	SWE003	SWEETWATER PROMOTIONAL SOLUTIONS	Cleared	235	C	826.56
43490	12-Jun-2014	TEL001	TELUS COMMUNICATIONS (B.C.) INC.	Cleared	235	C	2,203.25
43491	12-Jun-2014	TEL050	TELUS SERVICES INC.	Cleared	235	C	6,085.72
43492	12-Jun-2014	TER010	TERRA NOVA MOTOR INN	Cleared	235	C	305.00
43493	12-Jun-2014	THE160	THE GIFT SHOP	Cleared	235	C	177.65
43494	12-Jun-2014	TRA010	THE CITY OF TRAIL	Cleared	235	C	280.00
43495	12-Jun-2014	TRA020	TRAIL CLEANERS & LAUNDRY LTD.	Cleared	235	C	19.96
43496	12-Jun-2014	TRA045	TRALNBERG, ERIN	Cleared	235	C	500.00
43497	12-Jun-2014	TRA240	TRAIL HOME HARDWARE BUILDING CENTRE	Cleared	235	C	110.92
43498	12-Jun-2014	VAL020	VALKYRIE LAW GROUP LLP	Cleared	235	C	550.39
43499	12-Jun-2014	VAL050	VALLEY FILTER LTD.	Cleared	235	C	232.11
43500	12-Jun-2014	VAL100	VALU OFFICE SUPPLIES	Cleared	235	C	44.79
43501	12-Jun-2014	VAL130	VALLIN	Cleared	235	C	117.63
43502	12-Jun-2014	VAN035	VANNES, MARY	Issued	235	C	24.30
43503	12-Jun-2014	VAN160	VAN IERSEL, PETER	Cleared	235	C	146.68
43504	12-Jun-2014	VER130	VERHELST, ROBERT	Cleared	235	C	50.00
43505	12-Jun-2014	VIS050	VISTA RADIO LTD.	Cleared	235	C	598.50
43506	12-Jun-2014	VIT001	VITALAIRE	Cleared	235	C	340.85
43507	12-Jun-2014	WAL080	WAL MART CANADA CORP	Cleared	235	C	26.03
43508	12-Jun-2014	WAT020	WATER PURE AND SIMPLE	Cleared	235	C	348.80
43509	12-Jun-2014	WES320	WEST KOOTENAY PEST CONTROL	Cleared	235	C	115.76
43510	12-Jun-2014	WHO010	WHOLESALE FIRE & RESCUE LTD.	Cleared	235	C	212.45
43511	12-Jun-2014	WMU010	WM UNIFORM GROUP	Cleared	235	C	1,789.21
43512	12-Jun-2014	XER010	XEROX CANADA LTD.	Cleared	235	C	18.41
43513	12-Jun-2014	YRW010	Y & R WATER SALES & SERVICE INC.	Cleared	235	C	71.63
43518	19-Jun-2014	AIR001	AIR LIQUIDE CANADA INC.	Cleared	243	C	18.40
43519	19-Jun-2014	ALP030	ALPINE DISPOSAL & RECYCLING	Cleared	243	C	227.47
43520	19-Jun-2014	AMF010	AM FORD	Cleared	243	C	1,283.65
43521	19-Jun-2014	ARL010	THE ARLINGTON HOTEL	Cleared	243	C	172.46
43522	19-Jun-2014	BCP010	B.C. PICKLEBALL ASSOCIATION GREATER TF	Issued	243	C	15,500.00
43523	19-Jun-2014	BCT030	BC TRANSIT	Issued	243	C	121,869.00
43524	19-Jun-2014	BEA035	BEATTIE, DAVE	Issued	243	C	107.02
43525	19-Jun-2014	BEN015	BENEFITS BY DESIGN	Cleared	243	C	8,396.98
43526	19-Jun-2014	BFS010	B & F SALES LTD	Issued	243	C	414.40
43527	19-Jun-2014	BIG060	BIG WHITE SKI RESORT LTD.	Cleared	243	C	518.38
43528	19-Jun-2014	BLA050	BLACK PRESS GROUP LTD.	Cleared	243	C	117.97
43529	19-Jun-2014	BOA020	BOARDWALK COMMUNICATIONS	Cleared	243	C	30,226.68
43530	19-Jun-2014	BOR005	BORDERLINE LUMBER	Cleared	243	C	502.88
43531	19-Jun-2014	BRY020	BRYANT, LIL	Issued	243	C	58.72
43532	19-Jun-2014	BUL020	BULL HOUSSE & TUPPER LLP	Cleared	243	C	143.36
43533	19-Jun-2014	CAN110	CANADIAN RED CROSS SOCIETY	Cleared	243	C	39.73

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43534	19-Jun-2014	CAS015	CASCADE WEAR LTD.	Cleared	243	C	62.58
43535	19-Jun-2014	CEC010	CECCHINI, PATRICIA	Cleared	243	C	442.48
43536	19-Jun-2014	CER030	CERTIFIED ENSEMBLE SERVICES	Cleared	243	C	751.28
43537	19-Jun-2014	CHR003	CHRISTMAN, MARTIN RUSSELL	Issued	243	C	548.24
43538	19-Jun-2014	CHR010	CHRISTINA LAKE COMMUNITY ASSOCIATION	Cleared	243	C	3,600.00
43539	19-Jun-2014	CHR010	CHRISTINA LAKE COMMUNITY ASSOCIATION	Cleared	243	C	340.00
43540	19-Jun-2014	CHR010	CHRISTINA LAKE COMMUNITY ASSOCIATION	Cleared	243	C	340.00
43541	19-Jun-2014	CIN001	CINTAS THE UNIFORM PEOPLE	Cleared	243	C	83.29
43542	19-Jun-2014	COL017	COLBACHINI, CHERYL ANN	Cleared	243	C	202.50
43543	19-Jun-2014	COL024	COLUMBIA TRUCK CENTERS	Cleared	243	C	63.02
43544	19-Jun-2014	COM020	COMMISSIONAIRES BRITISH COLUMBIA	Cleared	243	C	9,030.00
43545	19-Jun-2014	COR130	CORMACK, CHRISTOPHER	Cleared	243	C	378.50
43546	19-Jun-2014	CRE030	CREATIVE CUSTOM EMBROIDERY	Cleared	243	C	739.20
43547	19-Jun-2014	DEL080	DE LAGE LANDEN FINANCIAL SERVICES CAN	Cleared	243	C	655.20
43548	19-Jun-2014	DIL002	TIM DILLION & ASSOCIATES	Cleared	243	C	10,450.00
43549	19-Jun-2014	DUN040	DUNNEBACKE, KEN	Cleared	243	C	99.05
43550	19-Jun-2014	EWA025	EWASIUK, DONALD	Cleared	243	C	95.20
43551	19-Jun-2014	FER001	FERRARO FOODS	Cleared	243	C	194.25
43552	19-Jun-2014	FIR020	FIRST REGISTRY SERVICES LTD.	Cleared	243	C	161.27
43553	19-Jun-2014	FIR080	FIRE CHIEFS' ASSOCIATION OF BRITISH COL	Issued	243	C	269.00
43554	19-Jun-2014	FOR010	FORTISBC - ELECTRICITY	Cleared	243	C	784.88
43555	19-Jun-2014	FOR040	FORTIS BC - NATURAL GAS	Cleared	243	C	1,783.61
43556	19-Jun-2014	GES010	SONEPAR CANADA INC - GESCAN WEST	Cleared	243	C	115.99
43557	19-Jun-2014	GIN010	GINALIAS, JEFFREY, L	Issued	243	C	59.27
43558	19-Jun-2014	GRA023	GRAND FORKS CONCRETE AND GRAVEL LTD	Cleared	243	C	608.30
43559	19-Jun-2014	GRA050	GRAND FORKS HOME HARDWARE	Cleared	243	C	36.90
43560	19-Jun-2014	GRA055	GRAND FORKS RENOVATION CENTRE LTD.	Cleared	243	C	2,993.49
43561	19-Jun-2014	GRE030	GREYHOUND COURIER EXPRESS	Cleared	243	C	32.50
43562	19-Jun-2014	GRE080	GRESLEY-JONES, KEN	Cleared	243	C	288.64
43563	19-Jun-2014	HAL010	HALL PRINTING	Cleared	243	C	316.46
43564	19-Jun-2014	HAL060	HALL'S BASICS & GIFTS LTD	Cleared	243	C	2.69
43565	19-Jun-2014	HAR180	TOM HARRIS CELLULAR LTD.	Cleared	243	C	838.88
43566	19-Jun-2014	INL070	INLAND ALLCARE	Cleared	243	C	3,278.28
43567	19-Jun-2014	JAM035	JAMIESON, DAN	Cleared	243	C	422.00
43568	19-Jun-2014	JDS010	JDS FIRE TRAINING & CONSULTING	Cleared	243	C	700.00
43569	19-Jun-2014	JJH010	J.J.H. ENTERPRISES	Cleared	243	C	26.00
43570	19-Jun-2014	JUS010	JUSTICE INSTITUTE OF B.C.	Cleared	243	C	4,881.82
43571	19-Jun-2014	KOO029	KOOTENAY BOUNDARY REG. HOSPITAL HEA	Cleared	243	C	20,408.62
43572	19-Jun-2014	KUM010	KUMAR, ELAINE	Cleared	243	C	245.00
43573	19-Jun-2014	LAN010	LAND TITLE & SURVEY AUTHORITY OF BC	Cleared	243	C	24.20
43574	19-Jun-2014	LEN002	LENARDON, THERESA	Cleared	243	C	338.00
43575	19-Jun-2014	LOR010	LORDCO PARTS LTD.	Cleared	243	C	294.58
43576	19-Jun-2014	MAG040	MAGLIO BUILDING CENTRE (TRAIL) LTD.	Cleared	243	C	193.54
43577	19-Jun-2014	MAL001	MALLACH, ANDY	Issued	243	C	720.98
43578	19-Jun-2014	MAR006	MARINO WHOLESALE LTD.	Cleared	243	C	305.54
43579	19-Jun-2014	MIN050	MINISTER OF FINANCE	Cleared	243	C	6,075.23
43580	19-Jun-2014	MOR010	MORRISSEY CREEK BUILDING SUPPLIES (19	Cleared	243	C	49.53
43581	19-Jun-2014	NOR190	NORTHERN TRAILER	Cleared	243	C	106.05
43582	19-Jun-2014	OAK010	OAKCREEK GOLF & TURF INC.	Cleared	243	C	2,016.00
43583	19-Jun-2014	OKA120	OKANAGAN AUDIO LAB LTD.	Cleared	243	C	630.00
43584	19-Jun-2014	OKT010	OK TIRE STORE	Cleared	243	C	163.09
43585	19-Jun-2014	OME040	OMEGA COMMUNICATIONS LTD.	Cleared	243	C	75.04
43586	19-Jun-2014	OVE010	OVERWAITEA FOODS	Cleared	243	C	22.02

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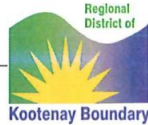
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43588	19-Jun-2014	PAR050	PARSLOW LOCK & SAFE	Cleared	243	C	94.50
43589	19-Jun-2014	PHY010	PHYSIO-CONTROL CANADA SALES LTD.	Issued	243	C	3,592.86
43590	19-Jun-2014	PIN015	PIN, JULIE	Issued	243	C	160.00
43591	19-Jun-2014	PIN040	PINEGROVE AUTO & SMALL ENGINE REPAIR	Issued	243	C	50.40
43592	19-Jun-2014	PRA010	PRACTICA	Cleared	243	C	253.50
43593	19-Jun-2014	PRA040	PRAXAIR DISTRIBUTION	Cleared	243	C	156.43
43594	19-Jun-2014	PUR020	PUROLATOR COURIER LTD.	Issued	243	C	242.90
43595	19-Jun-2014	RBM010	R B MECHANICAL	Issued	243	C	79.80
43596	19-Jun-2014	REC010	RECEIVER GENERAL FOR CANADA	Cleared	243	C	74,914.66
43597	19-Jun-2014	RIC010	RICOH CANADA INC.	Cleared	243	C	198.16
43598	19-Jun-2014	RJA010	RJAMES MANAGEMENT GROUP	Cleared	243	C	64.96
43599	19-Jun-2014	SCO025	SCOUTS CANADA - FIRST WARFIELD	Cleared	243	C	2,123.61
43600	19-Jun-2014	SCO110	BASTIAN, SCOTT	Cleared	243	C	1,020.00
43601	19-Jun-2014	SEL010	SELECT OFFICE PRODUCTS	Cleared	243	C	129.47
43602	19-Jun-2014	SHA030	SHAW CABLE	Issued	243	C	330.12
43603	19-Jun-2014	SMI140	SMITH, KEN	Issued	243	C	70.00
43604	19-Jun-2014	STA007	DESJARDINS CARD SERVICES	Cleared	243	C	118.54
43605	19-Jun-2014	STA040	STEWART McDANNOLD STUART	Cleared	243	C	84.74
43606	19-Jun-2014	SUN050	SUNNYDAYS SERVICES	Issued	243	C	118.12
43607	19-Jun-2014	SVE010	SVENDSEN, JAMES	Cleared	243	C	270.00
43608	19-Jun-2014	TEL001	TELUS COMMUNICATIONS (B.C.) INC.	Cleared	243	C	117.90
43609	19-Jun-2014	TRA029	TRAIL COFFEE & TEA COMPANY	Cleared	243	C	47.25
43610	19-Jun-2014	TRA190	TRAIL & DISTRICT ARTS COUNCIL	Cleared	243	C	420.00
43611	19-Jun-2014	TRA240	TRAIL HOME HARDWARE BUILDING CENTRE	Cleared	243	C	93.32
43612	19-Jun-2014	VAL110	EMILY, VALIANT	Issued	243	C	91.20
43613	19-Jun-2014	VAL130	VALLIN	Issued	243	C	307.27
43614	19-Jun-2014	WAL080	WAL MART CANADA CORP	Issued	243	C	106.46
43615	19-Jun-2014	WAS010	WASTE MANAGEMENT	Cleared	243	C	481.80
43616	19-Jun-2014	WAT020	WATER PURE AND SIMPLE	Cleared	243	C	80.00
43617	19-Jun-2014	WES100	WESCO	Cleared	243	C	129.39
43618	19-Jun-2014	YOU080	YOUR DOLLAR STORE WITH MORE 180	Issued	243	C	45.68
43619	27-Jun-2014	ALP030	ALPINE DISPOSAL & RECYCLING	Issued	248	C	79,276.14
43620	27-Jun-2014	ATK010	ATKINSON, ALLE	Issued	248	C	50.00
43621	27-Jun-2014	BEL120	BELLA, JESSICA	Issued	248	C	50.00
43622	27-Jun-2014	BER110	BERUKOFF, SHERRY	Issued	248	C	151.62
43623	27-Jun-2014	BOU030	BOUNDARY MUSEUM SOCIETY	Issued	248	C	19,292.12
43624	27-Jun-2014	BRE110	BREEN, ROBERT	Issued	248	C	73.34
43625	27-Jun-2014	BVC001	BV COMMUNICATIONS LTD.	Issued	248	C	584.59
43626	27-Jun-2014	CIA120	CIARDULLO, FRANK, A.	Issued	248	C	116.99
43627	27-Jun-2014	CLA130	CLARITY DEVELOPMENT CONSULTING INC.	Issued	248	C	1,050.00
43628	27-Jun-2014	COL090	COLUMBIA RECYCLE	Issued	248	C	770.00
43629	27-Jun-2014	COM170	COMMUNITY FUTURES BOUNDARY	Issued	248	C	11,661.22
43630	27-Jun-2014	COR100	CORDILLERAN ECOLOGICAL	Issued	248	C	6,117.75
43631	27-Jun-2014	DGR020	D. G. REGAN & ASSOCIATES LTD.	Issued	248	C	40,459.93
43632	27-Jun-2014	DHC010	DHC COMMUNICATIONS INC.	Issued	248	C	126.00
43633	27-Jun-2014	DOM030	DOMINION GOVLAW LLP	Issued	248	C	438.00
43634	27-Jun-2014	EAR020	EARTH MANAGEMENT LTD.	Issued	248	C	1,558.63
43635	27-Jun-2014	FIR020	FIRST REGISTRY SERVICES LTD.	Issued	248	C	90.38
43636	27-Jun-2014	FUD010	FUDGE, MANDY, M.	Issued	248	C	57.26
43637	27-Jun-2014	GAE020	GAETAN MECHANICAL	Issued	248	C	200.00
43638	27-Jun-2014	GEO020	GEOTRAC SYSTEMS INC.	Issued	248	C	309.12
43639	27-Jun-2014	GOR040	GORDON, DEANNA	Issued	248	C	218.80

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Seq : Cheque No. Status : All
 Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
Bank : 1 CIBC Bank - General							
43640	27-Jun-2014	GRA050	GRAND FORKS HOME HARDWARE	Issued	248	C	158.31
43641	27-Jun-2014	GRE030	GREYHOUND COURIER EXPRESS	Issued	248	C	41.95
43642	27-Jun-2014	GRE090	GREENWOOD COMMUNITY ASSOCIATION	Issued	248	C	50.00
43643	27-Jun-2014	HAL060	HALL'S BASICS & GIFTS LTD	Issued	248	C	95.59
43644	27-Jun-2014	HEA020	HEAVY METAL CO.	Issued	248	C	1,480.50
43645	27-Jun-2014	HSL010	HSL BUILDING MAINTENANCE	Cleared	248	C	500.00
43646	27-Jun-2014	INT017	INTERSTATE BATTERIES	Issued	248	C	44.78
43647	27-Jun-2014	INT080	INTERIOR SIGNS	Issued	248	C	231.00
43648	27-Jun-2014	JAR010	JARVIE, JEANNETTE	Issued	248	C	83.96
43649	27-Jun-2014	JON060	JONES, FRANCES	Issued	248	C	73.34
43650	27-Jun-2014	JSM020	J & S MULTI-SERVICES	Issued	248	C	450.00
43651	27-Jun-2014	JUS010	JUSTICE INSTITUTE OF B.C.	Issued	248	C	557.13
43652	27-Jun-2014	KOO012	KOOTENAY ASSOC. FOR SCIENCE TECHNOL	Issued	248	C	1,000.00
43653	27-Jun-2014	KOO210	KOOTENAY VALLEY WATER CO.	Issued	248	C	31.80
43654	27-Jun-2014	LAN010	LAND TITLE & SURVEY AUTHORITY OF BC	Issued	248	C	24.20
43655	27-Jun-2014	LAN030	BC LAND TITLE & SURVEY AUTHORITY	Issued	248	C	47.40
43656	27-Jun-2014	LAU010	LAUENER BROS JEWELLERS	Issued	248	C	82.69
43657	27-Jun-2014	MAL090	MALLAST, VIVIAN	Issued	248	C	9.38
43658	27-Jun-2014	MAR006	MARINO WHOLESALE LTD.	Issued	248	C	134.55
43659	27-Jun-2014	MCG010	MCGREGOR ROBERT "IN TRUST"	Issued	248	C	93.08
43660	27-Jun-2014	NAT090	NATIONAL EDUCATION CONSULTING INC.	Issued	248	C	455.96
43661	27-Jun-2014	OKA120	OKANAGAN AUDIO LAB LTD.	Issued	248	C	210.00
43662	27-Jun-2014	PAU030	PAULSON MECHANICAL SYSTEMS LTD.	Issued	248	C	180.60
43663	27-Jun-2014	QUA040	QUAKENBUSH, KELSA	Issued	248	C	50.00
43664	27-Jun-2014	RAV010	RAVEN RESCUE	Issued	248	C	9,139.61
43665	27-Jun-2014	RID010	RIDGETOP MEAT PIES	Issued	248	C	6,019.00
43666	27-Jun-2014	RJA010	RJAMES MANAGEMENT GROUP	Issued	248	C	230.77
43667	27-Jun-2014	ROS010	THE CITY OF ROSSLAND	Issued	248	C	17,227.00
43668	27-Jun-2014	SEL010	SELECT OFFICE PRODUCTS	Issued	248	C	213.45
43669	27-Jun-2014	SHA030	SHAW CABLE	Issued	248	C	203.67
43670	27-Jun-2014	SKE010	SK ELECTRONICS LTD.	Issued	248	C	212.80
43671	27-Jun-2014	SLR010	SLR CONSULTING (CANADA) LTD.	Issued	248	C	2,165.10
43672	27-Jun-2014	SPE030	SPEEDPRO SIGNS PLUS	Issued	248	C	152.10
43673	27-Jun-2014	STE130	STERICYCLE COMMUNICATION SOLUTIONS	Issued	248	C	139.60
43674	27-Jun-2014	SUP170	SUPER SAVE DISPOSAL INC.	Issued	248	C	11,104.44
43675	27-Jun-2014	TEA020	TEASDALE, BRYAN	Issued	248	C	901.95
43676	27-Jun-2014	TEL002	TELUS MOBILITY	Issued	248	C	282.13
43677	27-Jun-2014	TOW020	TOWNSEND, RENICE V.	Issued	248	C	26.18
43678	27-Jun-2014	TRA029	TRAIL COFFEE & TEA COMPANY	Issued	248	C	100.00
43679	27-Jun-2014	VEC020	VECCHIO, SHAELYN	Issued	248	C	50.00
43680	27-Jun-2014	WAL005	WALL-TONE PAINTING & CONTRACTING	Issued	248	C	1,575.00
43681	27-Jun-2014	WHA010	WHALEY, HEATHER	Issued	248	C	48.91
43682	27-Jun-2014	YOR020	YORSTON, KRISTEN	Issued	248	C	532.52

Total Computer Paid : 1,067,264.86

Total EFT PAP : 0.00

Total Paid : 1,067,264.86

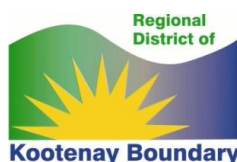
Total Manually Paid : 0.00

Total EFT File : 0.00

415 Total No. Of Cheque(s) ...

INTERIM SCHEDULE SUMMARY:

ACCOUNTS PAYABLE FOR JUNE 2014	\$ 1,067,264.86
PAYROLL EXPENDITURES (PP# 12, 13, 14)	587,706.12
TOTAL EXPENDITURES FOR JUNE 2014	<u>\$ 1,654,970.98</u>



Chief Administrative Officer's Report

July 28, 2014

Introduction

This report will cover the period from my last report in February until mid July. We have been very busy throughout the spring and early summer.

Board Related Activities

This report includes the period mid February through mid July 2014. The highlights include:

- The majority of work in this past period has been related to the following projects, initiatives or issues:
 - Issues in the East End Sewer Service. While the arbitration is complete we are still spending a lot of time on issues related to the implementation of the arbitration decision, as well as specific service related issues such as the new Columbia River crossing required due to the condemnation of the Old Trail Bridge.
 - The proposed boundary extension by the City of Trail into the Columbia Gardens area of Electoral Area A. This file has taken up extensive amounts of time as we move towards mitigation discussions with the City of Trail.
 - We have worked extensively on the expansion of Broadband in the Regional District.
 - Access issues for the Beaver Valley Water Treatment Plant.
- We have also continued to work extensively on the BC Ambulance Service Resource Allocation Plan and its potential impacts on our communities and first responder programs.
- We negotiated and ratified a new collective agreement with CUPE Local 2254
- We continue to support the Directors in areas of interest or investigation such as:
 - East End Economic Development
 - Saddle Lake
 - LWMP – East End Sewer
- We attended the AKBLG and FCM Conferences in the past months.

Staff Related Activities

This section will address issues that the Board will not be aware of, nor involved in, that nevertheless represented time and resources being utilized.

- We have been extensively involved in staffing changes, both anticipated and not. We have had changes in many key management positions. The new faces are (or faces we know in new positions):
 - Theresa Lenardon, Manager of Corporate Administration
 - Beth Burget, General Manager – Finance
 - Maureen Forster, Executive Assistant
 - Donna Dean, Manager of Planning and Development
 - Tom Sprado, Manager of Recreation and Facilities (Grand Forks) (September 2)
 - Deep Sidhu, Manager – Financial Services (August 5)
- We note the retirements of Elaine Kumar and John Mackey, both long term, valued public servants.

Looking Forward

As we move forward we will be working extensively on the planning for the Board's attendance at the UBCM Convention, supporting the Chair and Directors in activities that will take place at the UBCM. We will continue our work in preparation for mitigation discussions with the City of Trail, and are currently working with Ministry supplied assessment/taxation numbers to examine the impacts of the proposed boundary extension.

We will also be assisting and supporting the Chief Election Officer (Ms. Lenardon) as she prepares for this falls local government local elections.

I will be taking annual leave in the latter part of August and into early September.

Closing

This part of the year is quieter in terms of meetings and required preparation, allowing the CAO and staff to focus on projects and initiatives brought forward by the Board.

**REGIONAL DISTRICT OF KOOTENAY BOUNDARY
BYLAW No. 1551**

A Bylaw to amend Area 'D' Zoning Bylaw No. 1299, 2005
of the Regional District of Kootenay Boundary

WHEREAS the Regional District of Kootenay Boundary may amend the provisions of its Zoning Bylaws pursuant to the provisions of the *Local Government Act*;

AND WHEREAS the Regional District of Kootenay Boundary Board of Directors believes it to be in the public interest to amend the Electoral Area 'D' Zoning Bylaw;

NOW THEREFORE the Regional District of Kootenay Boundary Board of Directors, in open and public meeting assembled, enacts the following:

1. This Bylaw may be cited as Regional District of Kootenay Boundary Zoning Amendment Bylaw No. 1551, 2014;
2. That a new 'Rural Resource 1A' (RUR 1A) zone is to be added to the list of zones in Bylaw No. 1299, 2005, shown in the table in Section 401(1), following 'RUR 1 Rural Resource 1'.
3. That a new 'Rural Resource 1A' is to be added to Bylaw No. 1299, 2005 immediately following Section 409, as follows:

409A. RURAL RESOURCE 1A ZONE RUR 1A

The following provisions apply to lands in the Rural Resource 1A Zone:

1. Permitted Principal Uses

Only the following principal uses are permitted:

- (a) Agriculture;
- (b) Campgrounds (See Sections 303 and 318);
- (c) Conservation areas, ecological reserves, wildlife sanctuaries;
- (d) Forestry, logging, silviculture;
- (e) Guest ranches (See Section 319);
- (f) Intensive agriculture, *only on properties located within the Agricultural Land Reserve*;
- (g) Interpretive centres;
- (h) Log dumps and yards;
- (i) Log home manufacturing;
- (j) Portable shake, shingle and sawmills;
- (k) Post and tie operations;
- (l) Processing of agricultural products; *only if a minimum of 50% of products processed are grown on-farm*;
- (m) Ranching;
- (n) Riding stables;
- (o) Sales of agricultural products grown or raised in the area, *only if sales floor area is less than 112 m²*;
- (p) Single family dwelling;
- (q) Veterinary clinics excluding kennels/animal shelters.

2. Permitted Secondary Uses

Only the following secondary uses are permitted and only in conjunction with a use listed in paragraph 1 above:

- (a) Accessory buildings and structures;
- (b) Home-based business (See Section 306); and
- (c) Secondary Suite, *on parcels greater than 1.0 hectare in area (see Section 320)*.
and
- (d) Kennel.

3. Parcel Area

For lands to be subdivided, parcel size must not be less than 10 hectares.

- 4. Density**
Maximum one single family dwelling per parcel.
- 5. Setbacks**
Minimum setbacks for buildings and structures:
- (a) for parcels less than 1 hectare in area:
- (i) 7.5 m from a front parcel line;
 - (ii) 1.5 m from an interior side parcel line;
 - (iii) 4.5 m from an exterior side parcel line;
 - (iv) 4.5 m from a rear parcel line.
- (b) for parcels 1 hectare or greater in area minimum setback must not be less than 7.5 m from any parcel line.

6. Parcel Coverage

Maximum Coverage for buildings & structures combined	Commodity
20%	Apiculture
25%	Tree, vine, field and forage crops
35%	Mushrooms
35%	Livestock (including confined livestock areas), poultry, game and fur
35%	Nurseries, specialty wood crops and turf farms
75%	Greenhouses

- 7. Parking**
Off-street parking must be provided in accordance with the parking regulations as shown in Part 3 of this Bylaw.

4. That Schedule A (Zoning Map) of Bylaw No. 1299, 2005 be amended to rezone the following property from the current Rural Resource 1 (RUR 1) to Rural Resource 1A (RUR 1A):

Lot B, DL 3231S, SDYD, Plan 32523 outlined in red on the Schedule Z attached hereto and forming part of this bylaw.

READ A FIRST TIME AND SECOND TIME this 1st day of May, 2014.

PUBLIC HEARING NOTICE ADVERTISED in the Grand Forks Gazette this 28th day of May, 2014 and also this 4th day of June, 2014.

PUBLIC HEARING held on this 9th day of June, 2014.

READ A THIRD TIME this 26th day of June, 2014.

I, Elaine Kumar, Manager of Corporate Administration hereby certify the foregoing to be a true and correct copy of Bylaw No. 1551, cited as "Regional District of Kootenay Boundary Zoning Amendment Bylaw No. 1551, 2014" as read a third time by the Regional District of Kootenay Boundary Board of Directors this 26th day of June, 2014.


Manager of Corporate Administration

APPROVED by the Ministry of Transportation and Infrastructure Approving Officer this
3rd day of July, 2014.


APPROVING OFFICER

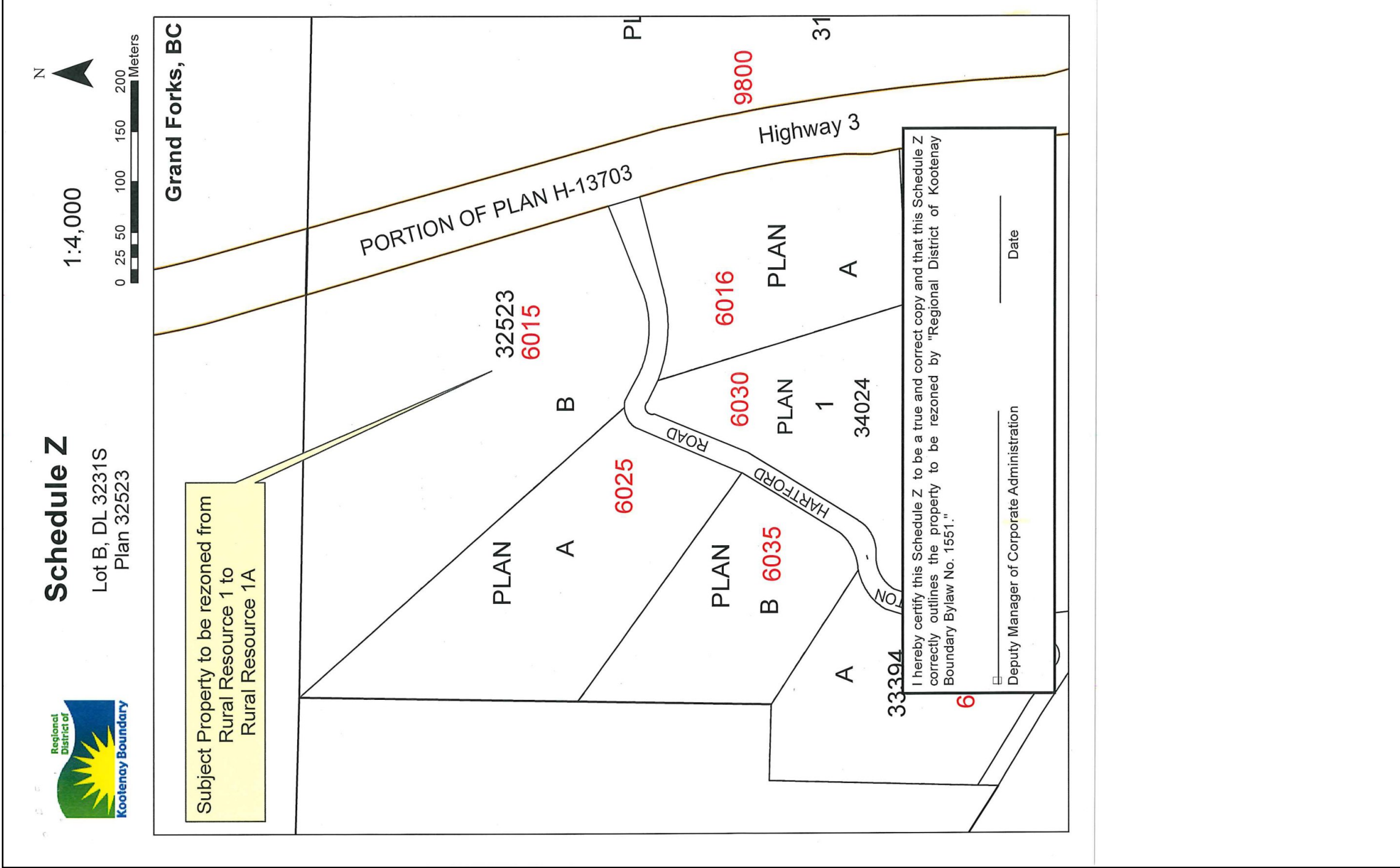
RECONSIDERED AND FINALLY ADOPTED this _____ day of _____, 2014.

Deputy Manager of Corporate Administration

Chair

I, John M. Maclean, Deputy Manager of Corporate Administration of the Regional District of Kootenay Boundary, hereby certify that this is a true and correct copy of Bylaw No. 1551, cited as "Regional District of Kootenay Boundary Zoning Amendment Bylaw No. 1551, 2014".

Deputy Manager of Corporate Administration





2014.07.07 11:43 AM

Bill Baird Director West

02504456410

PAGE 1/ 3

JUL -7 2014

DOC #

REF. TO:

CC:



Grant-in-Aid Request

Application to (please check where appropriate):

<input type="checkbox"/> Electoral Area A Director Ali Grieve	<input type="checkbox"/> Electoral Area B Director Linda Worley	<input type="checkbox"/> Electoral Area C Director Grace McGregor	<input type="checkbox"/> Electoral Area D Director Irene Perepolkin	<input type="checkbox"/> Electoral Area E Director Bill Baird
---	---	---	---	---

Applicant:	West Boundary Road Rescue		
Address:	C/O Village of Midway Box 160 Midway BC. V0T 1M0		
Phone:	250-528-0549	Fax:	449-2258
Email:	bowen.lawrence@gmail.com		
Representative:	Lawrence Bowen		
Make cheque payable to:	West Boundary Road Rescue		

What is the Grant-in-Aid for:

Radios & Batteries

Amount Requested:

\$23,000.00

Date:

7/7/14

Signature:

Print name:

Lawrence D Bowen

Office Use Only

Grant approved by Director:

Approved by Board:



2014.07.21 10:02 AM Bill Baird Director West 12504456410

PAGE. 1/ 1

07/16/2014 13:37 250-484-5318

BEAVERDELL STORE

PAGE 01/01

Attn: Bill Baird

1



Grant-in-Aid Request

Application to (please check where appropriate):

<input type="checkbox"/> Electoral Area A Director Ali Grieve	<input type="checkbox"/> Lower Columbia/ Old Glory (Electoral Area B) Director Linda Worley	<input type="checkbox"/> Christina Lake (Electoral Area C) Director Grace McGregor	<input type="checkbox"/> Electoral Area D/ Rural Grand Forks Director Irene Forepolkin	<input checked="" type="checkbox"/> West Boundary (Electoral Area E) Director Bill Baird
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Applicant:	Beaverdell Carmi Fire and First Responder Society		
Address:	5896- Highway 33- P.O. Box 211 Beaverdell B.C. V0H 1A0		
Phone:	250 484 5588	Fax:	250 484 5623
Email:	beaverdellfire@gmail.com		
Representative:	Flo Hewer		
Make cheque payable to:	Flo Hewer (Director of Society)		

GIA Requests of \$5,000.00 or more may require official receipt

What is the Grant-in-Aid for:

To pay a certified accountant to re-register society
and do 3 years back dated taxes to have the charity
status re-instated for Fire Dept.

Amount Requested: \$4,000.00

Date: July 15, 2014

Signature: *[Signature]*

Print name: Do Flo Hewer

Office Use Only
Grant approved by Director: <i>[Signature]</i>
Approved by Board: _____



Grant-in-Aid Request

Application to (please check where appropriate):

<input type="checkbox"/> Electoral Area A Director Ali Grieve	<input type="checkbox"/> Electoral Area B Director Linda Worley	<input type="checkbox"/> Electoral Area C Director Grace McGregor	<input type="checkbox"/> Electoral Area D Director Irene Perepolkin	<input checked="" type="checkbox"/> Electoral Area E Director Bill Baird
--	--	--	--	---

Applicant:	BIG WHITE COMMUNITY SCHOOL PAC		
Address:	% BOX 45112, KELOWNA, BC, V1P 1P3		
Phone:	250 869 2370	Fax:	
Email:	Jude@globedining.com		
Representative:	Jude Brunt		
Make cheque payable to:	BWCS PAC		

What is the Grant-in-Aid for:

Replacement of Worn Soccer Nets so that Kids Summer Camp may use them during holidays for soccer program, + school kids can use them on return in September.

Amount Requested: \$400

Date: July 13th 2014
 Signature: *[Signature]*
 Print name: Jude Brunt

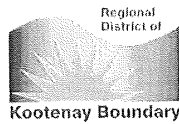
SUBMIT

Office Use Only

Grant approved by Director: *[Signature]*

phone call

Approved by Board: _____



Grant-in-Aid Request

Application to (please check where appropriate):

Electoral Area A Director Ali Grieve	Lower Columbia/ Old Glory (Electoral Area B) Director Linda Worley	<input checked="" type="checkbox"/> Christina Lake (Electoral Area C) Director Grace McGregor	Electoral Area D/ Rural Grand Forks Director Irene Perepolkin	West Boundary (Electoral Area E) Director Bill Baird
---	---	---	---	--

Applicant:	CHRISTINA LAKE COMMUNITY ASSOCIATION		
Address:	90 PARK RD., P.O. Box 331 CHRISTINA LAKE, B.C. V0H 1E0		
Phone:	250-447-9251	Fax:	
Email:			
Representative:	A. STEFANELLI		
Make cheque payable to:	CHRISTINA LAKE COMMUNITY ASSO.		

****GIA Requests of \$5,000.00 or more may require official receipt****

What is the Grant-in-Aid for:

TO PROVIDE FOR TWO(2) FRESH WATER COOLERS FOR OUR COMMUNITY CENTRE. NO OTHER EASY ACCESS FOR FRESH WATER WHEN HALL IS BUSY
--

Amount Requested: \$500.00

Date: JULY 12, 2014
 Signature: Andy Stefanelli
 Print name: A. STEFANELLI

SUBMIT

Office Use Only

Grant approved by Director: [Signature] as per G.M.C. Gregor

Approved by Board: _____

2014.07.22 02:28 PM Bill Baird Director West 12504456410

PAGE. 1/ 1

07/22/2014 13:47 2504492217

MIDWAY SPOT BULK

PAGE 02/04



Grant-in-Aid Request

Application to (please check where appropriate):

<input type="checkbox"/> Electoral Area A Director Ali Grieve	<input type="checkbox"/> Electoral Area B Director Linda Worley	<input type="checkbox"/> Electoral Area C Director Grace McGregor	<input type="checkbox"/> Electoral Area D Director Irene Perezakia	<input checked="" type="checkbox"/> Electoral Area E Director Bill Baird
---	---	---	--	--

Applicant:	MIDWAY and Beyond LITTLE THEATRE		
Address:	510-5 th AVE. BOX 212, MIDWAY, BC - V0H 1M0		
Phone:	250-449-2378	Fax:	
Email:	pahib@yahoo.com		
Representative:	JOHN HIBBERSON		
Make cheque payable to:	MIDWAY COMMUNITY ASSOCIATION		

What is the Grant-in-Aid for:

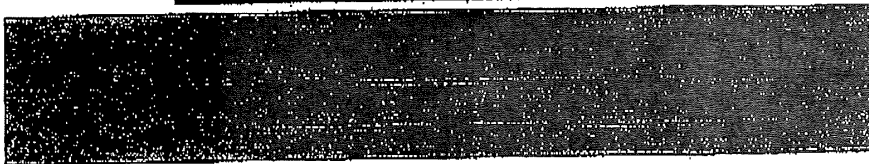
Please see attached letter, regarding the DROP CURTAIN

Amount Requested: \$850.00

Date: July 10 - 2014

Signature: John Hiberson

Print name: JOHN HIBBERSON





Grand Forks & District Fall Fair

Box 704, Grand Forks, BC V0H 1H0 Email: grandforksfallfair@gmail.com

February 15, 2014

RDKB
2140 Central Avenue
Grand Forks, BC
V0H 1H2

ATTENTION: Mr. Roly Russell

Dear Mr. Russell:

Re: Grand Forks & District Fall Fair Society

We are pleased to announce that the City of Grand Forks has given the Grand Forks & District Fall Fair Society usage of Dick Bartlett Park for the weekend of August 22 – 24th, 2014 once again. We will also be utilizing the Curling Rink to house our exhibit entries displaying the Agricultural Sector of the Fair.

With the display looking to be bigger and better than past years, the Society acknowledges the generosity of RDKB as a provider of the funds to enable us to showcase the event. This year, we are asking for a donation of \$3500.00.

The Society has found with the increase in activities due to the welcomed larger size of the Fair we are requiring communication equipment for our Members. The Society would like to purchase 6 (six) radios to assist in bring communication closer together. These radios have been priced through our local supplier at \$250 for 2 radios. This would be a total cost of \$1000.00 including taxes. The remainder of the funds (\$2500.00) would once again be utilized for the hosting and exhibiting of the Agricultural sector of our Fair.

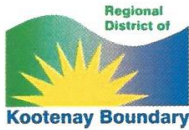
This year, the Fairgrounds will be opening at Noon on Friday, August 22, 2014 and closing at 4:00 pm on Sunday, August 24, 2014.

A Schedule of Events is located on our website: www.grandforksfallfair.ca and is updated as confirmation is received.

We look forward to working with you on the success of the Grand Forks Fall Fair 2014 and thank you for your continued support.

Regards,

Kelly McIver
Secretary



Grant-in-Aid Request

Application to (please check where appropriate):

<input type="checkbox"/> Electoral Area A Director Ali Grieve	<input type="checkbox"/> Lower Columbia/ Old Glory (Electoral Area B) Director Linda Worley	<input checked="" type="checkbox"/> Christina Lake (Electoral Area C) Director Grace McGregor	<input type="checkbox"/> Electoral Area D/ Rural Grand Forks Director Irene Perepolkin	<input type="checkbox"/> West Boundary (Electoral Area E) Director Bill Baird
--	--	---	--	---

Applicant:	Christina Lake Ladies Golf Open		
Address:	7775 G.N. Rd. Grand Forks BC		
Phone:	250-442-2823	Fax:	
Email:	sandy.gillis@hotmail.ca		
Representative:	Sandy Gillis		
Make cheque payable to:	Cathy Manson		

****GIA Requests of \$5,000.00 or more may require official receipt****

What is the Grant-in-Aid for:

<p>The Christina Lake Ladies have their annual golf Open Tournament and would appreciate help with this event.</p>
--

Amount Requested: \$ 300.⁰⁰

Date: July 7, 2014
 Signature: [Signature]
 Print name: Sandy Gillis

SUBMIT

Office Use Only

Grant approved by Director: _____

Approved by Board: _____



Grant-in-Aid Request

Application to (please check where appropriate):

<input type="checkbox"/> Electoral Area A Director Ali Grieve	<input type="checkbox"/> Electoral Area B Director Linda Worley	<input type="checkbox"/> Electoral Area C Director Grace McGregor	<input type="checkbox"/> Electoral Area D Director Irene Perepolkin	<input checked="" type="checkbox"/> Electoral Area E Director Bill Baird
--	--	--	--	---

Applicant:	BIG WHITE TOURISM SOCIETY		
Address:	c/o BOX 45112, KELOWNA BC, V1P 1P3		
Phone:	250 869 2370	Fax:	
Email:	info@bigwhitechamber.com		
Representative:	David Webb, President		
Make cheque payable to:	BIG WHITE TOURISM SOCIETY		

What is the Grant-in-Aid for:

6 x Bear Proof Garbage Bins + Cigarette Butt disposal methods + Signage to promote careful disposal of all litter, especially during winter.
"Snow Melts, Garbage Doesn't!"

Amount Requested: ~~\$ 8,000~~
\$ 2,000

Date: July 13, 2014

Signature: *JB*

Print name: Jude Brunt

SUBMIT

Office Use Only

Grant approved by Director: *B. Baird*

Approved by Board: _____







Grant-in-Aid Request

Application to (please check where appropriate):

<input type="checkbox"/> Electoral Area A Director Ali Grave	<input type="checkbox"/> Electoral Area B Director Linda Worley	<input type="checkbox"/> Electoral Area C Director Grace McGregor	<input type="checkbox"/> Electoral Area D Director Irene Perreault	<input checked="" type="checkbox"/> Electoral Area E Director Bill Baird
--	---	---	--	--

Applicant:	BIG WHITE CHAMBER OF COMMERCE		
Address:	PO BOX 45112, KELOWNA, BC, V1P 1P3		
Phone:	250 869 2370	Fax:	
Email:	Jude @ globedining.com		
Representative:	Jude Brunt		
Make cheque payable to:	BIG WHITE MOUNTAIN CHAMBER OF COMMERCE		

What is the Grant-in-Aid for:

To promote & execute a September long weekend festival
of activities ^{music} on the mountain, to promote tourism in off-season
& to provide community development opportunities for small businesses
and individuals who are year round residents.

Amount Requested: ~~\$10,000~~ \$2,000 (Matching funds to Big White Ski Resort
who are investing \$20,000 in this project)

Date: July 13th 2014

Signature: *AS t.*

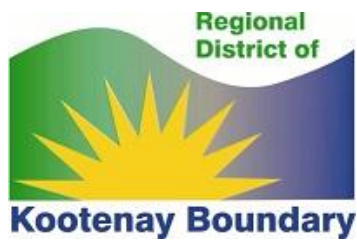
Print name: Jude Brunt.

SUBMIT

Office Use Only

Grant approved by Director: *B Brunt*

Approved by Board: _____



STAFF REPORT

Date: 23 Jun 2014 **File** ADMN - UBCM 0565-03
To: Chair McGregor and Members of the RDKB Board of Directors
From: Theresa Lenardon, Acting Manager of Corporate Administration
Re: 2014 UBCM Cabinet Minister Meeting Requests

Issue Introduction

A Staff Report from Theresa Lenardon, Acting Manager of Corporate Administration dated June 23, 2014 regarding requests for Cabinet Minister meetings and other information for the 2014 UBCM Convention in Vancouver September 16-20.

History/Background Factors

Each year in July, the Board reviews requests from the Electoral Area Directors regarding appointments with UBCM Cabinet Ministers. The Board considers the requests, prioritizes them and then authorizes Staff to undertake the necessary work for submitting the meeting requests to the Province as well as preparing briefing notes and UBCM binders for the Directors.

Further to e-mails sent to the Electoral Area Directors on June 3rd and July 3rd, Staff has received the following responses:

1. *Meeting with the Honourable Mary Polak, Ministry of Environment regarding approval of the Milfoil Weevil (already existing in Christina Lake) as a form of bio-control to eradicate heavy infestation of Eurasian Milfoil in areas around the lake.*
 - **Proposed Attendees:** Chair McGregor, John MacLean, CAO, Theresa Lenardon, Manager of Corporate Administration
2. *Meeting with Coralee Oakes, Ministry of Community, Sport and Cultural Development regarding the City of Trail's proposed boundary extension into Electoral Area 'A'.*

- **Proposed Attendees:** Director A. Grieve, Chair McGregor, John MacLean, CAO, Theresa Lenardon, Manager of Corporate Administration

The RDKB Board of Directors must consider these requests and adopt a resolution. The resolution must include which RDKB Director(s) will attend the meetings. As part of the resolution, the Board is expected to also prioritize the requests. This is a requirement of the UBCM and is part of the on-line form that RDKB Staff must complete when submitting the meeting requests. The UBCM Meeting Request Coordinator will confirm which requests have been approved and granted. This will not occur much before mid to late August.

RDKB Staff will be preparing briefing notes, which will be reviewed and amended as necessary prior to any meetings. This is to ensure that a Director who has an interest in a matter has an opportunity to ensure that his or her views are forwarded to the appropriate provincial Minister or designated official. Staff must ensure that issues that are advanced have been properly and thoroughly discussed at the Provincial Staff level and that they represent strategic priorities of the Board. The Board should also be aware that it is often easier to meet with Provincial Staff and that often; this is a more effective course of action.

Staff will also be preparing binders for Directors attending the Convention. These binders will include schedules about Convention activities and events, Directors' personal schedules, accommodation, travel and contact information, invitations etc.

Implications

Requesting meetings and preparing briefing notes and binders are consistent with the Director Project Initiation Policy.

The implications associated with these tasks involve significant Staff time and resources.

Costs for attendance at the UBCM (e.g. participant registration, travel, accommodation etc.) have been included in the Budget.

Advancement of Strategic Planning Goals

This work is consistent with the RDKB's Mission Statement:

To provide a professional level of governance and advocacy both responsive and accountable to the needs of our regional community

and with

the following Strategic Plan Goal:

Improve and Enhance Communication: We will continue to advocate on issues that affect our region.

Background Information Provided

Letter from Premier Christy Clark dated June 6, 2014

Alternatives

1. Receive the report.
2. Receive the report, consider the matter, prioritize the requests and adopt a resolution authorizing Staff to request Cabinet Minister meetings and to prepare associated briefing notes and Directors' binders.
3. Receive the report and no further action

Recommendation(s)

That the Staff Report from Theresa Lenardon, Acting Manager of Corporate Administration, dated June 23, 2013 regarding briefing notes, binders and requests for Cabinet Minister meetings for the 2014 UBCM Convention in Whistler, B.C. September 22-26 be received.

That the Regional District of Kootenay Boundary Board of Directors considers and prioritizes the list of UBCM Cabinet Minister meeting requests and authorizes Staff to undertake the UBCM process for requesting the meetings and to prepare associated briefing notes and Directors binders. **FURTHER** that the Board also select the RDKB's representatives to attend the designated meetings.



June 6, 2014

Dear Mayors and Regional District Chairs:

As we prepare for the upcoming 2014 UBCM Convention in Whistler this September, I wanted to let you know that my caucus colleagues and I are once again looking forward to listening to the discussions around the issues and initiatives that affect your communities. Our work depends on your input and insight, and my colleagues and I will be there to learn about your priorities.

The theme of the 2014 Convention, *Leading Edge Local Governance*, is definitely fitting for our province as we take advantage of the once-in-a-lifetime liquefied natural gas opportunity. The Convention will certainly bring forward inspiring discussions, debate and decisions on how best to move to a brighter future for all British Columbians. I look forward to participating.

If you would like to request a meeting with me or a Cabinet Minister on a specific topic during this year's convention, please fill out the online form at www.fin.gov.bc.ca/UBCM/. The invitation code is MeetingRequest2014 and it is case sensitive.

It'll be great to see you at the UBCM Convention – a wonderful opportunity to connect and share ideas to make BC meet its goal for a secure tomorrow for all British Columbians in all regions of the province. If you have any questions, please contact my UBCM Meeting Request Coordinator, Tara Zwaan, at 604-775-1600.

Sincerely,

Christy Clark
Premier

**STAFF REPORT**

Date:	July 7, 2014	File:	
To:	Chair McGregor and Board of Directors		
From:	Mark Andison, General Manager of Operations / Deputy CAO		
RE:	<u>BUILDING BYLAW CONTRAVENTION</u> 127 PRINGLE ROAD, CARMI, B.C. ELECTORAL AREA 'E' PARCEL IDENTIFIER: 003-259-595 LOT 57, D.L. 3638, SDYD, PLAN KAP33084 OWNER: RUTH BIGLER		

Issue Introduction

A staff report from Mark Andison, General Manager of Operations / Deputy CAO regarding a Building Bylaw Contravention.

History/Background Factors

The Building Official confirmed that there have been no changes concerning the above referenced property. The owner has constructed alterations to a single family dwelling at the above referenced property without first obtaining a building permit.

Implications (Financial, Policy/Practice, Interdepartmental or Intergovernmental)

The filing of a Notice on Title against the above mentioned property pursuant to Section 695 of the Local Government Act and Section 57 of the Community Charter will alert future purchasers of the property that the building(s) are in contravention of the B.C. Building Code and/or Building Bylaw.

Advancement of Strategic Planning Goals

Not applicable.

Background Information Provided

- Staff Report dated May 12, 2014 submitted to the Board regarding the building bylaw contravention;
- Letter dated July 3, 2014 inviting the Owner to the July 31, 2014 Board Meeting.

Alternatives

1. Once all deficiencies are rectified, the Owner may request that the Regional District of Kootenay Boundary Board of Directors remove the Notice on Title upon receipt of \$200.00 (Administration fee for removal of the Notice).

Staff Report
July 31, 2014
Page 1 of 2

Recommendation(s)

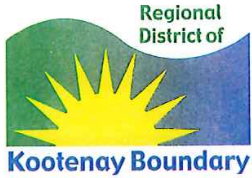
1. That the staff report from Mark Andison, General Manager of Operations / Deputy CAO be received;
2. That the Regional District of Kootenay Boundary Board of Directors direct the Chief Administration Officer to file a Notice in the Land Title Office pursuant to Section 695 of the Local Government Act and Section 57 of the Community Charter against the property legally described as Lot 57, D.L. 3638, SDYD, Plan KAP33084.

Respectfully submitted:



Concurrence:

(C.A.O.)



July 3, 2014

Ruth Bigler
PO Box 24
Beaverdell, B.C. V0H 1A0

**Re: Lot 57, DL 3638, SDYD, Plan KAP33084
127 Pringle Road, Carmi, B.C., Electoral Area 'E'
Contravention of Building Bylaw No. 449
Alteration to Single Family Dwelling without a Building Permit**

On May 28, 2014 the Board of Directors reviewed the attached report regarding the above referenced property. As a consequence the Board will, at its next regular meeting, be considering a resolution to direct the Chief Administrative Officer to file a formal Notice in the Land Title Office regarding this contravention. Pursuant to Section 695 of the Local Government Act and Section 57 of the Community charter you are to be afforded the opportunity to be heard by the Board of Directors before such a Notice is filled. The Board has therefore, adopted the following resolution.

"That Ruth Bigler be invited to appear before the Board to make a presentation relevant to the filing of a Notice in the Land Title Office pursuant to Section 695 of the Local Government Act and Section 57 of the Community Charter against the property legally described as Lot 57, DL 3638, SDYD, Plan KAP33084".

This hearing before the Board of Directors is scheduled for Thursday, July 31 at approximately 6:00 p.m. This meeting will be held at the Regional District of Kootenay Boundary office, 2140 Central Avenue, Grand Forks, B.C. Please advise Sara Bradley at the address noted below in advance, whether you or a representative will be present at this hearing. If you will be attending this hearing, we would request a written submission from you relating to this matter by July 24, 2014. This will provide sufficient time for your report to be distributed to the Board of Directors.

Please be advised that, in order to avoid registration of this Notice, the Board of Directors requires a written confirmation from the Building Inspection staff that the property is now in compliance. You are encouraged to acquire that confirmation before the hearing date.

Enclosed for your information is a copy of Section 695 of the Local Government Act and Section 57 of the Community Charter. The effect of this Notice is to remove liability from the Regional District of Kootenay Boundary and warn future purchasers of the property that the building(s) or construction on the property may have been in violation of the B.C. Building Code and/or Regulatory Bylaws of the Authority having Jurisdiction.

Yours truly,

Theresa Lenardon
Acting Manager of Corporate Administration

Attachment

/sb



**STAFF REPORT**

Date:	May 12, 2014	File:	
To:	Chair McGregor and Board of Directors		
From:	Mark Andison, General Manager of Operations / Deputy CAO		
RE:	<u>BUILDING BYLAW CONTRAVENTION</u> 127 PRINGLE ROAD ELECTORAL AREA 'E' PARCEL IDENTIFIER: 003-259-595 LOT 57, D.L. 3638, SDYD, PLAN KAP33084 OWNER: RUTH BIGLER		

Issue Introduction

A staff report from Mark Andison, General Manager of Operations / Deputy CAO regarding a Building Bylaw Contravention.

History/Background Factors

The owner, Ruth Bigler has constructed an **addition to a single family dwelling** at the above referenced property without first obtaining a building permit.

Sept. 5, 2013	Stop Work Order posted/confirmed;
Sept. 11, 2013	First registered letter mailed to owner requesting a response by October 11, 2013 (6981 Douglas Lake Road);
Oct. 4, 2013	Canada Post returned letter "unclaimed";
Oct. 7, 2013	Second registered letter mailed to owner requesting a response by November 7, 2013 (200-124 Seymour Street);
Oct. 16, 2013	Canada Post returned letter "moved/unknown";
Feb. 20, 2014	Third registered letter to owner requesting a response by March 20, 2014;
Feb. 27, 2014	Confirmation letter was successfully served to owner by Boundary Security Services;
April 1, 2014	Fourth registered letter mailed to owner requesting a response by April 28, 2014;
April 8, 2014	Canada Post confirmation letter was received by Ruth Bigler;

Staff Report
May 28, 2013
Page 1 of 3

The Regional District of Kootenay Boundary Building and Plumbing Amendment Bylaw

No. 449 states:

Duties of the Owner:

- 12.1 Obtain where applicable from the authority having jurisdiction, permits relating to demolition, excavation, building, repair of buildings, zoning, change in classification of occupancy, sewers, water, plumbing, signs, canopies, awnings, marquees, blasting, street occupancy, electricity, buildings to be moved, and all other permits required in connection with the proposed work prior to the commencement of such work.

Implications (Financial, Policy/Practice, Interdepartmental or Intergovernmental)

The Regional District of Kootenay Boundary Board of Directors has dealt with a number of Bylaw Contraventions by Filing a Notice on Title. The effect of this Notice is to alert future Purchasers of the property that the building(s) are in contravention of the B.C. Building Code and/or regulatory bylaws.

The above action does not preclude the Regional District of Kootenay Boundary from taking such steps as may be further authorized by Bylaw, Local Government Act and Community Charter to enforce compliance with regulations.

Advancement of Strategic Planning Goals

Not applicable.

Background Information Provided

- Registered letter dated April 1, 2014;
- Registered letter dated February 20, 2014;
- Registered letter dated October 7, 2013;
- Registered letter dated September 11, 2013.

Alternatives

1. Once all deficiencies are rectified, the Owner may request that the Regional District of Kootenay Boundary Board of Directors remove the Notice on Title upon receipt of \$200.00 (Administration fee for removal of the Notice).

Recommendation(s)

1. That the staff report from Mark Andison, General Manager of Operations / Deputy CAO be received;

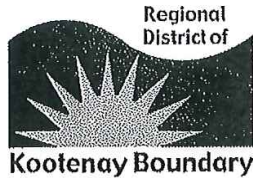
2. That the Regional District of Kootenay Boundary Board of Directors invite the owner, Ruth Bigler to appear before the Board to make a presentation relevant to the filing of a Notice in the Land Title Office pursuant to Section 695 of the Local Government Act and Section 57 of the Community Charter against the property legally described as Lot 57, D.L. 3638, SDYD, Plan KAP33084.

Respectfully submitted:



Concurrence:

(C.A.O.)



April 1, 2014

REGISTERED

Ruth Bigler
Box 24
Beaverdell, B.C.
V0H 1A0

**Re: STOP WORK ORDER
Alteration to Single Family Dwelling
Pringle Rd., Carmi, B.C.
DL 3638, Plan 33084, Lot 57**

A review of the above referenced file indicates that we have not received the documentation requested in our letter dated February 20, 2014. A **Stop Work Order** was posted on September 5, 2013 for an **Alteration to a Single Family Dwelling** at the above referenced property without a building permit.

To date, no response has been received by this office as requested.

We will now be recommending to the Regional District of Kootenay Boundary Board of Directors that a notice be registered on title pursuant to Section 695 of the Local Government Act and Section 57 of the Community Charter (copies attached). This notice will refer to a building bylaw contravention on the above referenced property and does not limit further action being taken.

If you have any questions or wish to discuss this notice, please contact the undersigned by **April 28, 2014**.

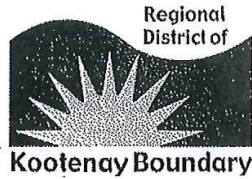
The above action does not preclude the Regional District of Kootenay Boundary from taking such steps as may be further authorized by Bylaw, Local Government Act and Community Charter to enforce compliance with regulations. Your attention to this matter is appreciated.

Yours truly,

Robert Silva, RBO
Building and Plumbing Official

RS:rt

cc: Mark Andison, MCIP, RPP, General Manager, Operations/Deputy CAO



February 20, 2014

Leonie Estates Inc.
200 – 124 Seymour St.
Kamloops, B.C.
V2C 2E1

REGISTERED

**Re: STOP WORK ORDER
123 Pringle Rd., Carmi, B.C.
DL 3638, Plan 33084, Lot 56**

This letter confirms a **Stop Work Order** for an Alteration to a Single Family Dwelling at the above referenced property without a building permit.

No building permit has been issued as required by the Regional District of Kootenay Boundary Building Bylaw No. 449,

Section 7.1 No person shall commence or continue any work provided for in Section 3.2 or related to building unless he has a valid and subsisting permit issued by the authority having jurisdiction.

Section 12.1 b) Every owner shall:
obtain where applicable from the authority having jurisdiction, permits relating to demolition, excavation, building, repair of buildings, zoning, change in classification of occupancy, sewers, water, plumbing, signs canopies, awnings, marquees, blasting, street occupancy, electricity, buildings to be moved, and all other permits required in connection with the proposed work prior to the commencement of such work;

To apply for a permit, please fill out the enclosed application form and submit the relevant documentation listed on the "How to Obtain a Building Permit" checklist to our office by **March 20, 2014**. Failure to comply may result in legal action.

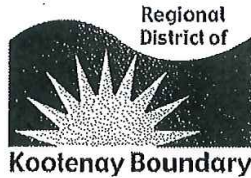
If you have any questions, please contact the undersigned.

Yours truly,

Don Lepitre, RBO
Building and Plumbing Official

DL:rt
Attachment

cc: Mark Andison, MCIP, RPP, General Manager, Operations/Deputy CAO



October 7, 2013

Leonie Estates Inc.
200 – 124 Seymour St.
Kamloops, B.C.
V2C 2E1

REGISTERED

**Re: STOP WORK ORDER
123 Pringle Rd., Carmi, B.C.
DL 3638, Plan 33084, Lot 56**

This letter confirms a **Stop Work Order** for an Alteration to a Single Family Dwelling at the above referenced property without a building permit.

No building permit has been issued as required by the Regional District of Kootenay Boundary Building Bylaw No. 449,

Section 7.1 No person shall commence or continue any work provided for in Section 3.2 or related to building unless he has a valid and subsisting permit issued by the authority having jurisdiction.

Section 12.1 b) Every owner shall:
obtain where applicable from the authority having jurisdiction, permits relating to demolition, excavation, building, repair of buildings, zoning, change in classification of occupancy, sewers, water, plumbing, signs canopies, awnings, marquees, blasting, street occupancy, electricity, buildings to be moved, and all other permits required in connection with the proposed work prior to the commencement of such work;

To apply for a permit, please fill out the enclosed application form and submit the relevant documentation listed on the "How to Obtain a Building Permit" checklist to our office by **November 7, 2013**. Failure to comply may result in legal action.

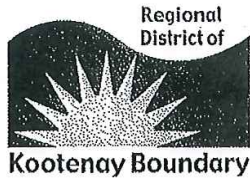
If you have any questions, please contact the undersigned.

Yours truly,

Don Lepitre
Building and Plumbing Official

DL:rt
Attachment

cc: Mark Andison, MCIP, RPP, Director of Planning & Development



September 11, 2013

Leonie Estates Inc.
6981 Douglas Lake Rd.
Westwold, B.C.
V0E 3B1

REGISTERED

**Re: STOP WORK ORDER
123 Pringle Rd., Carmi, B.C.
DL 3638, Plan 33084, Lot 56**

This letter confirms a **Stop Work Order** for an Alteration to a Single Family Dwelling at the above referenced property without a building permit.

No building permit has been issued as required by the Regional District of Kootenay Boundary Building Bylaw No. 449,

Section 7.1 No person shall commence or continue any work provided for in Section 3.2 or related to building unless he has a valid and subsisting permit issued by the authority having jurisdiction.

Section 12.1 b) Every owner shall:
obtain where applicable from the authority having jurisdiction, permits relating to demolition, excavation, building, repair of buildings, zoning, change in classification of occupancy, sewers, water, plumbing, signs canopies, awnings, marquees, blasting, street occupancy, electricity, buildings to be moved, and all other permits required in connection with the proposed work prior to the commencement of such work;

To apply for a permit, please fill out the enclosed application form and submit the relevant documentation listed on the "How to Obtain a Building Permit" checklist to our office by **October 11, 2013**. Failure to comply may result in legal action.

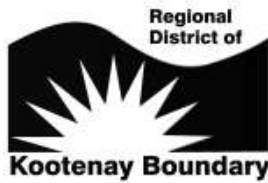
If you have any questions, please contact the undersigned.

Yours truly,

Don Lepitre
Building and Plumbing Official

DL:rt
Attachment

cc: Mark Andison, MCIP, RPP, Director of Planning & Development



STAFF REPORT

Prepared for meeting of July 2014

ATCO Forestry Referral – Crown Land			
To: Chair McGregor and Members of the RDKB Board of Directors			
Applicant: ATCO Wood Products		File No: A-16	
Location(s): Bonanza Creek area – Electoral Area of Lower Columbia/Old Glory; south of Highway 3			
Legal Description: Surveyed and unsurveyed Crown Land		Area: Undetermined	
OCP Designation: Rural Resource 3	Zoning: Rural Resource 1 (RUR1)	ALR status: Out	DP Area: None
Contact Information: ATCO Wood Products Attn: Adam Rodgers, RPF PO Box 460 Fruitvale, BC V0G 1L0 Phone: 250-367-9441 Fax: 250-367-6210 adam.rodgers@atcowoodproducts.com			
Report Prepared by: Jeff Ginalias, Senior Planner			

ISSUE INTRODUCTION

ATCO Wood Products has invited the Regional District to provide comments regarding proposed cut blocks C-03 and C-04 in the Bonanza Creek geographic area. The proposed cut block areas are on Crown land south of Highway 3, near the northwest corner of the Electoral Area Electoral Area of Lower Columbia/Old Glory (*see Site Location Map*).

PROPOSAL

The proposed development is cut blocks C-03 and C-04 in the Bonanza Creek geographic area.

Access will be by Bonanza Creek Forest Service Road and existing and proposed sections of Road Permit R04895 and in-block roads.

Access will be by Bonanza Creek Forest Service Road and existing and proposed sections of Road Permit R04895 and in-block roads.

The main focus of the blocks is for timber volume, with some minor forest health. The total cut volume is not provided, nor the start and completion date (*see Applicant's Submission*).

IMPLICATIONS

The proposed development is on Crown land. The proposed cut areas are designated 'Rural Resource 3' in the Area 'B' Official Community Plan and zoned 'Rural Resource 1' (RUR 1) in the Area 'B' Zoning bylaw. The RUR 1 Zone permits forestry, logging and silviculture.

ADVISORY PLANNING COMMISSION COMMENTS

The APC had no comments or concerns, noting the area is fairly remote.

BACKGROUND INFORMATION PROVIDED

Site Location Map

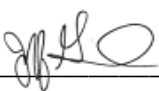
Applicant's Submission

RECOMMENDATION

That the staff report regarding two proposed timber cutting permits for cut blocks C-03 and C-04 in the Bonanza Creek geographic area, on Crown land within the RDKB Electoral Area of Lower Columbia/Old Glory, be received.

That the Regional District of Kootenay Boundary Board of Directors advise ATCO Wood Products that the application for two proposed timber cutting permits for cut blocks C-03 and C-04 in the Bonanza Creek geographic area, on Crown land within the RDKB Electoral Area of Lower Columbia/Old Glory, is supported.

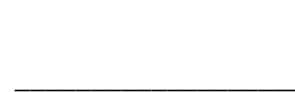
Respectfully Submitted:

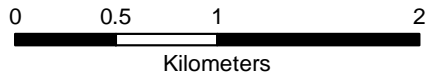


*Concurrence:
(Department Head)*

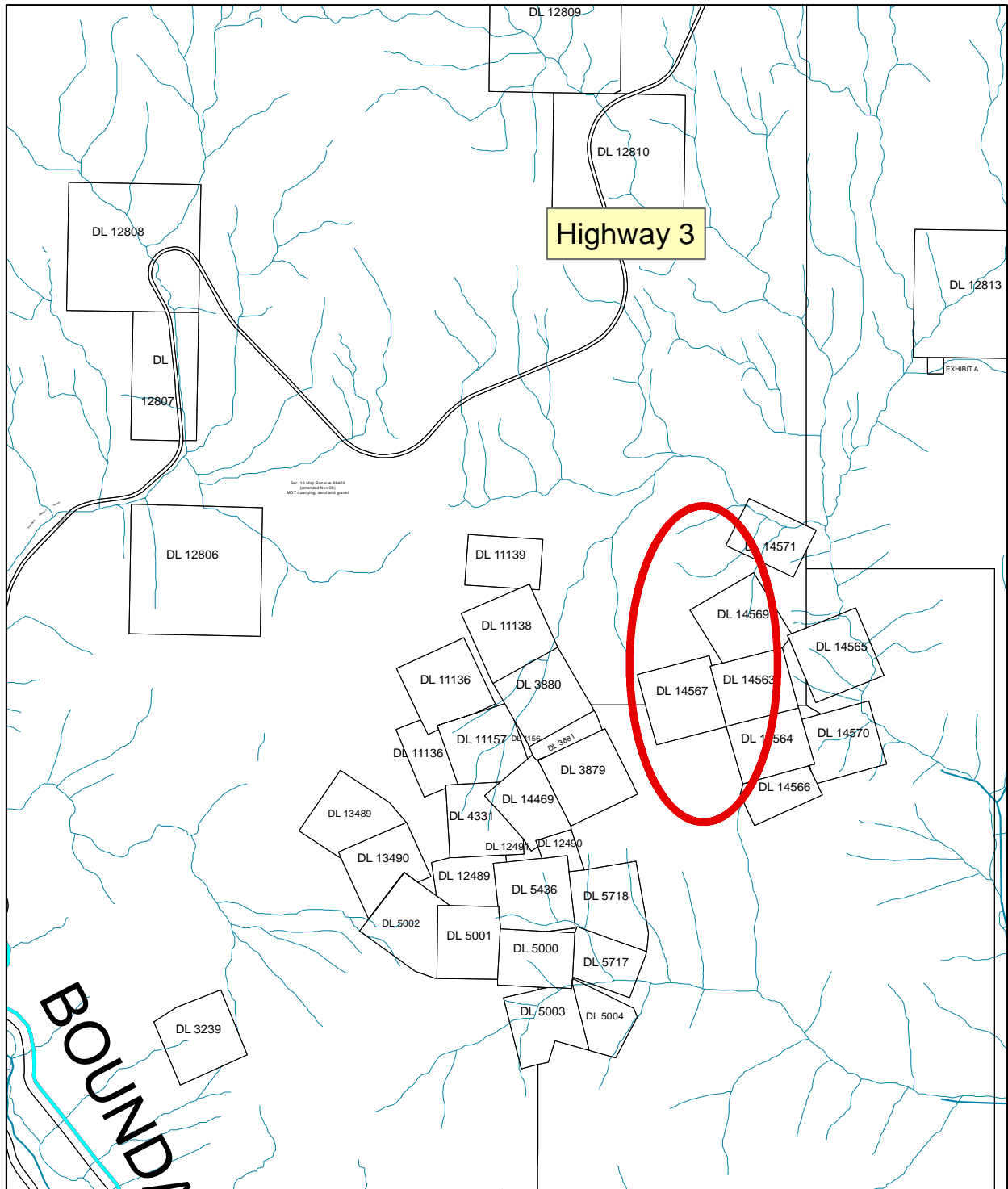


*Concurrence:
(CAO)*





Site Location Map



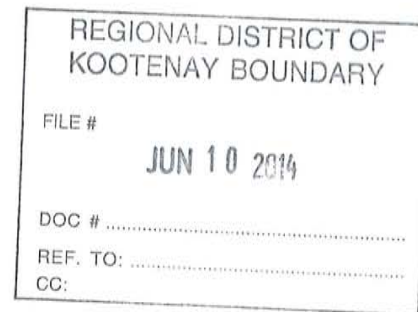
Projected Coordinate System:
NAD 83 UTM Zone 11N



June 5, 2014

Regional District Kootenay/Boundary
 #202 843 Rossland Ave.
 Trail, B.C.
 V1R 4S8

Attn: Mark Andison



Re: Atco Wood Products, Development Area 'C' (Bonanza Creek) Proposed Development

This letter is to provide you with an opportunity to comment on proposed cut blocks C-03 and C-04 in geographic area letter 'C'. Attached is a 1:20,000 scale map for your reference of approximate block locations.

The proposed cut blocks are located in the Bonanza Creek geographic area. The proposed blocks will be accessed via the Bonanza Creek Forest Service Road and existing and proposed sections of Road Permit R04895 and in-block roads. The main focuses of the blocks are timber volume with some minor forest health.

Additional details of this development can be viewed at the Atco Wood Products Forestry Office at 1846 1st Street, Fruitvale from 7 a.m. to 4 p.m. Monday to Friday. Please contact me by my direct line or email (see below) to set up a confirmed time or to make alternate arrangements.

All comments must be received in writing by July 11, 2014.

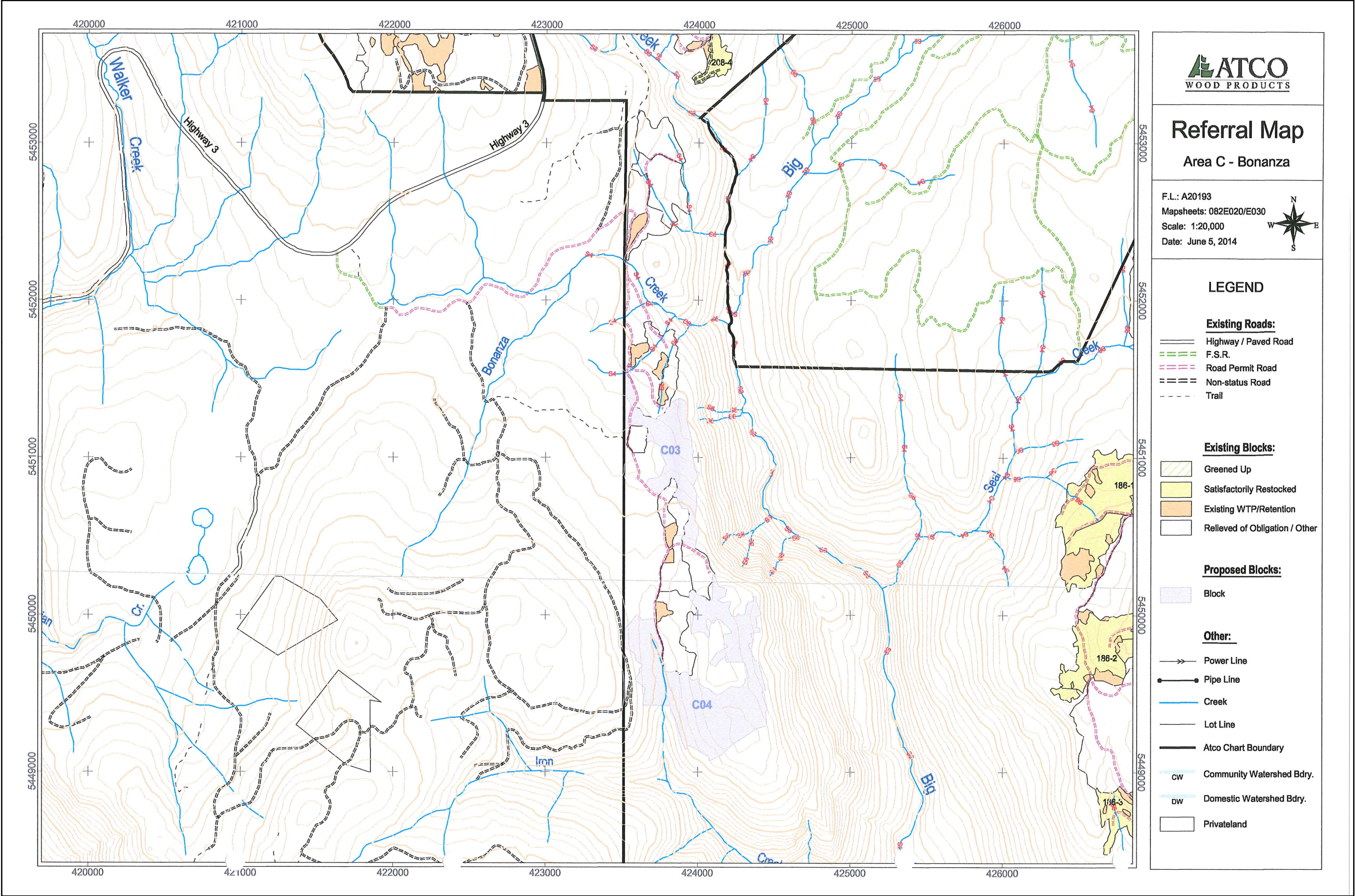
Yours truly,

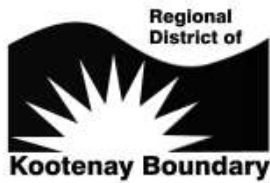
A handwritten signature in blue ink, appearing to read "Adam Rodgers".

Adam Rodgers, RPF
 Development Forester

AR/ar

P.O. Box 460 Fruitvale, BC V0G 1L0
 Main Office: P 250 / 367.9441 F 250/367.6210
 Direct Line : P 250 / 367.2523 F 250/367.6210
 Email: adam.rodgers@atcowoodproducts.com





STAFF REPORT

Prepared for meeting of July 2014

ATCO Forestry Referral – Crown Land			
Applicant: ATCO Wood Products		File No: A-16	
Location(s): Mitchener and Bulldog Creek area – Electoral Area of Lower Columbia/Old Glory north of Highway 3, near the Electoral Area of Christina Lake and Regional District of Central Kootenay boundaries			
Legal Description: Unsurveyed Crown Land		Area: Undetermined	
OCP Designation: Rural Resource 3	Zoning: Rural Resource 1 (RUR1)	ALR status: Out	DP Area: None
Contact Information: ATCO Wood Products Attn: Adam Rodgers, RPF PO Box 460 Fruitvale, BC V0G 1L0 Phone: 250-367-9441 Fax: 250-367-6210 adam.rodgers@atcowoodproducts.com			
Report Prepared by: Jeff Ginalias, Senior Planner			

ISSUE INTRODUCTION

ATCO Wood Products has invited the Regional District to provide comments regarding proposed cut blocks B-01 to B-08 in the Mitchener and Bulldog Creek geographic area. The proposed cut block areas are on Crown land off Highway 3, in the northwest corner of the Electoral Area Electoral Area of Lower Columbia/Old Glory, near its boundary with the Electoral Area of Christina Lake, and with the RDCK (*see Site Location Map*).

PROPOSAL

The proposed development is cut blocks B-01 to B-08. They are in the Mitchener and Bulldog Creek geographic area.

Access will be by Bulldog Creek Forest Service Road and existing and proposed sections of Road Permit R09282 and in-block roads.

The main focus of the blocks is for timber volume, with some minor forest health. The total cut volume is not provided, nor the start and completion date (*see Applicant's Submission*).

IMPLICATIONS

The proposed development is on Crown land. The proposed cut areas are designated 'Rural Resource 3' in the Area 'B' Official Community Plan and zoned 'Rural Resource 1' (RUR 1) in the Area 'B' Zoning bylaw. The RUR 1 Zone permits forestry, logging and silviculture.

ADVISORY PLANNING COMMISSION COMMENTS

The APC had no comments or concerns, noting the area is fairly remote.

BACKGROUND INFORMATION PROVIDED

Site Location Map

Applicant's Submission

RECOMMENDATION

That the staff report regarding proposed timber cutting permits for cut blocks B-01 to B-08 in the Mitchener and Bulldog Creek geographic area, on Crown land within the RDKB Electoral Area of Lower Columbia/Old Glory, be received.

That the Regional District of Kootenay Boundary Board of Directors advise ATCO Wood Products that the application for proposed timber cutting permits for cut B-01 to B-08 in the Mitchener and Bulldog Creek geographic area, on Crown land within the RDKB Electoral Area of Lower Columbia/Old Glory, is supported.

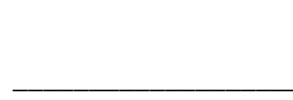
Respectfully Submitted:

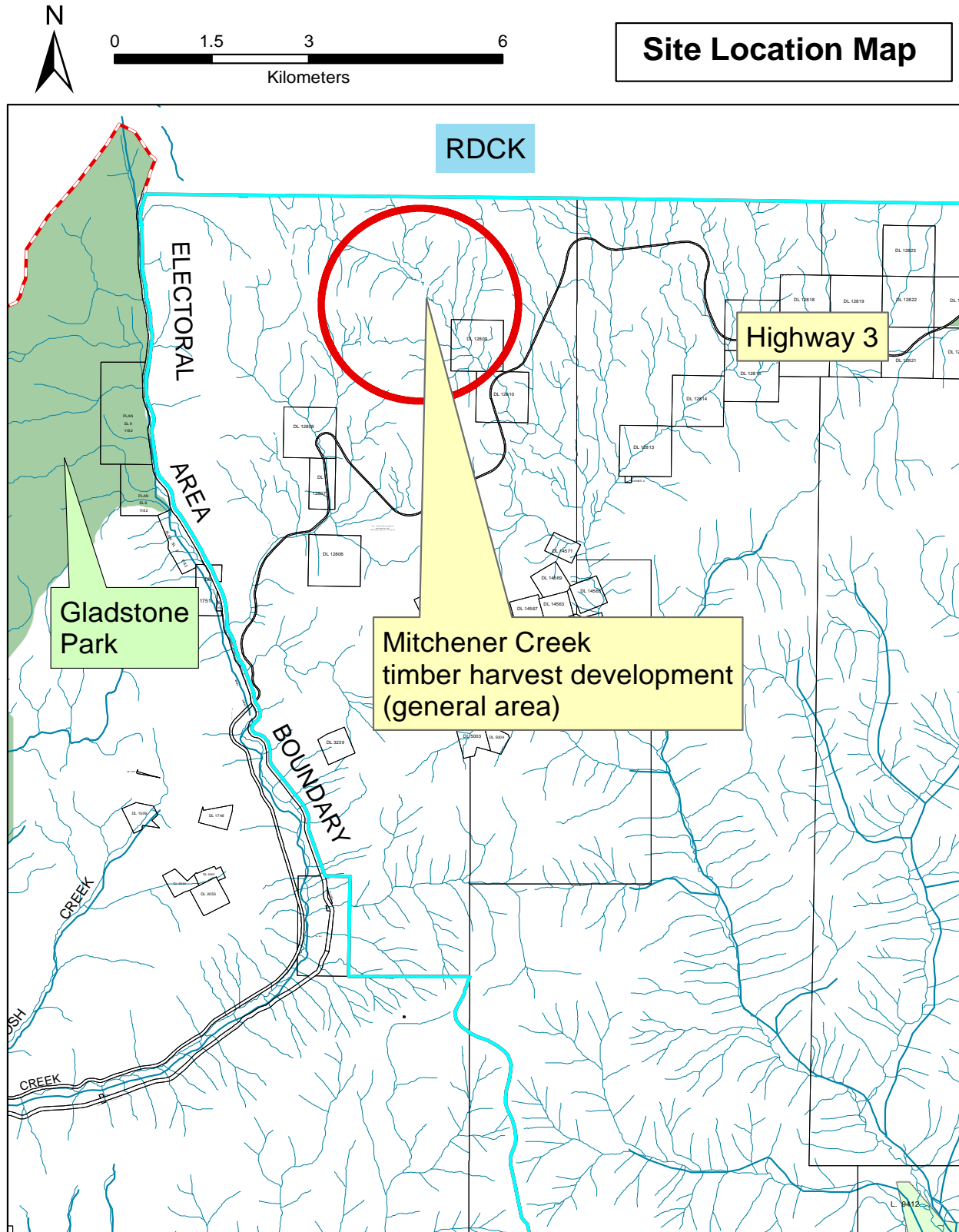


*Concurrence:
(Department Head)*

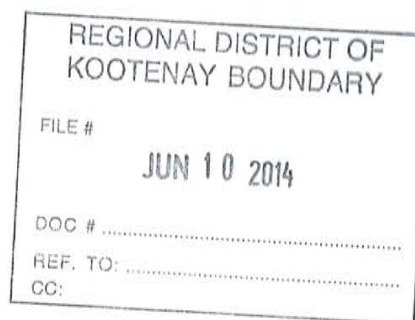


*Concurrence:
(CAO)*





Projected Coordinate System:
NAD 83 UTM Zone 11N



June 5, 2014

Regional District Kootenay/Boundary
#202 843 Rossland Ave.
Trail, B.C.
V1R 4S8

Attn: Mark Andison

Re: Atco Wood Products, Development Area 'B' (Mitchener / Bulldog Creek) Proposed Development

This letter is to provide you with an opportunity to comment on proposed cut blocks B-01 to B-08 in geographic area letter 'B'. Attached is a 1:20,000 scale map for your reference of approximate block locations.

The proposed cut blocks are located in the Mitchener and Bulldog Creek geographic area. The proposed blocks will be accessed via the Bulldog Creek Forest Service Road and existing and proposed sections of Road Permit R09282 and in-block roads. The main focuses of the blocks are timber volume with some minor forest health.

Additional details of this development can be viewed at the Atco Wood Products Forestry Office at 1846 1st Street, Fruitvale from 7 a.m. to 4 p.m. Monday to Friday. Please contact me by my direct line or email (see below) to set up a confirmed time or to make alternate arrangements.

All comments must be received in writing by July 11, 2014.

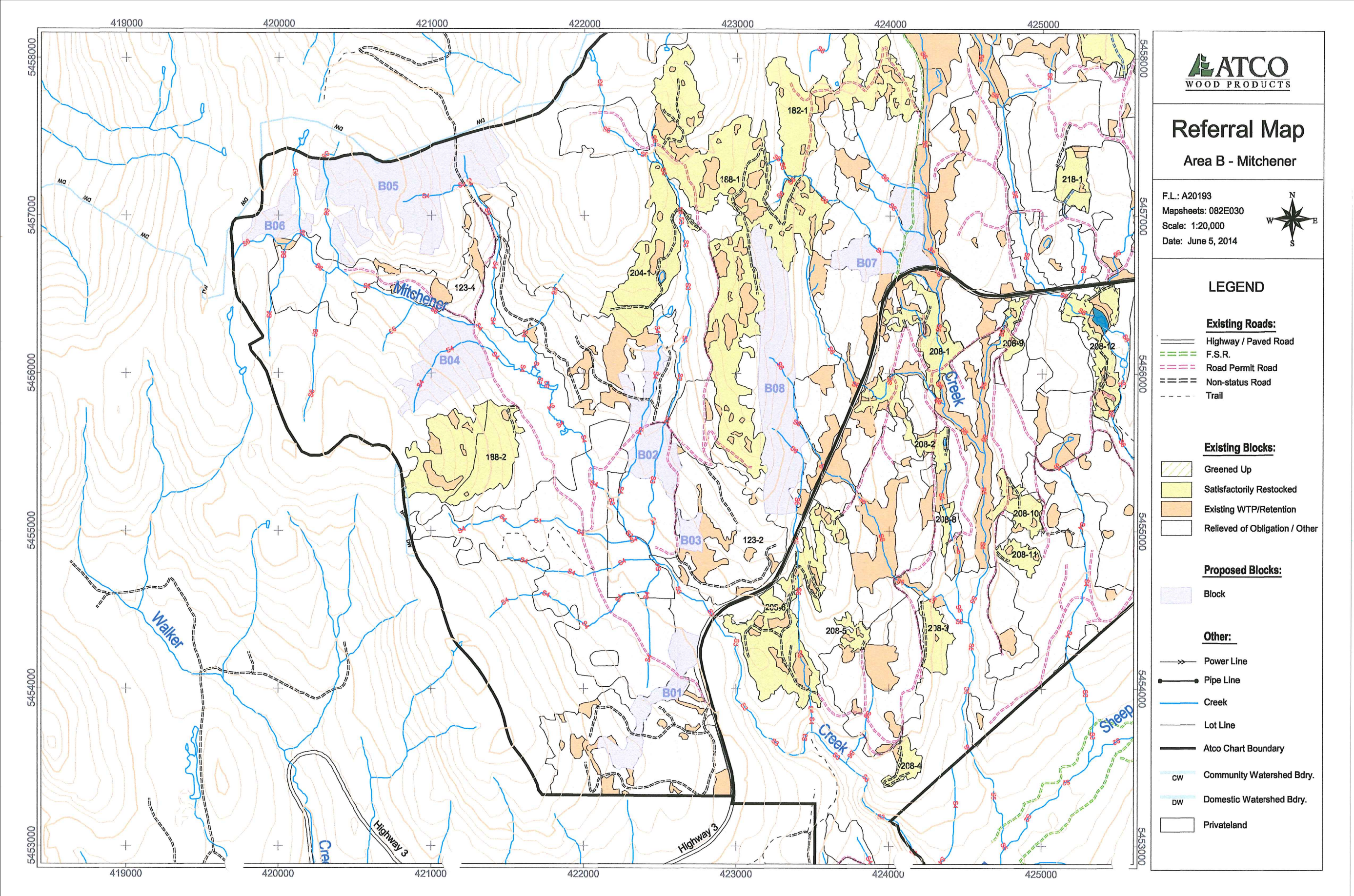
Yours truly,

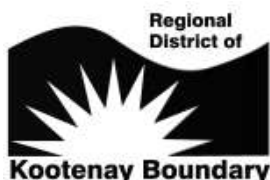
A handwritten signature in blue ink that reads "Rodgers".

Adam Rodgers, RPF
Development Forester

AR/ar

P.O. Box 460 Fruitvale, BC V0G 1L0
Main Office: P 250 / 367.9441 F 250/367.6210
Direct Line : P 250 / 367.2523 F 250/367.6210
Email: adam.rodgers@atcowoodproducts.com





STAFF REPORT

Prepared for meeting of July 2014

Adjacent Local Government Referral - RDOS OCP and Zoning Amendment Bylaws No. 2350.19, 2014 and 2451.16, 2014 Agricultural Plan	
To: Chair McGregor and Members of the RDKB Board of Directors	
Applicant: Regional District of Okanagan-Similkameen	File No: O-2
Location: RDOS – Electoral Area 'A'	
Contact Information: Lauri Feindell, Planning Secretary Development Services RDOS 101 Martin Street Penticton, BC, V2A 5J9 (250) 490-4107 planning@rdos.bc.ca	
Report Prepared by: Jeff Ginalias, Senior Planner	

ISSUE INTRODUCTION

The Regional District of Okanagan Similkameen (RDOS) has referred proposed OCP and zoning bylaw amendments (Amendment Bylaws No. 2450.09, 2014 and 2451.16, 2014, respectively) to the RDKB for comment. The bylaws would implement policies and create regulations on agricultural parcels around Osoyoos. The impetus for the bylaws is the 2011 Agricultural Plan for RDOS Electoral Area 'A'.

HISTORY/BACKGROUND

The Agricultural Plan for RDOS Electoral Area 'A' (rural Osoyoos) and the Town of Osoyoos was completed in 2011. It identified a number of issues critical to the agricultural industry and outlined several dozen recommendations. The recommendations are grouped into five areas, namely:

- *Agricultural Protection Area;*
- *Agri-Tourism Accommodation Units;*
- *Housing;*
- *Retail; and*
- *Setbacks, Siting and Parcel Coverage.*

The RDOS is now proposing amendments to the OCP and the zoning bylaw to support and implement these recommendations.

PROPOSAL

The draft amending bylaws are intended to implement policies and enact regulations to provide protection for the agricultural industry and flexibility in operations for farmers, which are consistent with recommendations outlined in the 2011 Agricultural Plan. A detailed discussion of the issues related to each area is provided in the administrative report submitted with the referral (*see Proposed Agricultural Protection Bylaws Referral*).

IMPLICATIONS

The draft bylaw would affect several agricultural properties in RDOS Electoral Area 'A', and adjacent to the town of Osoyoos. The Bylaw was referred to the RDKB because it is an adjoining Regional District with the RDOS. RDOS Electoral Area 'A' borders the western boundary of the RDKB Electoral Area 'E' (*see Site Location Map*).

Most of the parcels which are affected by the proposed bylaws are in the ALR. The bylaws do provide some specific regulations on use particular to this area, yet they are consistent with ALR statutes and regulations. The implications of the proposed bylaws should not have any direct impact on the RDKB.

ADVISORY PLANNING COMMISSION COMMENTS

The APC advised they had no comments on this referral.

BACKGROUND INFORMATION PROVIDED

Proposed Agricultural Protection Bylaws Referral
Site Location Map

RECOMMENDATION

That the staff report regarding the referral from Regional District of Okanagan Similkameen for comments on Amending Bylaws No. 2450.19, 2014 and 2451.16, 2014, be received.

That the Regional District of Kootenay Boundary Board of Directors notify the Regional District of Okanagan Similkameen that the Regional District of Kootenay Boundary's interests are unaffected by Amending Bylaws No. 2450.19, 2014 and 2451.16, 2014.

Respectfully Submitted:

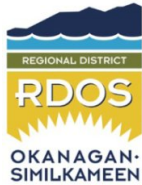


*Concurrence:
(Department Head)*



*Concurrence:
(CAO)*





Bylaw Referral

Regional District of Okanagan Similkameen

101 Martin Street, Penticton, BC, V2A 5J9

Tel: 250-492-0237 / Fax: 250-492-0063 / Email: planning@rdos.bc.ca

OFFICE USE ONLY

Date: May 7, 2014

Bylaw No. 2451.16 &
2450.09, 2014

File: A2014.019-ZONE

You are requested to comment on the attached bylaw for potential effect on your agency's interests. We would appreciate your response **WITHIN 30 DAYS**. If no response is received within that time, it will be assumed that your agency's interests are unaffected.

Please email your reply to planning@rdos.bc.ca or fax to 250-492-0063 by **June 7, 2014**

PURPOSE OF THE BYLAWS:

These amendments have been initiated by the Regional District to amend the Official Community Plan and Zoning bylaws for Rural Osoyoos, Electoral Area 'A' in order to add policies and regulation that have been prioritized in the 2011 Agricultural Plan.

LEGAL DESCRIPTION:

Not applicable

GENERAL LOCATION:

The amendment bylaws will be applied to the Agricultural One (AG1) and Agricultural Two (AG2) zoning designations. Amendments to the Official Community Plan include additional policies in the Growth Management and Agricultural sections.

AREA OF PROPERTY AFFECTED:

Electoral Area 'A'

ALR STATUS:

yes

OCP DESIGNATION:

Agricultural

ZONING DISTRICT:

AG1 and AG2

OTHER INFORMATION:

The Agricultural Plan for RDOS Electoral Area 'A' and the Town of Osoyoos was completed in December 2011. The plan scoped out a number of issues critical to the agricultural industry in the area and outlines over 50 recommendations. The Regional District has grouped the recommendations into five areas and have proposed amendments to support these recommendations. The five areas include: adding an Agricultural Protection Area in the valley areas where urban/rural pressures are greatest and supporting policies to discourage exclusions; agri-tourism accommodation that may permit RVs as unit through a rezoning process; permitting secondary suites in the AG zones and permitting greater flexibility for seasonal farm worker housing; increasing farm retail sales area to 300m² and to permit year round sales; and increase parcel coverage for greenhouses up to 70%.

An informal committee was set up to review the initial options presented and to help focus the type of recommendations best suited for Area 'A'. An information booth was also set up at the Growers Supply conference in Oliver. An open house is being held on May 5, 2014 to solicit further feedback from local farmers.

Attached Documentation:

☐ Application Form ☐ Rationale Letter ☐ Context Map ☐ Site Plan ☒ APC Report ☒ Amendment Bylaw

Please fill out the Response Summary on the back of this form. If your agency's interests are "Unaffected" no further information is necessary. In all other cases, we would appreciate receiving additional information to substantiate your position and, if necessary, outline any conditions related to your position. Please note any legislation or official government policy which would affect our consideration of this bylaw.

Evelyn Riechert, MCIP, RPP

Agency Referral List

<input checked="" type="checkbox"/>	Agricultural Land Commission (ALC)	<input type="checkbox"/>	City of Penticton
<input checked="" type="checkbox"/>	Interior Health Authority (IHA)	<input type="checkbox"/>	District of Summerland
<input checked="" type="checkbox"/>	Ministry of Agriculture	<input type="checkbox"/>	Town of Oliver
<input type="checkbox"/>	Ministry of Community, Sport and Cultural Development	<input checked="" type="checkbox"/>	Town of Osoyoos
<input checked="" type="checkbox"/>	Ministry of Energy & Mines	<input type="checkbox"/>	Town of Princeton
<input checked="" type="checkbox"/>	Ministry of Environment	<input type="checkbox"/>	Village of Keremeos
<input checked="" type="checkbox"/>	Ministry of Forest, Lands & Natural Resource Operations	<input checked="" type="checkbox"/>	Okanagan Nation Alliance (ONA)
<input checked="" type="checkbox"/>	Ministry of Jobs, Tourism and Innovation	<input checked="" type="checkbox"/>	Penticton Indian Band (PIB)
<input checked="" type="checkbox"/>	Ministry of Transportation and Infrastructure	<input checked="" type="checkbox"/>	Osoyoos Indian Band (OIB)
<input checked="" type="checkbox"/>	Integrated Land Management Bureau	<input checked="" type="checkbox"/>	Upper Similkameen Indian Bands (USIB)
<input type="checkbox"/>	BC Parks	<input checked="" type="checkbox"/>	Lower Similkameen Indian Bands (LSIB)
<input checked="" type="checkbox"/>	School District #53 (Okanagan Similkameen)	<input type="checkbox"/>	Environment Canada
<input type="checkbox"/>	School District #58 (Nicola Similkameen)	<input type="checkbox"/>	Fisheries and Oceans Canada
<input type="checkbox"/>	School District #67 (Okanagan Skaha)	<input checked="" type="checkbox"/>	Archaeology Branch
<input type="checkbox"/>			

RESPONSE SUMMARY

AMENDMENT BYLAWS NO. 2450.09, 2014 & 2451.16, 2014

- ☐ Approval Recommended for Reasons Outlined Below
- ☐ Interests Unaffected by Bylaw
- ☐ Approval Recommended Subject to Conditions Below
- ☐ Approval Not Recommended Due to Reasons Outlined Below

Signature: _____

Signed By: _____

Agency: _____

Title: _____

Date: _____

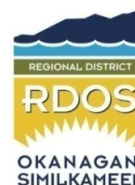
ADMINISTRATIVE REPORT

TO: Advisory Planning Commission

FROM: B. Newell, Chief Administrative Officer

DATE: April 14, 2014

TYPE: OCP & Zoning Bylaw Amendments — Electoral Area 'A'



Purpose: To introduce the strategic recommendations from the 2011 Electoral Area 'A' /Town of Osoyoos Agricultural Plan for RDOS Electoral Area 'A'.

Proposal:

The proposed amendment bylaws contemplate a number of textual and mapping amendments to the Electoral Area 'A' Official Community Plan (OCP) Bylaw No 2450, 2008, and Zoning Bylaw No. 2451, 2008. These amendments reflect the recommended direction provided for in the 2011 Agricultural Plan to strengthen the agricultural sector and provide greater flexibility for farm operators.

Site Context:

The bylaw amendments will affect parcels zoned Agriculture One (AG1) and Agriculture Two (AG2) within Electoral Area 'A' with most of these parcels also within the Agricultural Land Reserve (ALR). The following table provides information on agricultural zoned parcels in Electoral Area 'A':

Parcel Size	Number of Parcels			
	AG1	Within ALR	AG2	Within ALR
Under 0.2 ha	127	57	2	2
0.2 -0.8 ha	104	75	7	4
0.8 – 1.9 ha	44	38	4	1
2- 3.9 ha	120	86	6	1
4- 7.9 ha	117	102	8	1
8-9.9 ha	15	13	4	0
10-20 ha	12	7	7	4
Over 20 ha	8	0	58	27

Of note is that 94% of parcels zoned AG1 are less than 8 ha in size and that 50% of all parcels zoned AG1 are in fact less than 2 ha in size. It is also noted that a number of parcels zoned as AG1 and AG2 are not within the Agricultural Land Reserve.

Background:

An Agricultural Plan was completed for the Regional District Electoral Area 'A' and the Town of Osoyoos in December 2011. The Plan scoped out a number of issues critical to the agricultural industry in the area and outlined 51 different recommendations. These recommendations were grouped into the following areas of priority for the Regional District:

-
- a) **Agricultural Protection Area.** How to best deal with pressures for new development on and adjacent to Agricultural land and how to protect existing agricultural lands from further non-farm development?
 - b) **Agri-Tourism Accommodation Units.** How to best introduce RVs as agri-tourism accommodation units, if this a desired outcome?
 - c) **Housing.** How to best deal with farm worker housing and secondary suites?
 - d) **Retail.** How to make farm sales more viable such as year round markets, farm gates sales?
 - e) **Setbacks, Siting, Parcel coverage.** How to best deal with Greenhouse coverage and clustering of farm related buildings?

An informal agricultural committee comprised of local area farmers was set up in 2013 and a meeting was held in November 2013. An *Agricultural Plan Options Paper* was reviewed by the committee and recommendations were made on each of the items noted above.

Based on the recommendations from the Committee, further consultation was undertaken through having a RDOS booth at the 2014 Growers Supply Horticultures conference, held on Feb 4, 2014. A number of information sheets and survey questions were designed for the booth and a \$50 gift certificate was offered as an incentive for surveys to be completed. Copies of these 'information/surveys' are included in the package sent to the APC.

A Public Information Meeting is planned after the APC has given these proposed bylaw amendments their consideration in order to gather further feedback from local farmers before going through the formal amendment process.

Referrals:

Approval from the Ministry of Transportation & Infrastructure (MoTI) will be required as the proposed Zoning Bylaw amendments are situated within 800 metres of a controlled area (i.e. Highway 97).

Approval from the Ministry of Community, Sport and Cultural Development (MCSCD) will be required as the proposal does involve a land area greater than 20 ha or the creation of more than 30 units/parcels.

Analysis:

As there are a number of distinct elements to be considered in relation to these bylaw amendments, each will be reviewed under a different sub-section below:

Agricultural Protection Area

Recommendation 2.3.2 of the Agricultural Plan is to establish an Agricultural Protection Area (APA) that generally follows the existing boundary of the ALR in the valley areas where the urban/rural pressures are the greatest. The APA is proposed both within the Town of Osoyoos' boundary and within Electoral Area 'A' under the Agricultural Plan; however, only the RDOS area is shown on the map schedule. The boundary recognizes existing land use conditions and zoning designations. Agricultural parcels outside the boundary may be smaller lots on which the ALC regulations wouldn't apply or are mostly residential use.

The proposed APA boundary is recommended as an important growth management tool that will help signal to future land owners and the development community that the primary goal for agricultural lands within the APA boundary is to be protected for agricultural use over the long term.

Schedule 'E' of the Official Community Plan Amendment Bylaw No. 2450.09, 2014 shows the APA boundary.

In addition to the Agricultural Protection Area, several other policies strengthening agricultural practises have also been introduced into the Official Community Plan.

Agri-Tourism Accommodation

The Agricultural Plan has several recommendations regarding agri-tourism accommodation on farm land. One of the recommendations refers to the possibility that within Electoral Area 'A', RVs could be considered agri-tourism accommodation.

The ALC regulations permit agri-tourism accommodation on a farm which is "limited to 10 sleeping units in total of seasonal campsites, seasonal cabins or short term use of bedrooms including bed and breakfast bedroom". Local governments may however prohibit this use by bylaw. Currently none of the Electoral Area Zoning Bylaws permit RVs or campsites as agri-tourism accommodation. Regulations for agri-tourism require that agri-tourism accommodation units are all contained under one roof and are limited in size and scope.

In Electoral Area 'C' changes have been made recently to remove 'agri-tourism' as a permitted use within the AG1 and AG2 zones. Removing this use will require a land owner to apply to rezone their property if they wish to develop agri-tourism. Through the rezoning process each development would be assessed using a number of criteria, including impact on productive land, impact on adjacent uses, etc. It is proposed that this process be adapted to the possibility of permitted RVs and agri-tourism accommodation through a rezoning in Area 'A'.

The criteria to be used for the assessment of a proposed RV/tent site agri-tourism accommodation can be found in Official Community Plan Amendment Bylaw No. 2450.09, 2014.

Housing – farm workers and secondary suites

Currently in the AG1 and AG2 zones, the number of dwellings is determined by size of parcel, as shown in the table below. Generally parcels are permitted one principal dwelling that has no size restrictions, and accessory dwellings that do have size limitations. The Zoning Bylaw does not specify that accessory dwellings are only for farm worker housing.

PARCEL AREA	MAXIMUM NUMBER OF ACCESSORY DWELLINGS	MAXIMUM NUMBER OF PRINCIPAL DWELLINGS
Less than 3.5 ha	0	1
3.5 ha to 7.9 ha	1	1
8.0 ha to 11.9 ha	2	1
8.0 ha to 11.9 ha	0	2
12.0 ha to 15.9 ha	3	1
12.0 ha to 15.9 ha	0	2
Greater than 16.0 ha	4	1
Greater than 16.0 ha	0	2

The proposed changes to the Zoning Bylaw permit farmers to have the flexibility to have either an accessory dwelling or a 'bunkhouse' style of accommodation to house farm workers. The 'bunkhouse' (seasonal accommodation facility) would have the same floor area as the accessory dwellings permitted. For example, a land owner could either have an accessory dwelling of 70 m² (for the 1st) or 140 m² (for the 2nd) or could configure that same square footage into a bunkhouse style building.

Secondary suites are currently not a permitted use in the agricultural zone. The ALC regulations permit one secondary suite within a single family dwelling; however, this use may be prohibited by local government. It is proposed to permit secondary suites as a secondary use in the AG1 and AG2

zones. Secondary suites are subject to a number of conditions such as size and location, these conditions are listed under Section 7.12, General Regulations, in the Electoral Area 'A' Zoning Bylaw.

Retail - farm gate sales

The ALC regulation designates farm retail sales as a permitted farm use and as such may not be prohibited by local government bylaw. The ALC regulations do however provide a number of limitations for farms when they offer products for sale. Currently, the Electoral Area 'A' Zoning Bylaw restricts retail sales area for farm products up to 200 m², whereas, the ALC regulations allow up to 300 m² of area.

The Plan discusses that current zoning regulations emphasize the seasonal or temporary nature of farm gate sales whereas it may be possible that farm products can be stored year round and therefore sales opportunities could also be made available year round. The sales could be the farm produced product specifically or could assist the farmer with a value added farm product sales such as preserves or other food items.

It is proposed to increase the retail sales area to 300m² that meets the ALC regulation size, and to remove the seasonality for farm gate sales, thereby allowing farm sales year round, if desired.

Setbacks, size, parcel coverage

Parcel coverage for greenhouses

Currently the Area 'A' Zoning Bylaw permits the following parcel coverage:

- In AG1 – 35% for parcels less than 0.2 ha and 10 % for parcels greater than 0.2 ha
- In AG2 – 35% for parcels less than 0.2 ha and 15% for parcels greater than 0.2 ha

There are no specific regulations for greenhouse coverage. The above listed parcel coverage include all buildings and structures, including swimming pools on a particular property. The *Ministry of Agriculture's Guide Bylaw Development in Farming Areas* suggests that greenhouses may cover up to 75% of a farm parcel.

It is proposed that Area 'A' zoning bylaw permits parcel coverage of up to 70% for greenhouses with total parcel coverage not to exceed 75%.

Currently the Zoning Bylaw limits the gross floor area for retail, processing, packing and storage of farm products to no greater than 600m². As there has been a number of rezoning applications in order to increase the gross floor area for farm buildings, it was recommended that an increase in floor area be considered. The difficulty with assigning a gross floor area is that it may also result in covering over and removing productive farm land on smaller parcels.

It is proposed that the gross floor area of all buildings associated with the retail, processing, packing and storage of farm products in an AG1 and AG2 zone shall not *exceed the lesser of 3000 m² or 10% of parcel coverage*.

The current 15% parcel coverage in the AG2 zone will be amended to read 10%.

Summary

In summary, considering the recommendations outlined in the 2011 Agricultural Plan and further discussion with local area farmers, the proposed amendments appear to provide greater protection for the agricultural industry as well as provide greater flexibility for farmers.

Administrative Recommendation:

THAT the APC recommends to the RDOS Board that the proposed amendments be approved.

Options:

1. THAT the APC recommends to the RDOS Board that the proposed amendments be approved.
2. THAT the APC recommends to the RDOS Board that the subject development application be approved with the following conditions:
3. That the APC recommends to the RDOS Board that the subject development application be denied.

Respectfully submitted:

E. Riechert

Evelyn Riechert MCIP, RPP
Planner

Endorsed by:

CG

C. Garrish, Planning Supervisor

Endorsed by:

Donna Butler

D. Butler, Development Services Manager

Attachments: Attachment No. 1 – Bylaw Amendment No 2450.09, 2014

Attachment No. 2 – Bylaw Amendment No 2451.16, 2014

BYLAW NO. 2450.09

REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN
BYLAW NO. 2450.09

**A Bylaw to amend the Electoral Area 'A'
Rural Osoyoos Official Community Plan Bylaw No. 2450, 2008**

The REGIONAL BOARD of the Regional District of Okanagan-Similkameen in open meeting assembled, ENACTS as follows:

1. This Bylaw may be cited for all purposes as the "Electoral Area 'A' Rural Osoyoos Official Community Plan Amendment Bylaw No. 2450.09, 2014."
2. The Electoral Area 'A' Official Community Plan Bylaw No. 2450, 2008, is amended by:
 - i) Adding Schedule 'E' (Osoyoos Rural Agricultural Protection Area), as shown on the attached Schedule 'X-1', which forms part of this Bylaw.
 - ii) Adding a new reference to Schedule 'E' (Osoyoos Rural Agricultural Protection Area) under the List of Schedules, Maps and Figures.
 - iii) Amending the "Note" under the List of Schedules, Maps and Figures to read as follows:

Note: Schedules 'B', 'C', 'D' and 'E' can be viewed either on the RDOS website at www.rdos.bc.ca, or by request in hard copy at the RDOS office
 - iv) Amending the ninth paragraph on page 8 of the bylaw to read as follows:

The Osoyoos Rural Official Community Plan attached hereto as Schedules 'A', 'B', 'C', 'D' and 'E' and forming part of this bylaw is adopted as the Regional District Okanagan-Similkameen, Osoyoos Rural Official Community Plan.
 - v) Adding a new Section 4.4.11 to read as follows:

- .11 Considers an Agricultural Protection Area (APA) to be an important growth management tool that provides direction to future land owners and the development community that the primary goal for agricultural lands within the APA is protection for agricultural use over the long term. The APA generally follows the existing boundary of the Agricultural Land Reserve in the valley areas where the urban/rural pressures are greatest.
- vi) Adding new Section 6.3.14 through Section 6.3.17 to read as follows:
 - .14 Encourages the protection of agricultural lands and maximizing productive farm activity within the Agricultural Protection Area, and as shown on Schedule 'E'.
 - .15 Will generally not support applications seeking to rezone lands designated as Agriculture or exclude land from the Agricultural Land Reserve for the purposes of future urban, recreation or amenity uses within the Agricultural Protection Area, and as shown on Schedule 'E'.
 - .15 Encourages the clustering of buildings, structures and related activities in order to maximize productive farm activities and to minimize areas of development.
 - .16 Supports the establishment of housing for year round farm help and seasonal farm workers.
 - .17 Will consider permitting the provision of agri-tourism accommodation units in the form of seasonal recreation vehicles (RVs) and tenting sites through a rezoning. The Regional Board will use the following criteria to assess future applications:
 - a) capability of handling of on-site domestic water and sewage disposal;
 - b) impact on agriculturally productive lands;
 - c) impact on adjacent land uses and character of the existing area.
 - d) location relative to existing roads, access and other buildings;
 - e) consideration of visual impacts where development is proposed on hillsides and other visually sensitive areas;
 - f) methods to control potential late night noise and disturbances;

READ A FIRST TIME this __ day of ____, 2014.

READ A SECOND TIME this __ day of ____, 2014.

PUBLIC HEARING HELD this __ day of ____, 2014.

READ A THIRD TIME this __ day of ____, 2014.

I hereby certify the foregoing to be a true and correct copy of the "Regional District of Okanagan-Similkameen Electoral Area 'A' Rural Osoyoos Official Community Plan Amendment Bylaw No. 2450.09, 2014" as read a Third time by the Regional Board on this __ day of ____, 2014.

Dated at Penticton, BC this __ day of ____, 2014.

Chief Administrative Officer

APPROVED by the Minister of Community, Sport and Cultural Development this __ day of ____, 2014.

Minister of Community, Sport and Cultural Development

ADOPTED this __ day of ____, 2014.

Chair

Chief Administrative Officer

BYLAW NO. 2451.16

REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN**BYLAW NO. 2451.16**

**A Bylaw to amend the Electoral Area 'A'
Rural Osoyoos Zoning Bylaw No. 2451, 2008**

The REGIONAL BOARD of the Regional District of Okanagan-Similkameen in open meeting assembled, ENACTS as follows:

1. This Bylaw may be cited for all purposes as the "Electoral Area 'A' Rural Osoyoos Zoning Amendment Bylaw No. 2451.16, 2014."
2. The Electoral Area 'A' Rural Osoyoos Zoning Bylaw No. 2451, 2008, is amended by:
 - (i) Adding a new definition of "greenhouse" under Section 4.0 to read as follows:
"greenhouse" means a structure covered with a transparent material, and used for the purpose of growing plants, which is of sufficient size for persons to work within the structure;
 - (ii) Adding a new definition of "seasonal accommodation facility" under Section 4.0 to read as follows:
"seasonal accommodation facility" means a building providing temporary lodging for seasonal farm labour.
 - (iii) Amending the definition of "winery" under Section 4.0 to read as follows:
"winery" means an establishment involved in the manufacture, packaging, storing and sales of grape and fruit-based wines, including a wine bar, food & beverage service lounge and a restaurant;
 - (iv) Amending Section 7.24.1 to read as follows:

.1 Where 'agriculture ... including sales' is permitted in a zone, farm products, processed farm products, and off-farm products may be sold to the public by retail sale subject to the following:

- (v) Amending Section 7.24.1(c) to read as follows:
 - c) the retail sales area for farm products and off-farm products shall not exceed 300 m²; and
- (vi) Amending Section 7.24.1(d) to read as follows:
 - d) the gross floor area of all buildings associated with the retail, processing, packing and storage of farm products in an Agricultural One (AG1) and Agricultural Two (AG2) Zones shall not exceed the lesser of 3,000 m²; or 10% of parcel coverage".
- (vii) Adding a new Section 10.2.1(j) to read as follows:
 - j) secondary suite, subject to Section 7.12;
- (viii) Adding a new Section 10.2.1(k) to read as follows:
 - k) seasonal accommodation facility;
- (ix) Renumbering those sub-sections that follow Section 10.2.1(k).
- (x) Amending Section 10.2.5 to read as follows:
 - a) the number of accessory dwellings and/or seasonal accommodation facilities permitted per parcel shall be as follows:

Parcel Area	Maximum number of accessory dwellings	Maximum seasonal accommodation facility (SAF)
less than 3.5 ha	0	0
3.5 to 7.9 ha	1	0
8 to 11.9 ha	2	OR 1 70 m ² accessory dwelling plus SAF up to 70 m ² OR 0 accessory dwellings and SAF up to 140 m ²
12 to 15.9 ha	3	OR 2 70 m ² accessory dwellings <i>plus</i> SAF up to 70 m ² OR 1 accessory dwelling <i>plus</i> SAF up to 140 m ² OR 0 accessory dwellings and SAF up to 210 m ²

Greater than 16 ha	4	OR 3 70 m ² accessory dwellings plus SAF up to 70 m ² OR 2 70 m ² accessory dwellings plus SAF up to 140 m ² OR 1 70 m ² accessory dwelling plus SAF up to 210 m ² OR 0 accessory dwellings and SAF up to 280 m ²
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OR for Parcels greater than 8 hectares:

Parcel area	Accessory dwellings*	Principal dwellings	Accessory dwellings*	Principal dwellings**
8 to 11.9 ha	2	1	0	2
12 to 15.9 ha	3	1	2	2
16 +	4	1	3	2

*or a combination of Seasonal Accommodation facilities and Accessory Dwellings as noted above.

- b) Seasonal Accommodation Facilities (SAF) are only permitted under the following conditions to satisfy demand for seasonal farm help on parcels classified as “farm” for assessment purposes. Seasonal Accommodation Facilities:

- i) must include no more than 15m² of private space per sleeping unit;
- ii) must include shared cooking and washroom facilities;
- iii) must meet standards contained within the “*Guidelines for the Provision of Seasonal Housing for Migrant Farm Workers in BC*”.

The floor area of a seasonal accommodation facility shall not exceed the combined maximum floor area of all accessory dwellings permitted on a parcel (being 70 m² per accessory dwelling), and shall not result in a negative number of accessory dwellings in relation to Section 10.2.5(a).

- c) Seasonal Accommodation Facilities (SAF) are only permitted under the following conditions to satisfy demand for seasonal farm help on parcels classified as “farm” for assessment purposes. Seasonal Accommodation Facilities must:

- iv) include no more than 15m² of private space per sleeping unit;
- v) include shared cooking and washroom facilities; and
- vi) meet standards contained within the *Guidelines for the Provision of Seasonal Housing for Migrant Farm Workers in BC*.

- (xi) Amending Section 10.2.8 to read as follows:

- a) 15% for parcels 2020 m² or greater in area;

- b) 35% for parcels less than 2020 m² in area; or
 - c) 70% for greenhouses on parcels 2020 m² or greater in area.
- (xii) Adding a new Section 10.3.1(i) to read as follows:
- i) secondary suite, subject to Section 7.12;
- (xiii) Renumbering those sub-sections that follow Section 10.3.1(i).
- (xiv) Amending Section 10.2.5 to read as follows:
- a) the number of accessory dwellings and/or seasonal accommodation facilities permitted per parcel shall be as follows:

Parcel Area	Maximum number of accessory dwellings	Maximum seasonal accommodation facility (SAF)
less than 3.5 ha	0	0
3.5 to 7.9 ha	1	0
8 to 11.9 ha	2	OR 1 70 m ² accessory dwelling plus SAF up to 70 m ² OR 0 accessory dwellings and SAF up to 140 m ²
12 to 15.9 ha	3	OR 2 70 m ² accessory dwellings <i>plus</i> SAF up to 70 m ² OR 1 accessory dwelling <i>plus</i> SAF up to 140 m ² OR 0 accessory dwellings and SAF up to 210 m ²
Greater than 16 ha	4	OR 3 70 m ² accessory dwellings plus SAF up to 70 m ² OR 2 70 m ² accessory dwellings plus SAF up to 140 m ² OR 1 70 m ² accessory dwelling plus SAF up to 210 m ² OR 0 accessory dwellings and SAF up 280 m ²

OR for Parcels greater than 8 hectares:

Parcel area	Accessory dwellings*	Principal dwellings		Accessory dwellings*	Principal dwellings**
8 to 11.9 ha	2	1		0	2

12 to 15.9 ha	3	1	2	2
16 +	4	1	3	2

*or a combination of Seasonal Accommodation facilities and Accessory Dwellings as noted above.

b) Seasonal Accommodation Facilities (SAF) are only permitted under the following conditions to satisfy demand for seasonal farm help on parcels classified as “farm” for assessment purposes. Seasonal Accommodation Facilities:

- vii) must include no more than 15m² of private space per sleeping unity;
- viii) must include shared cooking and washroom facilities;
- ix) must meet standards contained within the “*Guidelines for the Provision of Seasonal Housing for Migrant Farm Workers in BC*”.

(xv) Adding a new Section 10.3.8(c) to read as follows:

- c) 70% for greenhouses on parcels 2020 m² or greater in area..

READ A FIRST AND SECOND TIME this ____ day of ____, 2014.

PUBLIC HEARING held this ____ day of ____, 2014.

READ A THIRD TIME this ____ day of ____, 2014.

I hereby certify the foregoing to be a true and correct copy of the "Electoral Area 'A' Zoning Amendment Bylaw No. 2451.16, 2014" as read a Third time by the Regional Board on this ____ day of ____, 2014.

Dated at Penticton, BC this ____ day of ____, 2014.

Chief Administrative Officer

Approved pursuant to Section 52(3) of the *Transportation Act* this ____ day of ____, 2014.

For the Minister of Transportation & Infrastructure

ADOPTED this ____ day of ____, 2014.

Chair

Chief Administrative Officer



RDOS BASE MAP

Legend:

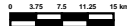
- Electoral Boundary
- Major Highways
- Large Lakes



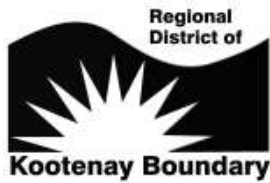
This is a consolidated map compiled from representational data to be used for convenience only and has no legal sanction. The Regional District of Okanagan-Similkameen makes no warranty to the correctness or accuracy of the information on this map.



Scale: 1:955,596



May 9, 2012



STAFF REPORT

Prepared for meeting of July 2014

Adjacent Local Government Referral - RDOS Signage Amendment Bylaw No. 2663, 2014	
To: Chair McGregor and Members of the RDKB Board of Directors	
Applicant: Regional District of Okanagan-Similkameen	File No: O-2
Location: RDOS – Electoral Areas 'A', 'C', 'D-1', 'D-2', 'E', 'F' and 'H'	
Contact Information: Lauri Feindell, Planning Secretary Development Services RDOS 101 Martin Street Penticton, BC, V2A 5J9 (250) 490-4107 planning@rdos.bc.ca	
Report Prepared by: Jeff Ginalias, Senior Planner	

ISSUE INTRODUCTION

The Regional District of Okanagan Similkameen (RDOS) has referred a proposed amending bylaw to the RDKB for comment. The bylaw will introduce new regulations relating to signage on agricultural properties (*see Proposed Bylaw No. 2663, 2014*).

PROPOSAL

The draft amending bylaw is aimed at regulating signage on agricultural properties in the RDOS. The RDOS shares a boundary with the large portion of the western edge of the RDKB Electoral Area of West Boundary (*see Site Location Map*). The bylaw also has some housekeeping measures, notably amending the definition of a "sign".

The draft bylaw would affect several electoral areas in the RDOS. The electoral areas adjacent to the RDKB which are included in the draft bylaw are RDOS Area 'A' (rural area around Osoyoos), RDOS Area 'C' (rural areas around Oliver), RDOS Area 'D-2'

(rural areas east of Vaseux Lake and Skaha Lake), and RDOS Area 'E' (rural areas east of Penticton).

IMPLICATIONS

The Bylaw was referred to the RDKB because it is an adjoining Regional District with the RDOS. As noted, four of the electoral areas which are included for signage regulation in the proposed bylaw border the western boundary of the RDKB.

The bylaw imposes signage regulations on parcels in the RDOS. The proposed bylaw should not have any direct impact on the RDKB.

ADVISORY PLANNING COMMISSION COMMENTS

The APC advised they had no comments on this referral.

BACKGROUND INFORMATION PROVIDED

Proposed Bylaw No. 2663, 2014


Site Location Map

RECOMMENDATION

That the staff report regarding the referral from Regional District of Okanagan Similkameen for comments on Amending Bylaw No. 2663, 2014, be received.

That the Regional District of Kootenay Boundary Board of Directors notify the Regional District of Okanagan Similkameen that the Regional District of Kootenay Boundary's interests are unaffected by Amending Bylaw No. 2633, 2014.

Respectfully Submitted:

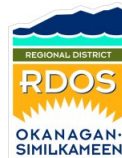


*Concurrence:
(Department Head)*



*Concurrence:
(CAO)*





RDOS BASE MAP

Legend:

- Electoral Boundary
- Major Highways
- Large Lakes



This is a consolidated map compiled from representational data to be used for convenience only and has no legal sanction. The Regional District of Okanagan-Similkameen makes no warranty to the correctness or accuracy of the information on this map.



Scale: 1:955,596

0 3.75 7.5 11.25 15 km.

May 9, 2012



Bylaw Referral

Regional District of Okanagan-Similkameen

101 Martin Street, Penticton, BC, V2A 5J9

Tel: 250-492-0237 / Fax: 250-492-0063 / Email: planning@rdos.bc.ca

OFFICE USE ONLY

Date: June 6, 2014

Bylaw: 2663

File: X2014.057-ZONE

You are requested to comment on the attached bylaw for potential effect on your agency's interests. We would appreciate your response **WITHIN 30 DAYS**. If no response is received within that time, it will be assumed that your agency's interests are unaffected.

Please email your reply to planning@rdos.bc.ca or fax to 250-492-0063 by **July 4, 2014**.

PURPOSE OF THE BYLAWS:

This proposal is a textual amendment, initiated by the Regional District, to the Electoral Area 'A', 'C', 'D-1', 'D-2', 'E', 'F' and 'H' Zoning Bylaws in order to introduce new regulations related to the provision of signage on agricultural properties:

For all signage provisions:

- Definition of "sign" and "sign area" (copy permitted on both side of the sign). For Electoral Areas 'F' and 'H', it is proposed to amend the definition of "sign" and to also include sign structures; and
- Restrictions on signage in the "site triangle" – important to add to the bylaws for traffic safety and would apply to all signage permitted.

For Agricultural Signage:

- Fascia signs on building walls with a maximum combined sign area of 6.0m²
- For agricultural sales, a choice of either:
 - Two (2) freestanding signs, maximum area of 2.0m² each and 3.0m high; or
 - One (1) freestanding sign, maximum area of 4.0m² and 4.5m high.

LEGAL DESCRIPTION:

Not applicable

GENERAL LOCATION:

Regional District of Okanagan-Similkameen

AREA OF PROPERTY AFFECTED:

N/A

ALR STATUS:

Yes

OCP DESIGNATION:

N/A

ZONING DISTRICT:

N/A

OTHER INFORMATION:

Not applicable.

Attached Documentation:

☐ Application Form ☐ Rationale Letter ☐ Context Map ☐ Site Plan ☐ Other Drawings ☒ Amendment Bylaws

Please fill out the Response Summary on the back of this form. If your agency's interests are "Unaffected" no further information is necessary. In all other cases, we would appreciate receiving additional information to substantiate your position and, if necessary, outline any conditions related to your position. Please note any legislation or official government policy which would affect our consideration of this bylaw.

Christopher Garrish, MCIP RPP

Agency Referral List

<input checked="" type="checkbox"/>	Agricultural Land Commission (ALC)	<input checked="" type="checkbox"/>	Okanagan Nation Alliance	<input checked="" type="checkbox"/>	City of Penticton
<input checked="" type="checkbox"/>	Central Okanagan Regional District	<input checked="" type="checkbox"/>	Penticton Indian Band (PIB)	<input checked="" type="checkbox"/>	District of Summerland
<input checked="" type="checkbox"/>	Kootenay Boundary Regional District	<input checked="" type="checkbox"/>	Osoyoos Indian Band (OIB)	<input checked="" type="checkbox"/>	Town of Oliver
<input checked="" type="checkbox"/>	Ministry of Forest, Lands & Natural Resource Operations	<input checked="" type="checkbox"/>	Archaeology Branch	<input checked="" type="checkbox"/>	Town of Osoyoos
<input checked="" type="checkbox"/>	Ministry of Jobs, Tourism and Innovation	<input checked="" type="checkbox"/>	Ministry of Energy & Mines	<input checked="" type="checkbox"/>	BC Parks
<input checked="" type="checkbox"/>	Ministry of Transportation and Infrastructure	<input checked="" type="checkbox"/>	Ministry of Environment	<input checked="" type="checkbox"/>	Ministry of Agriculture
<input checked="" type="checkbox"/>	Integrated Land Management Bureau			<input checked="" type="checkbox"/>	Interior Health Authority

BYLAW NO. 2663

REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN
BYLAW NO. 2663, 2014

**A Bylaw to amend the Electoral Areas 'A', 'C', 'D-1', 'D-2', 'E', 'F' and 'H'
Regional District of Okanagan-Similkameen Zoning Bylaws**

The REGIONAL BOARD of the Regional District of Okanagan-Similkameen in open meeting assembled, ENACTS as follows:

1. This Bylaw may be cited for all purposes as the "Regional District of Okanagan-Similkameen Textual Amendments to Zoning Bylaws, Amendment Bylaw No. 2663, 2014."

Electoral Area 'A'

2. The "Electoral Area 'A' Zoning Bylaw No. 2451, 2008" is amended by:
 - (i) adding a new definition of "sign" under Section 4.0 (Definitions) to read as follows:

"sign" means any object, device, display, structure, or part thereof, which is used to advertise, identify, display or attract attention to an object, service, event or location by any means including words, letters, figures, design, symbols, fixtures, colours, illumination or projected images. For the purposes of construction or removal, a sign shall also include all supporting structures.
 - (ii) adding a new definition of "sign area" under Section 4.0 (Definitions) to read as follows:

"sign area" means the area if the smallest triangle, square, circle or oval which would enclose that portion of the sign on which a message could be place. In the case of two-faced signs, the total signage permitted is for each face of the sign.
 - (iii) amending Section 7.20.3 under Section 7.0 (General Regulations) to read as follows:

- .3 Signs permitted under Section 7.20.1 c) are limited to one per parcel and must not exceed a total sign area of 3.0 m² nor a height of 3.0 metres.
- (iv) adding the following as a new Section 7.20.4 under Section 7.0 (General Regulations) and renumbering any subsequent sections accordingly:
 - .4 Signs permitted under Section 7.20.1 d) are limited to:
 - a) fascia signs on one (1) building or structure per parcel which must not exceed a total sign area of 6.0 m²; and
 - b) one (1) free-standing sign per parcel that must not exceed an area of 4.0 m² nor a height of 4.5 metres; or two (2) free standing signs per parcel that must not exceed an area of 2.0 m² per sign nor a maximum height of 3.0 metres.
- (v) adding a new Section 7.20.9 under Section 7.0 (General Regulations) to read as follows:
 - .9 On a corner site contiguous to a highway intersection or a driveway access to a highway, no sign area is permitted between 1.0 metre and 2.5 metres above the established elevation of the centre point of the intersecting highways or driveways, at or within a distance of 4.5 metres from the corner of the site at the intersection of the streets or the driveway and the highway.

Electoral Area 'C'

3. The "Electoral Area 'C' Zoning Bylaw No. 2453, 2008" is amended by:

- (i) adding a new definition of "sign" under Section 4.0 (Definitions) to read as follows:

"sign" means any object, device, display, structure, or part thereof, which is used to advertise, identify, display or attract attention to an object, service, event or location by any means including words, letters, figures, design, symbols, fixtures, colours, illumination or projected images. For the purposes of construction or removal, a sign shall also include all supporting structures.
- (ii) adding a new definition of "sign area" under Section 4.0 (Definitions) to read as follows:

"sign area" means the area if the smallest triangle, square, circle or oval which would enclose that portion of the sign on which a message could be place. In the case of two-faced signs, the total signage permitted is for each face of the sign.
- (iii) amending Section 7.20.3 under Section 7.0 (General Regulations) to read as follows:

- .3 Signs permitted under Section 7.20.1 c) are limited to one per parcel and must not exceed a total sign area of 3.0 m² nor a height of 3.0 metres.
- (iv) adding the following as a new Section 7.20.4 under Section 7.0 (General Regulations) and renumbering any subsequent sections accordingly:
 - .4 Signs permitted under Section 7.20.1 d) are limited to:
 - a) fascia signs on one (1) building or structure per parcel which must not exceed a total sign area of 6.0 m²; and
 - b) one (1) free-standing sign per parcel that must not exceed an area of 4.0 m² nor a height of 4.5 metres; or two (2) free standing signs per parcel that must not exceed an area of 2.0 m² per sign nor a maximum height of 3.0 metres.
- (v) adding a new Section 7.20.9 under Section 7.0 (General Regulations) to read as follows:
 - .9 On a corner site contiguous to a highway intersection or a driveway access to a highway, no sign area is permitted between 1.0 metre and 2.5 metres above the established elevation of the centre point of the intersecting highways or driveways, at or within a distance of 4.5 metres from the corner of the site at the intersection of the streets or the driveway and the highway.

Electoral Area 'D-1'

4. The "Electoral Area 'D-1' Zoning Bylaw No. 2457, 2008" is amended by:
- (i) adding a new definition of "sign" under Section 4.0 (Definitions) to read as follows:

"sign" means any object, device, display, structure, or part thereof, which is used to advertise, identify, display or attract attention to an object, service, event or location by any means including words, letters, figures, design, symbols, fixtures, colours, illumination or projected images. For the purposes of construction or removal, a sign shall also include all supporting structures.
 - (ii) adding a new definition of "sign area" under Section 4.0 (Definitions) to read as follows:

"sign area" means the area of the smallest triangle, square, circle or oval which would enclose that portion of the sign on which a message could be placed. In the case of two-faced signs, the total signage permitted is for each face of the sign.
 - (iii) amending Section 7.20.3 under Section 7.0 (General Regulations) to read as follows:

- .3 Signs permitted under Section 7.20.1 c) are limited to one per parcel and must not exceed a total sign area of 3.0 m² nor a height of 3.0 metres.
- (iv) adding the following as a new Section 7.20.4 under Section 7.0 (General Regulations) and renumbering any subsequent sections accordingly:
 - .4 Signs permitted under Section 7.20.1 d) are limited to:
 - a) fascia signs on one (1) building or structure per parcel which must not exceed a total sign area of 6.0 m²; and
 - b) one (1) free-standing sign per parcel that must not exceed an area of 4.0 m² nor a height of 4.5 metres; or two (2) free standing signs per parcel that must not exceed an area of 2.0 m² per sign nor a maximum height of 3.0 metres.
- (v) adding a new Section 7.20.10 under Section 7.0 (General Regulations) to read as follows:
 - .10 On a corner site contiguous to a highway intersection or a driveway access to a highway, no sign area is permitted between 1.0 metre and 2.5 metres above the established elevation of the centre point of the intersecting highways or driveways, at or within a distance of 4.5 metres from the corner of the site at the intersection of the streets or the driveway and the highway.

Electoral Area 'D-2'

- 5. The "Electoral Area 'D-2' Zoning Bylaw No. 2455, 2008" is amended by:
 - (i) adding a new definition of "sign" under Section 4.0 (Definitions) to read as follows:

"sign" means any object, device, display, structure, or part thereof, which is used to advertise, identify, display or attract attention to an object, service, event or location by any means including words, letters, figures, design, symbols, fixtures, colours, illumination or projected images. For the purposes of construction or removal, a sign shall also include all supporting structures.
 - (ii) adding a new definition of "sign area" under Section 4.0 (Definitions) to read as follows:

"sign area" means the area of the smallest triangle, square, circle or oval which would enclose that portion of the sign on which a message could be placed. In the case of two-faced signs, the total signage permitted is for each face of the sign.
 - (iii) amending Section 7.20.3 under Section 7.0 (General Regulations) to read as follows:

- .3 Signs permitted under Section 7.20.1 c) are limited to one per parcel and must not exceed a total sign area of 3.0 m² nor a height of 3.0 metres.
- (iv) adding the following as a new Section 7.20.4 under Section 7.0 (General Regulations) and renumbering any subsequent sections accordingly:
 - .4 Signs permitted under Section 7.20.1 d) are limited to:
 - a) fascia signs on one (1) building or structure per parcel which must not exceed a total sign area of 6.0 m²; and
 - b) one (1) free-standing sign per parcel that must not exceed an area of 4.0 m² nor a height of 4.5 metres; or two (2) free standing signs per parcel that must not exceed an area of 2.0 m² per sign nor a maximum height of 3.0 metres.
- (v) adding a new Section 7.20.9 under Section 7.0 (General Regulations) to read as follows:
 - .9 On a corner site contiguous to a highway intersection or a driveway access to a highway, no sign area is permitted between 1.0 metre and 2.5 metres above the established elevation of the centre point of the intersecting highways or driveways, at or within a distance of 4.5 metres from the corner of the site at the intersection of the streets or the driveway and the highway.

Electoral Area 'E'

6. The "Electoral Area 'E' Zoning Bylaw No. 2459, 2008" is amended by:

- (i) adding a new definition of "sign" under Section 4.0 (Definitions) to read as follows:

"sign" means any object, device, display, structure, or part thereof, which is used to advertise, identify, display or attract attention to an object, service, event or location by any means including words, letters, figures, design, symbols, fixtures, colours, illumination or projected images. For the purposes of construction or removal, a sign shall also include all supporting structures.
- (ii) adding a new definition of "sign area" under Section 4.0 (Definitions) to read as follows:

"sign area" means the area if the smallest triangle, square, circle or oval which would enclose that portion of the sign on which a message could be place. In the case of two-faced signs, the total signage permitted is for each face of the sign.

- (iii) amending Section 7.20.3 under Section 7.0 (General Regulations) to read as follows:
 - .3 Signs permitted under Section 7.20.1 c) are limited to one per parcel and must not exceed a total sign area of 3.0 m² nor a height of 3.0 metres.
- (iv) adding the following as a new Section 7.20.4 under Section 7.0 (General Regulations) and renumbering any subsequent sections accordingly:
 - .4 Signs permitted under Section 7.20.1 d) are limited to:
 - a) fascia signs on one (1) building or structure per parcel which must not exceed a total sign area of 6.0 m²; and
 - b) one (1) free-standing sign per parcel that must not exceed an area of 4.0 m² nor a height of 4.5 metres; or two (2) free standing signs per parcel that must not exceed an area of 2.0 m² per sign nor a maximum height of 3.0 metres.
- (v) adding a new Section 7.20.9 under Section 7.0 (General Regulations) to read as follows:
 - .9 On a corner site contiguous to a highway intersection or a driveway access to a highway, no sign area is permitted between 1.0 metre and 2.5 metres above the established elevation of the centre point of the intersecting highways or driveways, at or within a distance of 4.5 metres from the corner of the site at the intersection of the streets or the driveway and the highway.

Electoral Area 'F'

7. The "Electoral Area 'F' Zoning Bylaw No. 2461, 2008" is amended by:

- (i) amending the definition of "sign" under Section 4.0 (Definitions) to read as follows:

"sign" means any object, device, display, structure, or part thereof, which is used to advertise, identify, display or attract attention to an object, service, event or location by any means including words, letters, figures, design, symbols, fixtures, colours, illumination or projected images. For the purposes of construction or removal, a sign shall also include all supporting structures.
- (ii) adding a new definition of "sign area" under Section 4.0 (Definitions) to read as follows:

"sign area" means the area of the smallest triangle, square, circle or oval which would enclose that portion of the sign on which a message could be placed. In the case of two-faced signs, the total signage permitted is for each face of the sign.

- (iii) amending Section 7.20.3 under Section 7.0 (General Regulations) to read as follows:
 - .3 Signs permitted under Section 7.20.1 c) are limited to one per parcel and must not exceed a total sign area of 3.0 m² nor a height of 3.0 metres.
- (iv) adding the following as a new Section 7.20.4 under Section 7.0 (General Regulations) and renumbering any subsequent sections accordingly:
 - .4 Signs permitted under Section 7.20.1 d) are limited to:
 - a) fascia signs on one (1) building or structure per parcel which must not exceed a total sign area of 6.0 m²; and
 - b) one (1) free-standing sign per parcel that must not exceed an area of 4.0 m² nor a height of 4.5 metres; or two (2) free standing signs per parcel that must not exceed an area of 2.0 m² per sign nor a maximum height of 3.0 metres.
- (v) adding a new Section 7.20.9 under Section 7.0 (General Regulations) to read as follows:
 - .9 On a corner site contiguous to a highway intersection or a driveway access to a highway, no sign area is permitted between 1.0 metre and 2.5 metres above the established elevation of the centre point of the intersecting highways or driveways, at or within a distance of 4.5 metres from the corner of the site at the intersection of the streets or the driveway and the highway.

Electoral Area 'H'

8. The "Electoral Area 'H' Zoning Bylaw No. 2498, 2012" is amended by:
- (i) amending the definition of "sign" under Section 4.0 (Definitions) to read as follows:

"sign" means any object, device, display, structure, or part thereof, which is used to advertise, identify, display or attract attention to an object, service, event or location by any means including words, letters, figures, design, symbols, fixtures, colours, illumination or projected images. For the purposes of construction or removal, a sign shall also include all supporting structures.
 - (ii) adding a new definition of "sign area" under Section 4.0 (Definitions) to read as follows:

"sign area" means the area if the smallest triangle, square, circle or oval which would enclose that portion of the sign on which a message could be

place. In the case of two-faced signs, the total signage permitted is for each face of the sign.

- (iii) amending Section 7.18.3 under Section 7.0 (General Regulations) to read as follows:

- .3 Signs permitted under Section 7.18.1 c) are limited to one per parcel and must not exceed a total sign area of 3.0 m² nor a height of 3.0 metres.

- (iv) adding the following as a new Section 7.18.4 under Section 7.0 (General Regulations) and renumbering any subsequent sections accordingly:

- .4 Signs permitted under Section 7.18.1 d) are limited to:

- a) fascia signs on one (1) building or structure per parcel which must not exceed a total sign area of 6.0 m²; and
 - b) one (1) free-standing sign per parcel that must not exceed an area of 4.0 m² nor a height of 4.5 metres; or two (2) free standing signs per parcel that must not exceed an area of 2.0 m² per sign nor a maximum height of 3.0 metres.

- (v) adding a new Section 7.18.9 under Section 7.0 (General Regulations) to read as follows:

- .9 On a corner site contiguous to a highway intersection or a driveway access to a highway, no sign area is permitted between 1.0 metre and 2.5 metres above the established elevation of the centre point of the intersecting highways or driveways, at or within a distance of 4.5 metres from the corner of the site at the intersection of the streets or the driveway and the highway.

READ A FIRST AND SECOND TIME this ____ day of ____, 2014.

PUBLIC HEARING held this ____ day of ____, 2014.

READ A THIRD TIME this ____ day of ____, 2014.

I hereby certify the foregoing to be a true and correct copy of the "Regional District of Okanagan-Similkameen Textual Amendments to Zoning Bylaws, Amendment Bylaw No. 2663, 2014" as read a Third time by the Regional Board on this ____ day of ____, 2014.

Dated at Penticton, BC this ____ day of ____, 2014

Corporate Officer

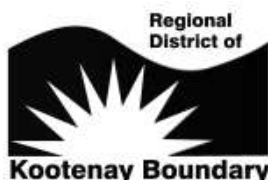
Approved pursuant to Section 52(3) of the *Transportation Act* this ____ day of ____, 2014.

For the Minister of Transportation & Infrastructure

ADOPTED this ____ day of ____, 2014.

Chair

Corporate Officer



STAFF REPORT

Prepared for meeting of July 2014

Private Communications Site Referral			
To: Chair McGregor and Members of the RDKB Board of Directors			
Applicant: Rogers Communications Inc.		File No: E-1221s-4668.005; E-2350-05127.000	
Agent (if applicable): Cypress Land Services			
Location: 4025 and 4055 Haynes Road, south of Rock Creek, Electoral Area of West Boundary			
Legal Description: Tower Site: 4055 Haynes Road, DL 1221S, SDYD, Plan KAPDD17084 Except Plan KAP59093; and Access through: 4025 Haynes Road: DL 2350, SDYD, Except Plan DD7881		Area: 118 acres (47.8 ha) 342 acres (138.4 ha)	
OCP Designation: N/A	Zoning: N/A	ALR status: Partially in	DP Area: N/A
Contact Information: Ingrid Matthews Cypress Land Services Suite 220, 119 West Pender Street Vancouver, BC V6B 1S5 (604) 620-0877 publicconsultation@cypresslandservices.com			
Report Prepared by: Jeff Ginalias, Senior Planner			

ISSUE INTRODUCTION

Rogers Communication Inc., through their agent Cypress Land Services, has requested the RDKB to comment on a proposal for a radio communications facility on a private parcel of land located south of Rock Creek and Highway 3 (see *Site Location Map*).

Industry Canada has exclusive jurisdiction in licensing radio communication sites. As part of the licensing process, proponents are required to consult with local land use authorities and the public on project location and design.

HISTORY/BACKGROUND

The proposed site is one of a series of telecommunication towers which are being established throughout rural areas in the Province. The proposed tower will provide service coverage along Highway 3 and in the Rock Creek area. The applicant considered whether existing on-site structures could be used to provide the service, and has determined that the existing towers are unable to accommodate additional loading.

The parcel where the tower would be located and the parcel used for access are partially within the ALR. The tower and facility is proposed to be on the northerly parcel, near an existing CBC tower.

The CBC tower, established in 1981, is also in the ALR. While the proposed tower and facility will be smaller than 100m² (telecommunication facilities in the ALR below this size do not require an ALC Non-Farm use approval), the combined size of both facilities exceeds this threshold. The size restriction for a Non-Farm Use in the ALR exemption applies to the parcel, not the individual facility. Thus, a Non-Farm Use approval is required. A Non-Farm Use application is being processed.

PROPOSAL

The applicant proposes installing a 34.7 metre self-support tower south-west of an existing CBC tower on a large, forested agricultural parcel located off Haynes Road south of Rock Creek. The tower and facility will be on the ALR portion of the parcel. A short extension of the existing road will be necessary (*see Applicant's Submission*).

IMPLICATIONS

Consultation requirements with the local land use authority and the public are part of the licensing process. The consultation process is discussed in detail in the referral. Accordingly, the applicant is requesting that the RDKB provide comments on whether the proposal may affect local government land use policies and objectives in the area.

The Electoral Area of West Boundary has no OCP or Zoning Bylaws in place, which might provide policies and objectives on this application. Even if there were policies, they may not be applicable, as the licensing authority rests with Industry Canada.

On the public consultation requirement, the applicant takes the height of the tower, multiplies it by 3, and uses this number as the distance for determining the landowners in the area which must receive a notice requirement and opportunity for comment. There is one landowner which required notification. There is also a requirement to publish notices in the local newspaper.

The applicant began the public consultation process in early June. They provided notice in accordance in Industry Canada requirements (*see Consultation Process Summary*). No comments or objections were received during the consultation process.

ADVISORY PLANNING COMMISSION COMMENTS

The Electoral Area of West Boundary APC provided the following comments:

We support this application. Please note that Grant Harfman abstained from discussion and voting as he would be in a conflict of interest on this application.

BACKGROUND INFORMATION PROVIDED

Site Location Map

Applicant's Submission

Consultation Process Summary

RECOMMENDATION

That the staff report regarding a referral from Rogers Communication Inc., through their agent Cypress Land Services, concerning the application to Industry Canada to establish a radio communication facility on private land south of Rock Creek, legally described as DL 1221S, SDYD, Plan KAPDD17084, Except Plan KAP59093 and DL 2350, SDYD, Except Plan DD7881, be received.

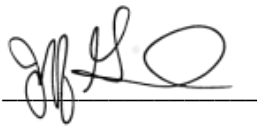
That the Regional District of Kootenay Boundary Board of Directors advise Rogers Communication Inc., through their agent Cypress Land Services, that the application to Industry Canada for authority to establish a radio communication facility on private land south of Rock Creek, legally described as DL 1221S, SDYD, Plan KAPDD17084, Except Plan KAP59093 and DL 2350, SDYD, Except Plan DD7881, is supported, and further that:

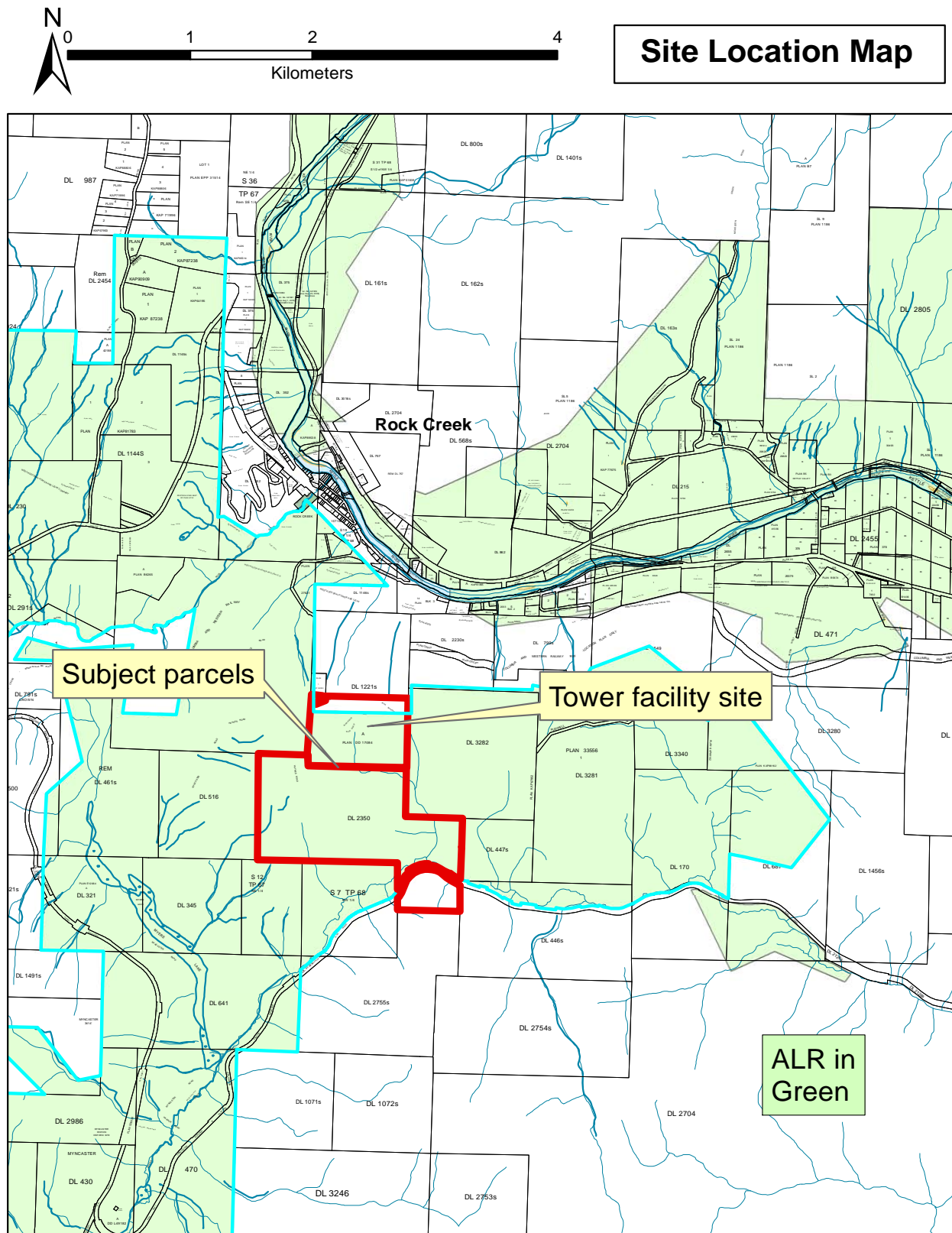
- a) Rogers Communication Inc. has satisfactorily completed its consultation with the Regional District of Kootenay Boundary;
- b) The Regional District of Kootenay Boundary is satisfied with Rogers Communication Inc. public consultation process and does not require further consultation with the public; and
- c) The Regional District of Kootenay Boundary concurs with Rogers Communication Inc. proposal to construct a wireless telecommunications facility on the property legally described herein, provided they obtain Non-Farm Use approval and the facility is constructed substantially in accordance with the plans submitted.

Respectfully Submitted:

Concurrence:
(Department Head)

Concurrence:
(CAO)



Projected Coordinate System:
NAD 83 UTM Zone 11N



Suite 220, 119 West Pender Street, Vancouver, BC V6B 1S5
 Phone: (604) 620-0877 Toll Free: (855) 301-1520 Fax: (604) 620-0876

June 2, 2014

Via Email

Jeff Ginalias, Assistant Planner
 Regional District of Kootenay Boundary
 202-843 Rossland Avenue
 Trail, BC V1R 4S8

Dear Mr. Ginalias:

Subject: Rogers Telecommunications Facility Proposal
Information Package
Address or Legal: 4025 and 4055 Haynes Road
PID: 014-986-281 and 015-109-780
Coordinates: 49° 02' 23.99", -118° 59' 32.45"
Rogers Site: W2650 - Rock Creek

Overview

Cypress Land Services, in our capacity as agent to Rogers Communications Inc. ("Rogers"), is submitting this information package ("Information Package") to initiate the consultation process related to the installation and operation of a telecommunications facility. We have been in preliminary consultation with the Regional District of Kootenay Boundary ("RDKB") to identify a suitable site for a 34.7 metre tower in order to provide dependable wireless data and voice communication services. This Information Package is intended to formalize the consultation process.

Proposed Site

The proposed site location is identified as PID: **014-986-281 and 015-109-780** located south of Rock Creek (**Schedule A: Tower Site Location**). The property is currently privately owned. Rogers has entered into a lease agreement with the property owner. The site is located outside of Rock Creek and up a hill away from Highway 3. The property is not zoned.

The portion of the property where the tower is proposed to be located is situated within the Agricultural Land Reserve.

Rationale for Site Selection

Rogers seeks to maintain and improve high quality, dependable network services. In order to improve network performance, Rogers is seeking to add the proposed communications tower.

The proposed site is a result of many considerations. Existing structures, including towers, were initially reviewed during the site selection process. After careful examination, it has been determined there are no viable existing structures in the area that would be suitable for the operations of Rogers' network equipment. The existing CBC and RCMP towers are unable to accommodate additional loading.

Rogers has been able to negotiate an agreement with the property owner. Rogers' radio frequency engineering has identified that the proposed 34.7 metre tower will provide service coverage which extends down to Highway 3 and the Rock Creek area.

The proposed location is considered to be appropriate given the surrounding areas and network requirements. The tower will be minimally visible from Highway 3.

Tower Proposal Details

Rogers is proposing to install a 34.7 metre self-support lattice tower, located on privately owned lands, in order to improve and extend wireless and telecommunications services.

Rogers has completed preliminary design plans (**Schedule B: Preliminary Plans**) as well as a photo-simulation (**Schedule C: Photo-simulation**). These preliminary design plans are subject to final engineered design, land survey and approval of Transport Canada. Transport Canada approval may require tower lighting and/or marking. The photo-simulation is for conceptual purposes only.

Rogers encourages comments from the RDKB regarding the proposed location and design of the tower.

Applications to both NavCanada and Transport Canada have been submitted. Comments from both are pending.

Consultation Process with the Regional District of Kootenay Boundary

Industry Canada requires all proponents to consult with the local land use authority and public, notwithstanding that Industry Canada has exclusive jurisdiction in the licensing of telecommunication sites, such as the proposed tower. Following Industry Canada's requirements, Rogers would like to initiate Industry Canada's Default Public Consultation Process (as described in the Industry Canada circular, CPC-2-0-03, including the changes outlined in the February 5, 2014 Ministerial announcement, and commonly referred to as the "CPC").

Information on the “CPC” consultation process developed by Industry Canada may be found on-line at:

<http://www.ic.gc.ca/eic/site/smt-gst.nsf/eng/sf08777.html>

In order to obtain comments, concerns or questions in regards to the proposed tower site, the CPC requires Rogers to send out notification packages to all properties located within three times the height of the proposed tower. We estimate that one (1) property will require notification. A notice in the local paper is also required in order to allow for public comment on the proposed site. The notice is required to be placed for two consecutive weeks. This comment period is a minimum of 30 days.

We expect the notification package to be sent by May 30, 2014 to initiate this segment of the consultation process.

At the conclusion of the consultation process, Rogers will prepare a summary of comments received from the community as well as the replies provided by Rogers.

Rogers is requesting that, subsequent to the completed consultation process and report to Council, a letter or resolution of concurrence is issued by the RDKB.

Health and Safety

Health Canada’s Safety Code 6 regulations are applicable to this, and all, telecommunications sites. Safety Code 6 seeks to limit the public’s exposure to radiofrequency electromagnetic fields and ensures public safety. Additional information on health and safety may be found on-line at:

Health Canada:

http://www.hc-sc.gc.ca/ewh-semt/pubs/radiation/radio_guide-lignes_direct-eng.php

Concurrence Requirements

In order to complete the consultation process, Rogers will be requesting concurrence from the RDKB in a form acceptable to both the City of Abbotsford and to Industry Canada. Examples of concurrence include a resolution, staff letter, or report.

Conclusion

Please consider this information package as the commencement of the consultation process for this site. Rogers is committed to working with the RDKB and the community in determining an

appropriate location and design for a telecommunications tower that will improve wireless services.

We look forward to working together during this process. Please do not hesitate to contact us by phone at 604.620.0877 or by email at ingrid@cypresslandservices.com.

Thank you in advance for your assistance and consideration.

Sincerely,

CYPRESS LAND SERVICES

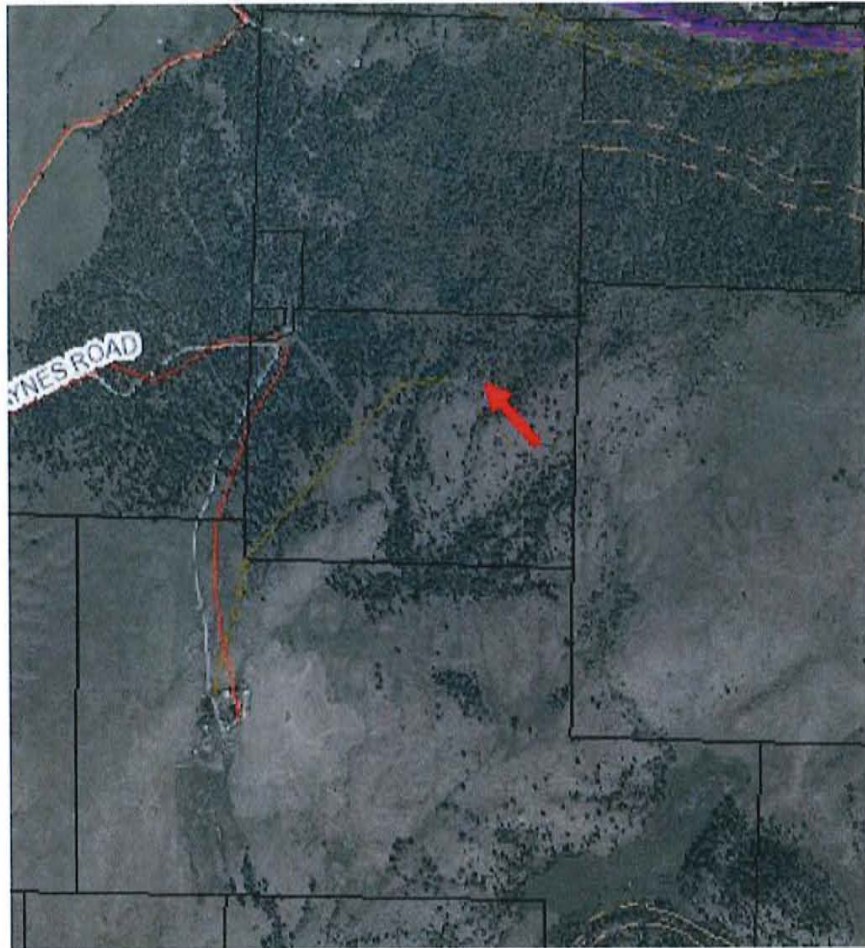
Agents for Rogers Communications Inc.

Ingrid Matthews

Municipal Affairs

cc: Peter Leathley, Rogers Communications

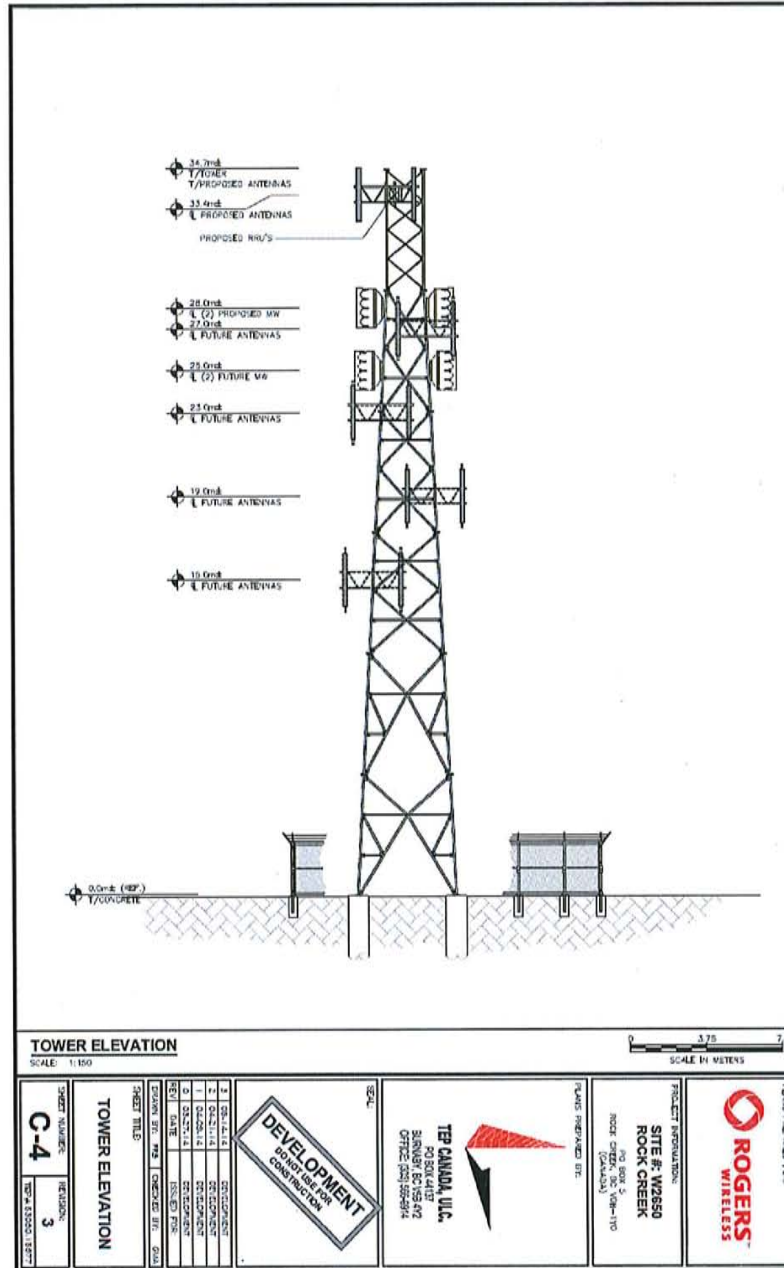
SCHEDULE A
PROPOSED TOWER LOCATION



7 | Page



**SCHEDULE B
TOWER PROFILE**



**SCHEDULE C
PHOTO SIMULATIONS**

Before Construction – Looking Southwest from Old Nicholson Creek Road



After Construction – Looking Southwest from Old Nicholson Creek Road

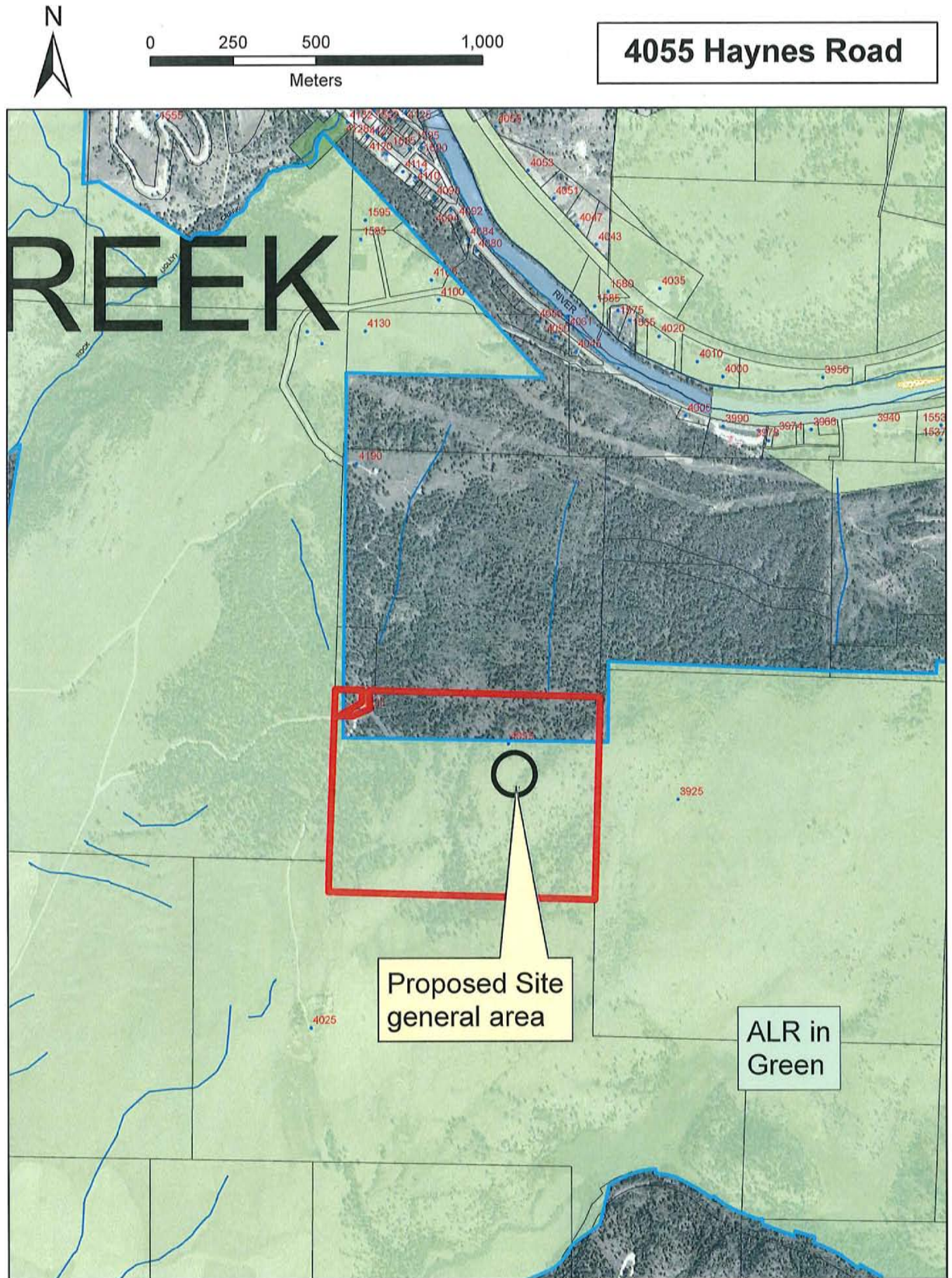


Before Construction - Looking South from Westbound Elementary School



After Construction - Looking South from Westbound Elementary School





Projected Coordinate System:
NAD 83 UTM Zone 11N

Jeff Ginalias

From: Ingrid Matthews [ingrid@cypresslandservices.com]
Sent: May-26-14 12:11 PM
To: Jeff Ginalias
Cc: Tawny Verigin
Subject: Rogers Communications Tower: Rock Creek
Attachments: W2650-Rock Creek Information Package.pdf

Jeff,

I am re-sending the Information Package for the above-noted Rogers site. The one previously sent did not include information with regards to the compound area being restricted to less than 100m in order to avoid the non-farm use application to the ALC.

I will be forwarding the DRAFT notification letter to you later this week for your review.

Regards,

Ingrid Matthews
Municipal Affairs

Cypress Land Services
Suite 220, 119 West Pender Street | Vancouver, BC V6B 1S5
Cell: 604.833.1384 | Office: 604.620.0877 | F: 604.620.0876
E: ingrid@cypresslandservices.com | W: www.cypresslandservices.com



Cypress Land Services
Suite 120 – 736 Granville Street
Vancouver, British Columbia
V6Z 1G3

Telephone: 604.620.0877
Facsimile: 604.620.0876

July 7, 2014

VIA E-mail

Jeff Ginalias, Assistant Planner
Regional District of Kootenay Boundary
202-843 Rossland Avenue
Trail, BC V1R 4S8

Dear Mr. Ginalias,

Subject: Request for Concurrence for a Rogers Telecommunications Tower
Address or Legal: 4025 and 4055 Haynes Road
PID: 014-986-281 and 015-109-780
Coordinates: 49° 02' 23.99", -118° 59' 32.45"
Rogers Site: W2650 - Rock Creek

Please be advised that following the Industry Canada default consultation process commonly referred to as the CPC, Rogers has completed the public consultation process and is respectfully requesting, from the members of council, concurrence for the proposal to build a 34.7 metre telecommunications tower near Rock Creek. Enclosed please find evidence of the following efforts regarding this public notification process:

- On June 3, 2014, five (5) Notification packages were issued to property owners, occupants and other recipients that fall within three times the tower height (104.1m) of the proposed location, Please see **Schedule 1: Affidavit of Notification**.
- On June 5th and June 12th notice of proposed tower proposal was placed in the Boundary Creek Times. Please see **Schedule 2: Newspaper Notices**.
- On July 7, 2014 the 30 day consultation period concluded. During the consultation period, no written comments were regarding the proposed tower.

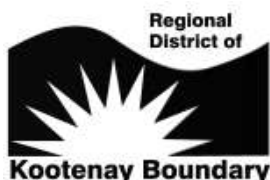
If Council concurs with the proposed tower project, please find in **Schedule 3: Resolution Example**, a sample resolution which may be used.

Rogers is committed to working with the community to find an acceptable location and infrastructure design. Should you require any additional information, please do not hesitate to contact us at 604-620-0877 or by e-mail at ingrid@cypresslandservices.com.

Cypress Land Services
Agents for Rogers

Ingrid Matthews
Municipal Affairs

cc: Samuel Sugita, Rogers Communications Inc.



STAFF REPORT

Prepared for meeting of July 2014

Provincial Referral – ALR Subdivision			
To: Chair McGregor and Members of the RDKB Board of Directors			
Owner(s): Frans (Frank) Van Oyen		File No: E-730s-04013.005	
Location: 3230 Christian Valley Road, Electoral Area of West Boundary			
Legal Description: DL 730s, Except Plan 33808 KAP48435		Area: 288 acres (116.5 ha)	
OCP Designation: N/A	Zoning: N/A	ALR status: Partially within	DP Area: No
Contact Information: Frank Van Oyen PO Box 114 Westbridge, BC V0H 2B0 (250) 446-2365 F8D8JVO@gmail.com			
Prepared by: Jeff Ginalias, Senior Planner			

ISSUE INTRODUCTION

Frank Van Oyen has submitted an application for subdivision in the Agricultural Land Reserve for a property up the Christian Valley Road, a few kilometers north of Westbridge (*see Site Location Map*).

HISTORY / BACKGROUND FACTORS

The property is in the Electoral Area of West Boundary. There are no zoning or OCP bylaws in this portion of the Electoral Area of West Boundary, which if in place could affect the proposal. This parcel is partially within the ALR. Everything east of the Christian Valley Road is in the ALR, plus a little bit west of the road. Everything west of that (about ½ of the parcel) is outside the ALR.

Current Uses on the Land:

The applicants list the following uses:

- Cattle grazing; hay production; and egg production

All the buildings on the parcel are in the ALR, east of the Road. A couple buildings are on the proposed north parcel, while another would be on the south (*see Ortho Photo*).

Adjacent Land Uses:

The applicants list the adjacent land uses as follows:

- | | |
|-------|--|
| North | - Crown land (grazing and woodlot) |
| East | - NE; 4 ha with house and farm land. SE; Van Oyen land - hay |
| South | - Van Oyen land – hay land |
| West | - Crown land (grazing and woodlot) |

Agricultural Capability Mapping:

The Agricultural Capability Mapping for the area indicates that there are 4 different ratings for the parcel. In the southwest corner, west of the Christian Valley Road, the ALR portion is Class 5, limited by soil moisture deficiency. It is improvable to Class 3, with the limiting factor still being soil moisture deficiency.

Running through the center of the parcel SW to NE, roughly parallel with the Christian Valley Road, the parcel is Class 6, limited by topography.

The east side of the parcel, which is entirely within the ALR, has two different ratings. The larger part is Class 5, limited by soil moisture deficiency and excess of soil moisture, other than caused by inundation. The area is improvable to 70% Class 3, limited by soil moisture deficiency and 30% Class 4, limited by soil moisture deficiency and excess of soil moisture, other than caused by inundation.

Finally, a smaller portion of the ALR land in the northeast section of the parcel is Class 5, limited by soil moisture deficiency, improvable to Class 3, with the limiting factors being soil moisture deficiency and adverse climate (*see Agriculture Capability Map*).

The classifications range from Class 1 which has no significant limitations on crops, to Class 7 which has no capability for arable culture or permanent pasture.

This agricultural land capability information was prepared from information generated by Herb Luttmerding, P. Ag., as part of the professional services he provided for the Boundary Agricultural Area Plan. This information may differ from the agricultural capability mapping information generated by the Province. If the application is forwarded to the ALC, they will use the information they deem most appropriate in their determination of agricultural capability, whether it be this, their own mapping, or a combination of information.

PROPOSAL

The applicants seek to subdivide the parcel in half. The north end (roughly 50 ha) would be the land base for an egg farm. The south end would be part of the cattle ranch lands, operated in conjunction with the adjacent parcels owned by the applicant.

The applicant wishes to semi-retire and intends to sell the egg production part of the operation (*see Applicant's Submission*).

IMPLICATIONS

The Interior Health Authority (IHA) recommends for lots that are not serviced with community water that a minimum parcel area of 1ha be required. Both lots meet this size. IHA will provide comments if the application proceeds to subdivision.

As the Christian Valley Road runs through the length of parcel, access should not be a problem. The Approving Officer will address that, if the application proceeds.

APC COMMENTS

The Area 'E' Advisory Planning Commission had no objections to this application.

PLANNING AND DEVELOPMENT DEPARTMENT COMMENTS

There are no OCP or zoning bylaws in this portion of the Electoral Area of West Boundary to establish policies on ALR subdivision. Accordingly, ALR subdivision applications are generally referred to the ALC without a recommendation.

BACKGROUND INFORMATION PROVIDED

Site Location Map

Ortho Photo

Agriculture Capability Map

Applicant's Submission

RECOMMENDATION

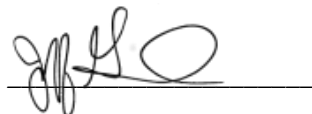
That the staff report regarding the application for subdivision in the ALR, submitted by Frank Van Oyen, for the property legally described as DL 730s, Except Plan 33808 KAP48435, be received.

That the application for subdivision in the ALR, submitted by Frank Van Oyen, for the property legally described as DL 730s, Except Plan 33808 KAP48435, be forwarded to the Agricultural Land Commission without a recommendation.

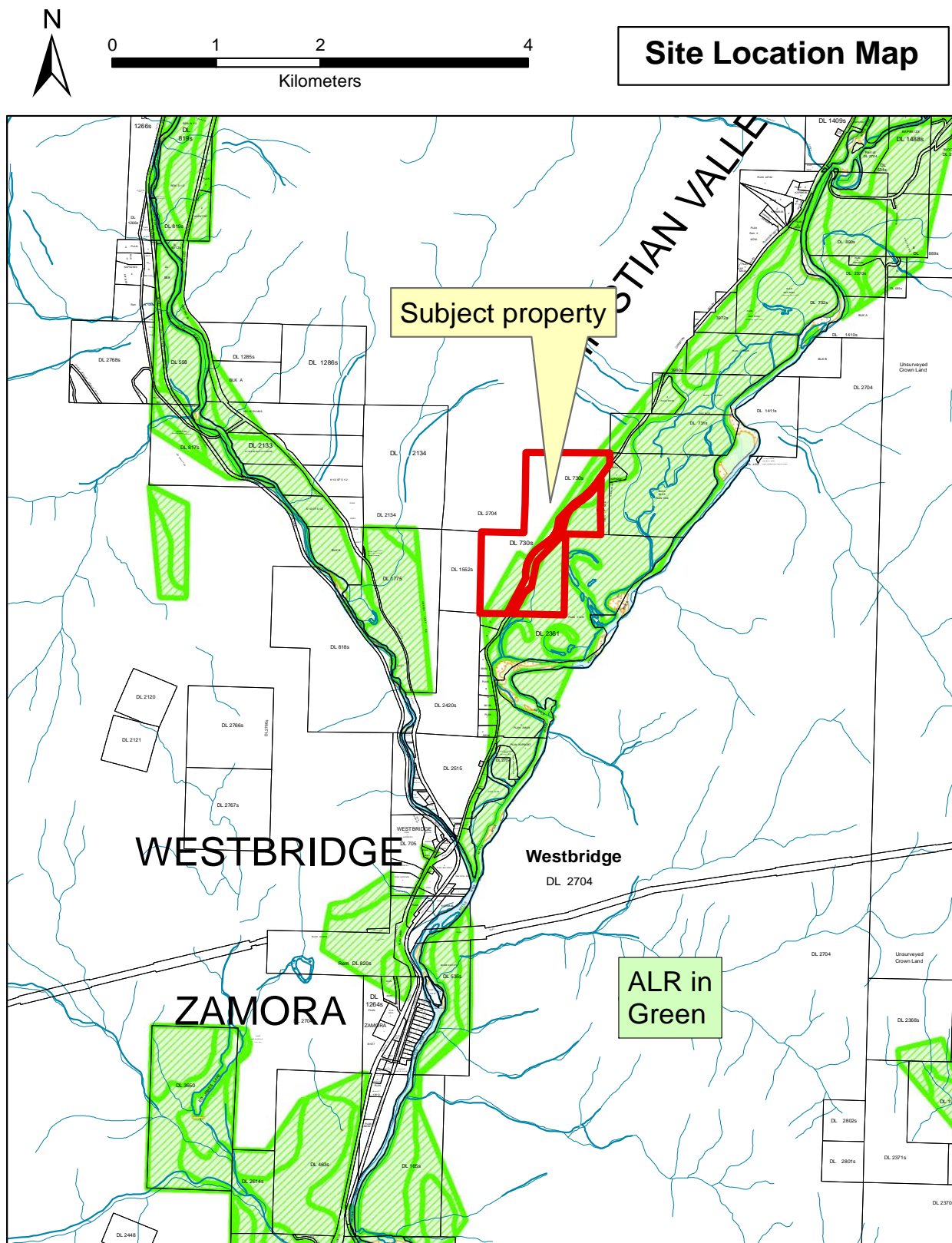
Respectfully Submitted:

Concurrence:
(Department Head)

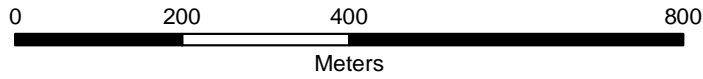
Concurrence:
(CAO)



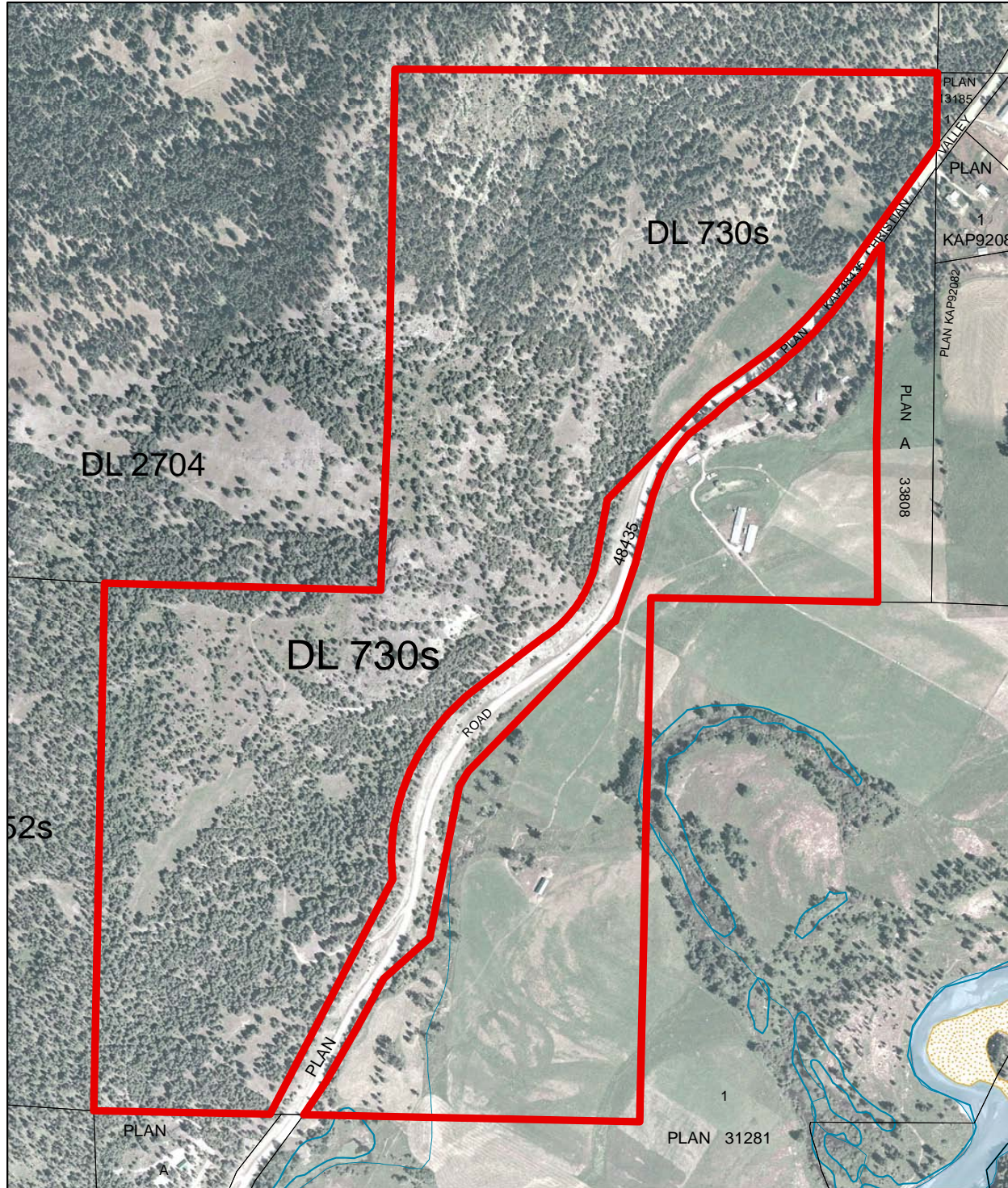




Projected Coordinate System:
NAD 83 UTM Zone 11N



Ortho Photo

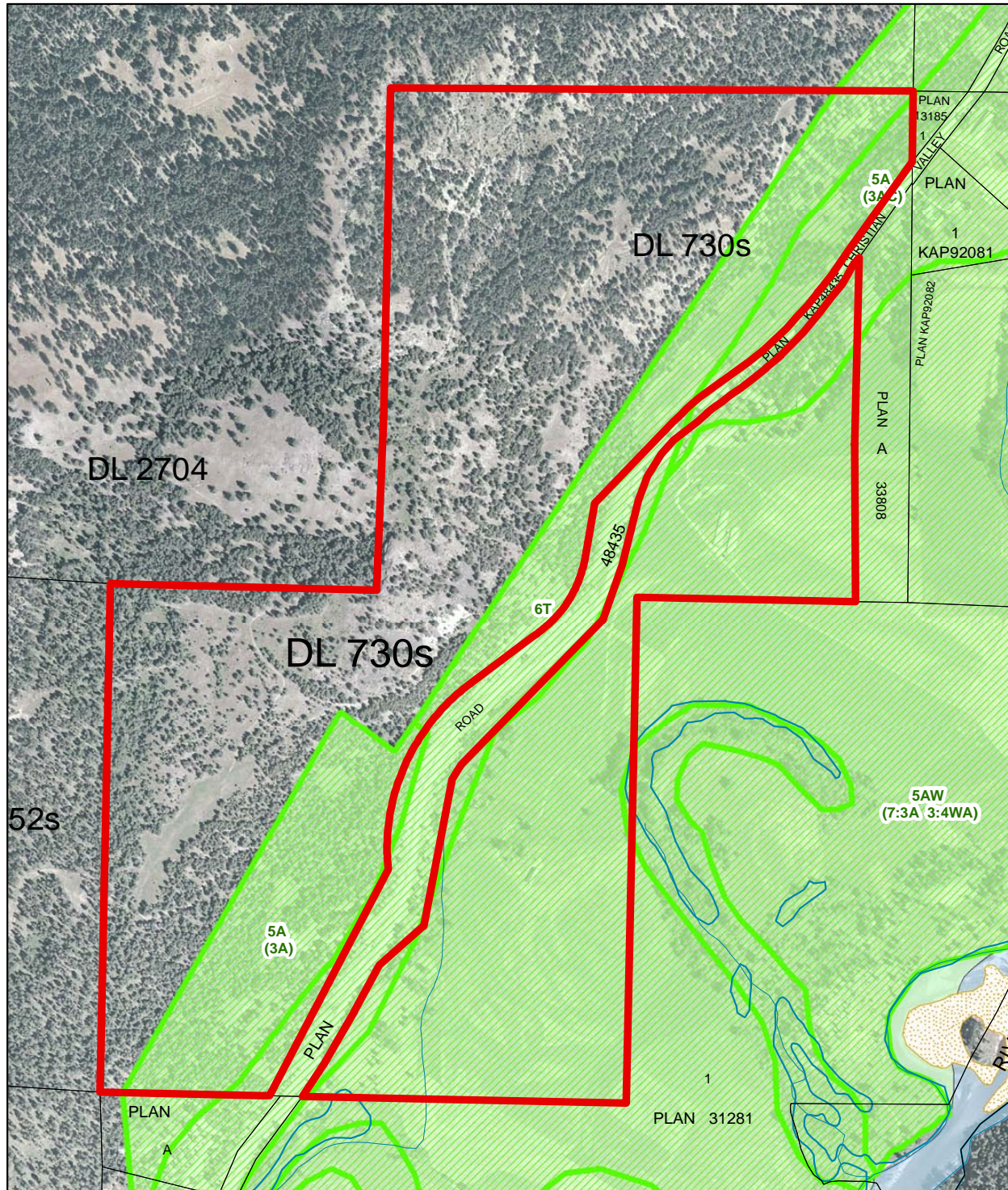


Projected Coordinate System:
NAD 83 UTM Zone 11N



0 175 350 700
Meters

Ag Capability Map



Projected Coordinate System:
NAD 83 UTM Zone 11N



APPLICATION BY LAND OWNER

REGIONAL DISTRICT OF
KOOTENAY BOUNDARY

FILE #

DL7 - S 2014

DOC #

NOTE: The information required by this form and the documents you provide with it are collected to process your application under the Agricultural Land Commission Act and regulation. This information will be available for review by any member of the public. If you have any questions about the collection or use of this information, contact the Agricultural Land Commission and ask for the staff member who will be handling your application.

TYPE OF APPLICATION (Check appropriate box)

☐

EXCLUSION

under Sec. 30(1) of the Agricultural Land Commission Act

☒

SUBDIVISION in the ALR

under Sec. 21(2) of the Agricultural Land Commission Act

☐

INCLUSION

under Sec. 17(3) of the Agricultural Land Commission Act

☐

Non-farm USE in the ALR

under Sec. 20(3) of the Agricultural Land Commission Act

APPLICANT

Registered Owner: <u>FRANK Van Oyen</u>		Agent:	
Address: <u>Box 114</u>		Address:	
<u>Westbridge, BC.</u>			
Postal Code <u>V0H 2B0</u>		Postal Code	
Tel. (home) <u>250 446</u> (work)		Tel.	
Fax <u>" " " 2365</u>		Fax	
E-mail <u>F8D8JVO@gmail.com</u>		E-mail	

LOCAL GOVERNMENT JURISDICTION (Indicate name of Regional District or Municipality)

Regional District of Kootenay Boundary

LAND UNDER APPLICATION (Show land on plan or sketch)

Title Number	Size of Each Parcel (Ha.)	Date of Purchase	
		Month	Year
<u>District Lot 730 S SDYD</u>	<u>55.58</u>	<u>Sept.</u>	<u>1981</u>
	<u>Flv.</u>		

OWNERSHIP OR INTERESTS IN OTHER LANDS WITHIN THIS COMMUNITY

(Show information on plan or sketch)

If you have interests in other lands within this community complete the following:

Title Number(s): Lot 1 Plan 31281 → 10.2 ha.
and DL 730 S plan 33808 → 4 ha.

Application by a Land Owner

1

2003

PROPOSAL (Please describe and show on plan or sketch)

To divide DL 730 S in half: The North end (50 ha.) will be the land base for the egg farm; the S end to be part of the cattle ranch lands. (58 ha.)

Frank & Debbie V.O. wish to semi-retire and so would like to sell the egg-production part of the operation.

We feel that there is more than enough land to maintain two viable businesses: 600+ acres (240 ha).

CURRENT USE OF LAND (Show information on plan or sketch)

List all existing uses on the parcel(s) and describe all buildings

uses; cattle grazing, hay production, egg production

buildings; house (residence), 3 layer barns, egg grading trailer

USES ON ADJACENT LOTS (Show information on plan or sketch)

North	Crown land; (grazing, woodlot)
N East	V.O. 44a lot with house and farm land. Seast Van Oyen land - hay
South	Van Oyen - hay land
West	Crown land (grazing and woodlot)

DECLARATION

I/we consent to the use of the information provided in the application and all supporting documents to process the application in accordance with the *Agricultural Land Commission Act* and regulation. Furthermore, I/we declare that the information provided in the application and all the supporting documents are, to the best of my/our knowledge, true and correct. I/we understand that the Agricultural Land Commission will take the steps necessary to confirm the accuracy of the information and documents provided.

June 5 2014
Date

FWO
Signature of Owner or Agent

FRANKS (FRANK) Van Oyen
Print Name

Date

Signature of Owner or Agent

Print Name

Date

Signature of Owner or Agent

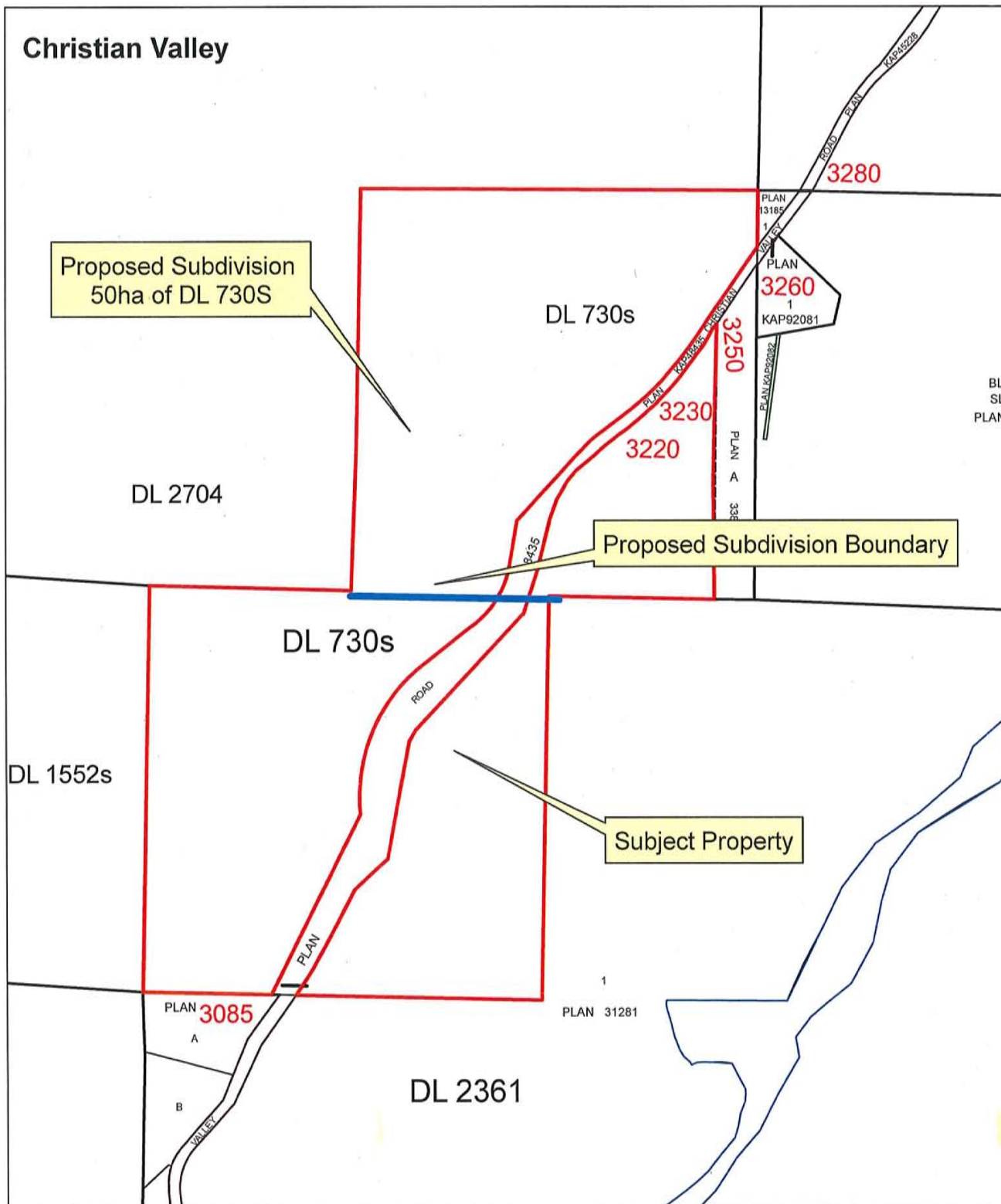
Print Name

Please ensure the following documents are enclosed with your application:

- Application fee payable to the Local Government
- Certificate of Title or Title Search Print
- Agent authorization (if using agent)
- Map or sketch showing proposal & adjacent uses
- Proof of Notice of Application *(See instructions)
- Photographs (optional)

26 Jun 14

1:10,000





STAFF REPORT

Prepared for meeting of July 2014

FrontCounter BC Referral – Trails and Recreation Facilities Under Forest and Range Practices Act			
To: Chair McGregor and Members of the RDKB Board of Directors			
Applicant: Grand Forks ATV Club		File No: C-29 & D-6	
Location: Crown land in the Grand Forks and Christina Lake area. Gilpin – Dan O'Rea drainages and Stewart Creek – Moody Creek drainage.			
Legal Description: Crown land in Electoral Areas of Christina Lake and Area 'D'/Rural Grand Forks		Application Area: Stewart: 1.4 ha Gilpin: 1.6 ha	
OCP Designation: (Area 'C') Natural Resource (Area 'D') Agricultural Resource	Zoning: (Area 'C') Natural Resource 1 (Area 'D') Agricultural Resource 1	ALR status: Stewart Cr: Out Gilpin: In	DP Area: No
Contact Information: Justin Dexter MFLNRO (250) 825-1212 Justin.dexter@gov.bc.ca FrontCounterBC #70109265 -006		Doug Zorn Grand Forks ATV Club Box 2020 Grand Forks, BC V0H 1H0 (250) 442-3359 zomszoo@nethop.net	
Report Prepared by: Jeff Ginalias, Senior Planner			

ISSUE INTRODUCTION

FrontCounterBC has invited the Regional District of Kootenay Boundary to comment on a Crown land application under the *Forest and Range Practices Act*. The applicant proposes establishing two non-commercial, non-exclusive staging areas for motorized and non-motorized recreational users on Crown land. One (Stewart Creek) is in the Electoral Area of Christina Lake and the other (Gilpin) is in the Electoral Area of Area 'D'/Rural Grand Forks (*see Site Location Map*). There is a third proposed staging area within the City of Grand Forks (Moto Cross), which is not part of this referral.

The application is only for the staging areas. The road and trail network is already in place and no authorizations are needed or requested for their use.

PROPOSAL

The applicant seeks authorization under Sections 56 and 57 of the *Forest and Range Practices Act* to legally designate Crown land for recreation sites. They wish to establish a staging area with parking spaces, a loading ramp, pit toilet, picnic table and kiosk (*see Applicant's Submission*). To construct these amenities on Crown land requires formal legal status from the Province, thus the application. The specific proposals for the staging areas flow from an integrated recreational trail plan for the area the applicant has prepared (*see Grand Forks - Christina Lake Integrated Recreational Trail Plan*).

IMPLICATIONS

The management and designation of trails on Crown land is within the authority of the province. Local government comments, policies and objectives considered by the province in their review of applications.

The site in the Electoral Area of Christina Lake is in the Stewart Creek- Moody Creek drainage. It is designated 'Natural Resource' in the Area 'C' OCP and zoned 'Natural Resource 1 (NR1)' in the Area 'C' Zoning Bylaw. Parks, playgrounds and similar active or passive recreational areas including buildings and facilities associated therewith are permitted in all zones in Area 'C'. The proposal satisfies this.

The proposed staging area is in the Moody Creek drainage, which is part of the Christina Lake Waterworks District watershed.

The site in the Electoral Area of Area 'D'/Rural Grand Forks is on Gilpin FSR, about 8 km east of Grand Forks. The area is designated 'Agricultural Resource' in the Area 'D' OCP and zoned 'Agricultural Resource 1' (AGR 1) in the Area 'D' Zoning Bylaw. Publicly owned and operated parks, playgrounds and active or passive recreational areas are permitted in all zones in Area 'D'.

The Gilpin site is within the Agricultural Land Reserve. The Agricultural Land Commission (ALC) permits passive recreation sites, as long as the area occupied by any associated buildings or structures does not exceed 100m². The proposal appears to comply with this. However, that is an ALC regulation, and it is for the ALC to determine whether the proposal complies. Accordingly, the referral was forwarded to the ALC for their review.

The tenure requested is non-exclusive. Thus, a Section 56 or 57 authorization along the lines requested would not restrict other users of the trails or the facilities.

ADVISORY PLANNING COMMISSION COMMENTS

This referral was provided to both the Area 'C' APC and the Area 'D' APC. Their comments are as follows:

Electoral Area of Christina Lake APC: All comments are positive and the APC members fully support this application.

Electoral Area 'D'/Rural Grand Forks APC: There was some discussion regarding liability and maintenance and it was agreed that the APC had no major concerns with this application.

BACKGROUND INFORMATION PROVIDED

Site Location Maps

Applicant's Submission

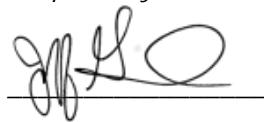
Grand Forks - Christina Lake Integrated Recreational Trail Plan

RECOMMENDATION

That the staff report regarding a referral from FrontCounter BC submitted by the Grand Forks ATV Club seeking recreational trail tenure under the *Forest and Range Practices Act* to establish two non-commercial, non-exclusive staging areas for motorized and non-motorized recreational users on Crown land in the Stewart Creek and Gilpin areas, be received.

That the Regional District of Kootenay Boundary Board of Directors advise FrontCounter BC that the application submitted by the Grand Forks ATV Club seeking recreational trail tenure under the Forest and Range Practices Act to establish two non-commercial, non-exclusive staging areas for motorized and non-motorized recreational users on Crown land in the Stewart Creek and Gilpin areas is supported, and that the APC comments be provided to FrontCounter BC for consideration.

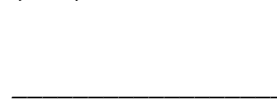
Respectfully Submitted:

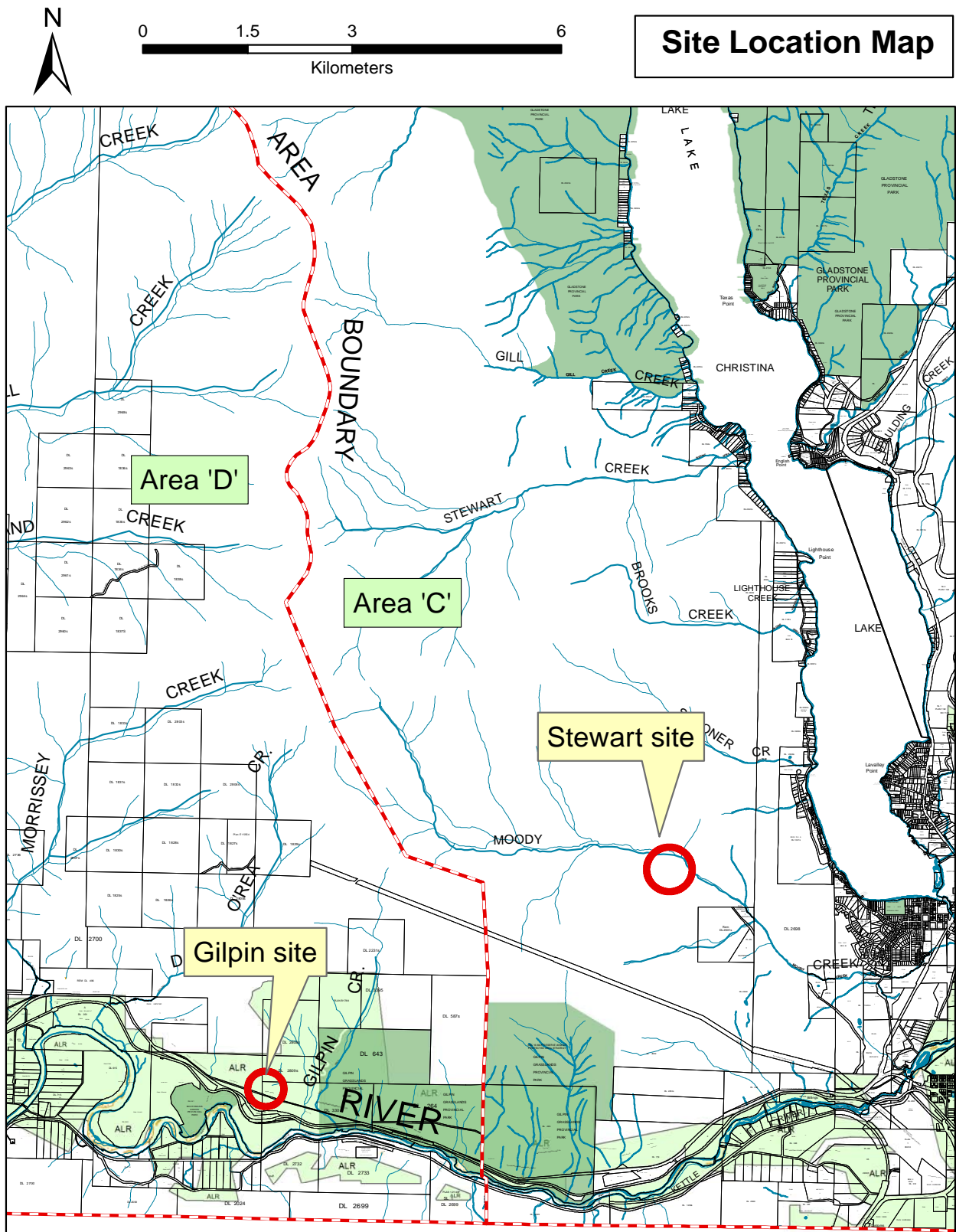


*Concurrence:
(Department Head)*



*Concurrence:
(CAO)*





Projected Coordinate System:
NAD 83 UTM Zone 11N

Applicant's Submission

Gilpin



Ministry of Forests, Lands and
Natural Resource Operations

Proposal Form for Trails and Recreation Facilities

All applications must include a completed application form and for proposals involving 'un-managed' trails or facilities or new trail or facilities, application must include a general location map, a specific location map and submission of digital geo-spatial information as described in the *Application Information and Guidelines* associated with this Form. **Incomplete applications will be returned.**

Part 1. Proponent Name and Contact Information

Proponent Name:

FULL LEGAL NAME of Individual(s), Organization or Society
Grand Forks ATV Club

Proponent Mailing Address:

Box 2020
Grand Forks, BC
V0H 1H0

Contact Name for Organization or Society:

Doug Zorn

Proponent Contact Numbers:

Phone: 250 442 3359

Daytime Phone: _____

Fax: _____

Email Address: zomszoo@nethop.net

Part 2. General Proposal Description

Purpose of proposed trail or recreation facility:

To provide a staging area for motorized and non-motorized recreational users of trails in the Gilpin – Dan O'Rea drainages. The facilities established will be of a non-commercial, non-exclusive nature.

Brief description of proposed trail or recreation facility:

Facilities will include 14 parking spaces, including 4 for vehicle and trailer, Turn around area, Loading /unloading ramp, Pit Toilet, Information Kiosk, Picnic Table.

Location of proposed trail or recreation facility:

8 km east of Grand Forks BC at 1/2 km on the Gilpin FSR.

This proposal is for: (refer to *Application Information and Guidelines* for explanation of proposal types)

1. Authorization to construct, rehabilitate or maintain a trail or facility: (please select one choice from each column)

- ☒ construction
☐ maintenance
☐ rehabilitation

- ☐ a managed trail or recreation facility
☐ an unmanaged trail or recreation facility
☒ a new trail or recreation facility

For an existing trail, is it a Heritage Trail or known to have heritage, or historic values?

- ☐ designated Heritage Trail
☐ known Historic or Heritage Value
☒ no known heritage values

2. Consideration of a recreation trail or facility for designation under Section 56 of the *Forest and Range Practices Act*? ☒ Yes ☐ No

For Office Use Only

(date received)	Region	Recreation District	File no (if applicable)
-----------------	--------	---------------------	-------------------------

Part 3. Detailed Trail Description (if proposing a recreation facility other than a trail, please use this space to further describe the proposed recreation facility)

Approximate trail length: ___NA___ km	Proposed work start dates: Spring 2014
Approximate trail width: _NA___m	Proposed work completion dates: Fall 2014
Describe the anticipated or proposed trail uses: Hikers, Moutain Bikers, ATVs. Horseback Riders	Is the proposed trail or recreation facility located in a community watershed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Identify any trail construction or maintenance guidelines or standards that will be followed when conducting works:

Pit Toilet and Kiosk will conform to MFLNR standards. Site will be graded to ensure adequate drainage. Fasciitis will be positioned to ensure no interference with Gilpin FSR use or maintenance including snow ploughing.

Describe any significant water features including creeks, streams, rivers or wetlands the proposed trail might cross or potentially impact:

No impact on any water features.

Digital geo-spatial information provided with application

Format: ☐ gpx file ☒ shape file ☐ kml file (must be based on field collected gps data)

File name(s): _____

Maps included

- ☒ Overview Map
☒ General Location Map
☒ Specific Location Map

(see Application Process Information Package for spatial data requirements and map requirements associated with this application)

Part 4. Additional Information
Describe any discussions or communications with potentially impacted stakeholders, interest holders or First Nations regarding this proposal:

This application is part of the Grand Forks Christina Lake integrated Recreational Trail Plan. Over 20 stakeholder groups and individuals have been involved in the plan. First nations have been contacted for their input.

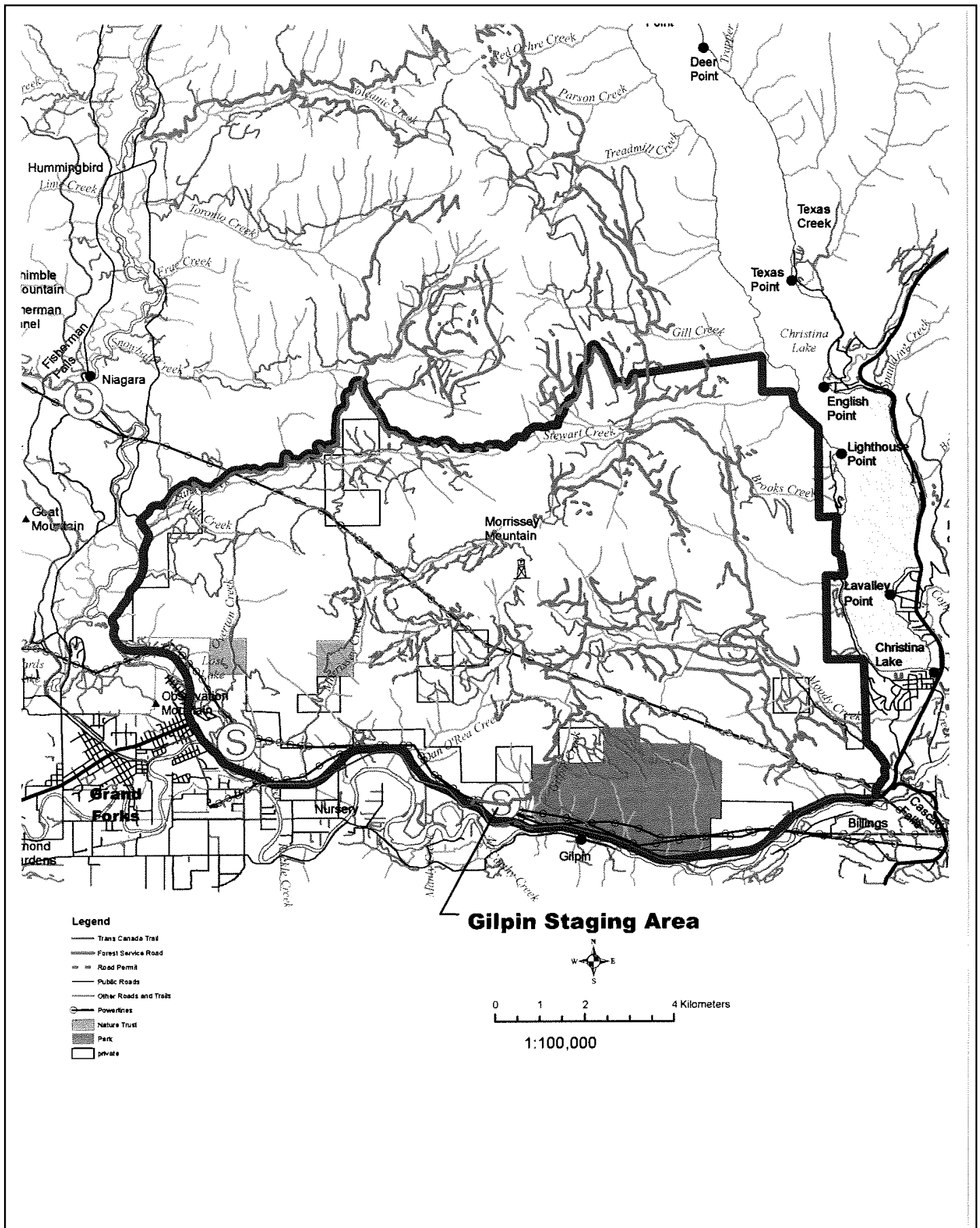
Describe your or your organizations capacity and commitment for ongoing maintenance of the proposed trail or recreation facility:

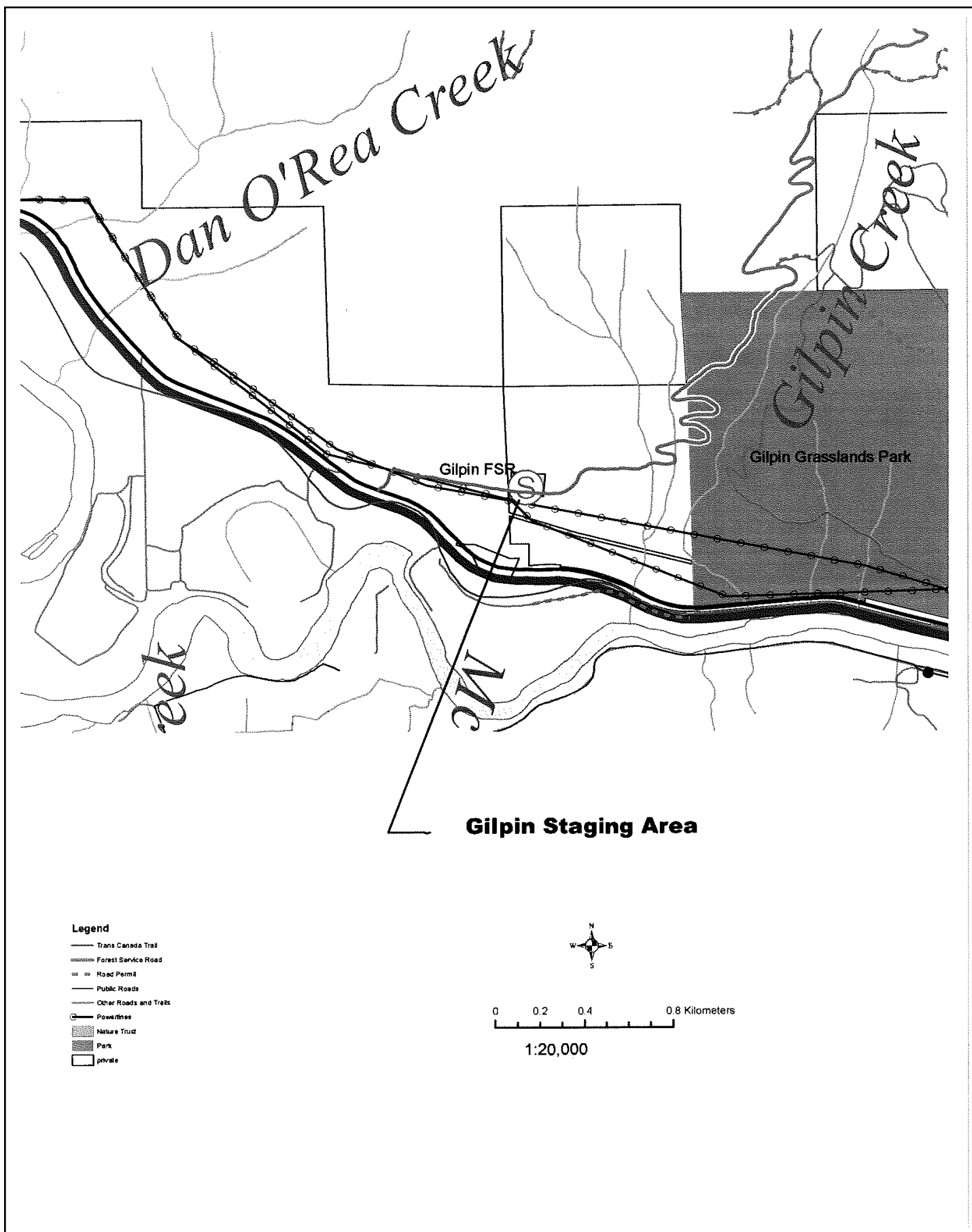
The Grand Forks ATV club is committed to the maintenance of this facility. We are currently managing 6 Recreation Sites for the MFLNR. Arrow-Boundary FD.
Our current membership is 81

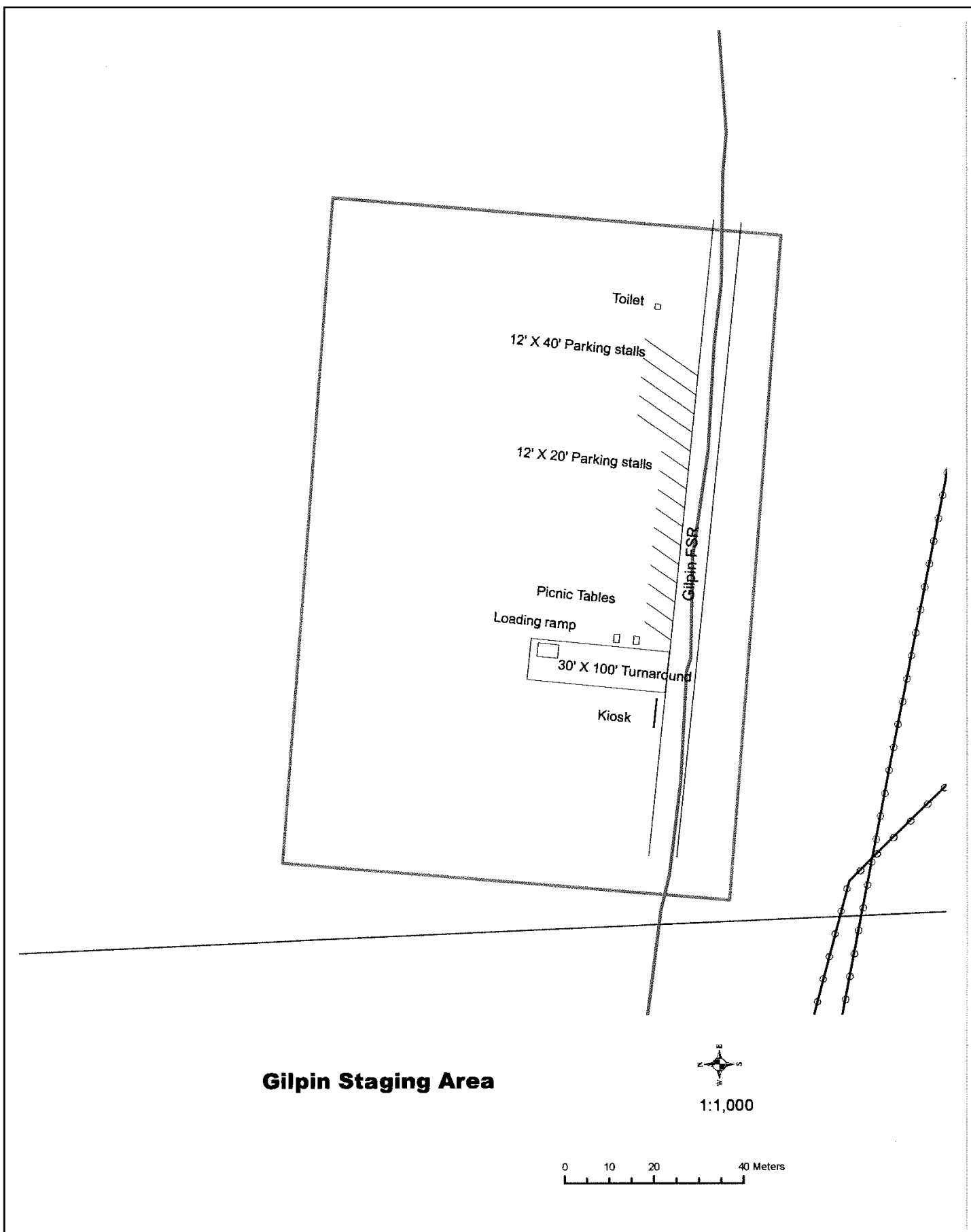
(attach additional pages as necessary)

Applicant Signature

 MAR 11 / 2014

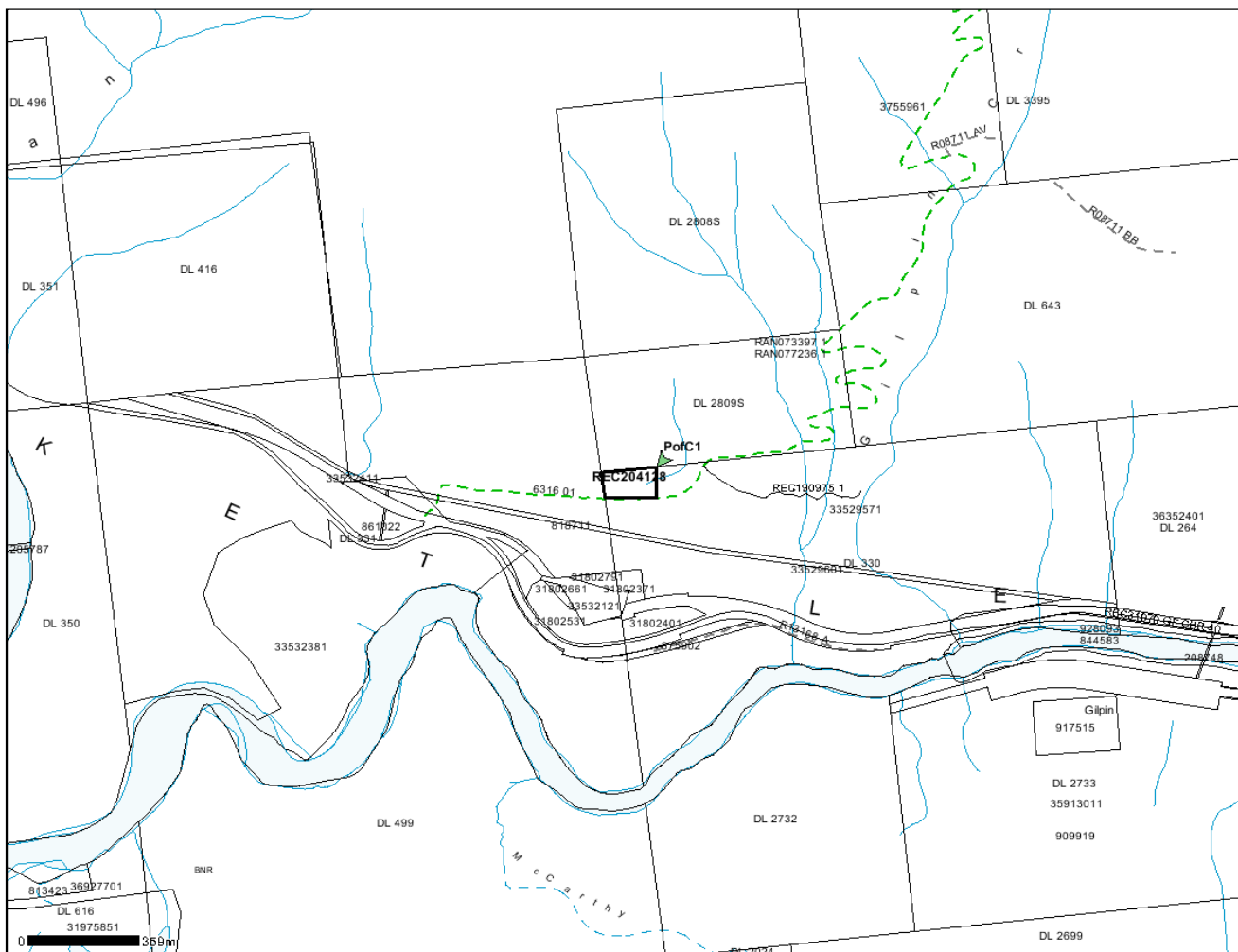































MAP OF : REC204128 - RR (shown in bold black)			
FOREST REGION : RSI FOREST DISTRICT : DAB	TSA : 02 LAND DISTRICT : Arrow Boundary Forest District	PULPWOOD AGREEMENT :	MGT UNIT TYPE : MGT UNIT NO :
ESF SUBMISSION ID : 1307595 BCGS MAPSHEET NO : 82E.009	SCALE : 1:20000 at A Size Area (Ha): 1.584	UTM : 11 NAD : NAD 83	DRAWN BY : FTA DATE : Apr 1, 2014



Legend	
	Tenure Application
	Tenure Road Application
	Retired Tenure Road
	P of C
	P of T
	Tenure Feature
	Range
	TFL
	Provincial Forest
	Forest Service Road
	Highway
	Municipal Road
	Non Status Road
	Recreation Trails
	Road Permit
	SUP Road
	Right of Way
	Schedule B CP Road
	Mineral Tenure Points
	Cities
	Waterbodies
	River/Stream
	Coastline / Island
REC204128 (1.584 Ha) PoC1 UTM11 402039, 5430334	



Ministry of Forests, Lands and
Natural Resource Operations

Proposal Form for Trails and Recreation Facilities

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Part 1. Proponent Name and Contact Information

Proponent Name:

FULL LEGAL NAME of Individual(s), Organization or Society
Grand Forks ATV Club

Proponent Mailing Address:

Box 2020
Grand Forks, BC
V0H 1H0

Contact Name for Organization or Society:

Doug Zorn

Proponent Contact Numbers:

Phone: 250 442 3359

Daytime Phone: _____

Fax: _____

Email Address: zomszoo@nethop.net

Part 2. General Proposal Description

Purpose of proposed trail or recreation facility:

To provide a staging area for motorized and non-motorized recreational users of trails in the Stewart Creek – Moody Creek drainages. The facilities established will be of a non-commercial, non-exclusive nature.

Brief description of proposed trail or recreation facility:

Facilities will include 14 parking spaces, including 4 for vehicle and trailer, Turn around area, Loading /unloading ramp, Pit Toilet, Information Kiosk, Picnic Table.

Location of proposed trail or recreation facility:

13 km east of Grand Forks BC at 5 km on the Stewart Creek FSR.

This proposal is for: (refer to *Application Information and Guidelines* for explanation of proposal types)

1. Authorization to construct, rehabilitate or maintain a trail or facility: (please select one choice from each column)

- ☒ construction
☐ maintenance
☐ rehabilitation

- ☐ a managed trail or recreation facility
☐ an unmanaged trail or recreation facility
☒ a new trail or recreation facility

For an existing trail, is it a Heritage Trail or known to have heritage, or historic values?

- ☐ designated Heritage Trail
☐ known Historic or Heritage Value
☒ no known heritage values

2. Consideration of a recreation trail or facility for designation under Section 56 of the *Forest and Range Practices Act*? ☒ Yes ☐ No

For Office Use Only

(date received)

Region

Recreation District

File no (if applicable)

Part 3. Detailed Trail Description (if proposing a recreation facility other than a trail, please use this space to further describe the proposed recreation facility)

Approximate trail length: ___NA___ km	Proposed work start dates: Spring 2014
Approximate trail width: ___NA___ m	Proposed work completion dates: Fall 2014
Describe the anticipated or proposed trail uses: Hikers, Mountain Bikers, ATVs, Horseback Riders	Is the proposed trail or recreation facility located in a community watershed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Moody Creek CW
Identify any trail construction or maintenance guidelines or standards that will be followed when conducting works: Pit Toilet and Kiosk will conform to MFLNR standards. Site will be graded to ensure adequate drainage. Structures will be positioned to ensure no interference with Stewart Cr FSR use or maintenance including snow ploughing.	
Describe any significant water features including creeks, streams, rivers or wetlands the proposed trail might cross or potentially impact: No impact on any water features.	
Digital geo-spatial information provided with application Format: <input type="checkbox"/> gpx file <input checked="" type="checkbox"/> shape file <input type="checkbox"/> kml file (must be based on field collected gps data) File name(s): _____	Maps included <input checked="" type="checkbox"/> Overview Map <input checked="" type="checkbox"/> General Location Map <input checked="" type="checkbox"/> Specific Location Map
(see Application Process Information Package for spatial data requirements and map requirements associated with this application)	

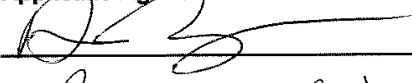
Part 4. Additional Information**Describe any discussions or communications with potentially impacted stakeholders, interest holders or First Nations regarding this proposal:**

This application is part of the Grand Forks Christina Lake Integrated Recreational Trail Plan. Over 20 stakeholder groups and individuals have been involved in the plan. First nations have been contacted for their input.

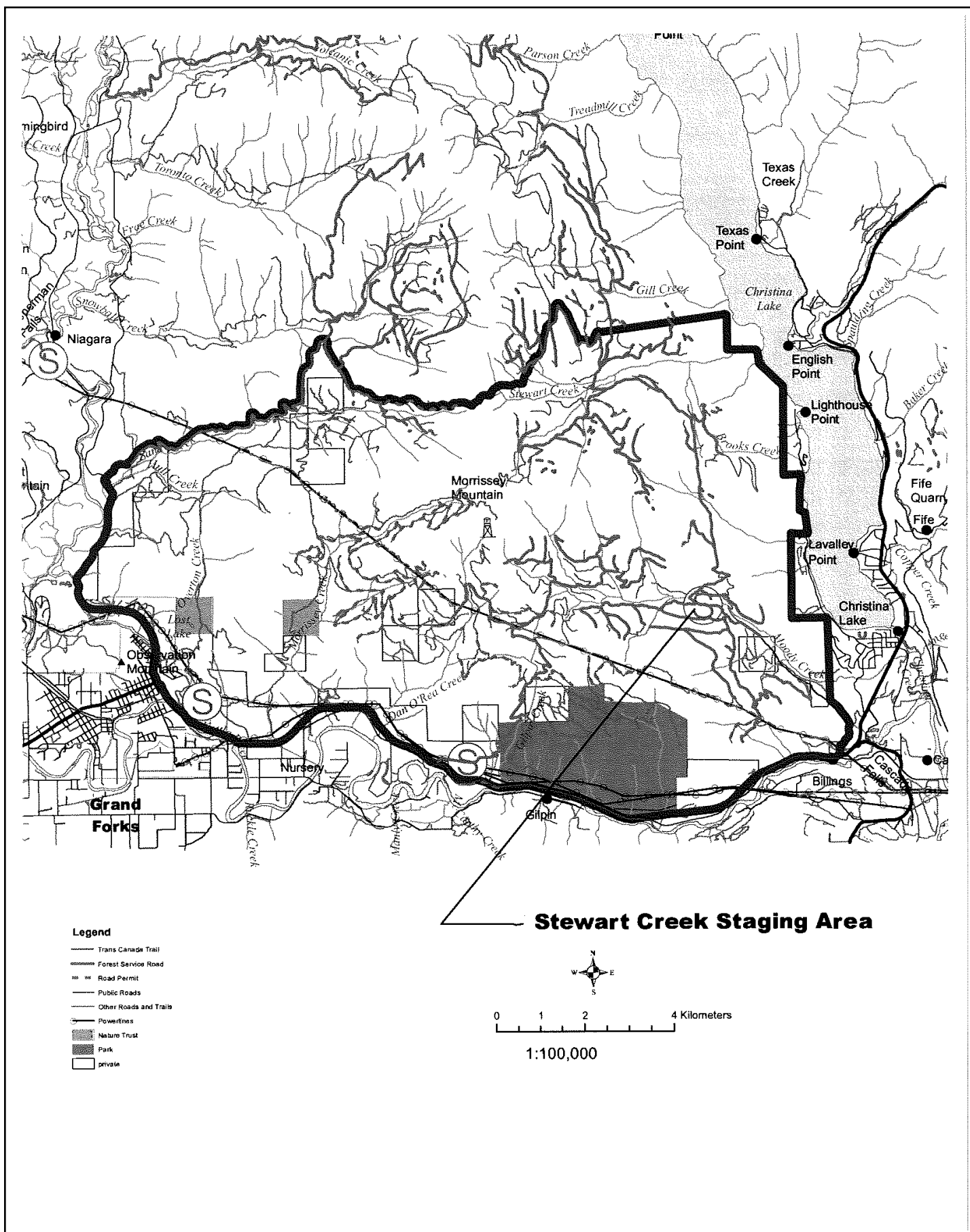
Describe your or your organizations capacity and commitment for ongoing maintenance of the proposed trail or recreation facility:

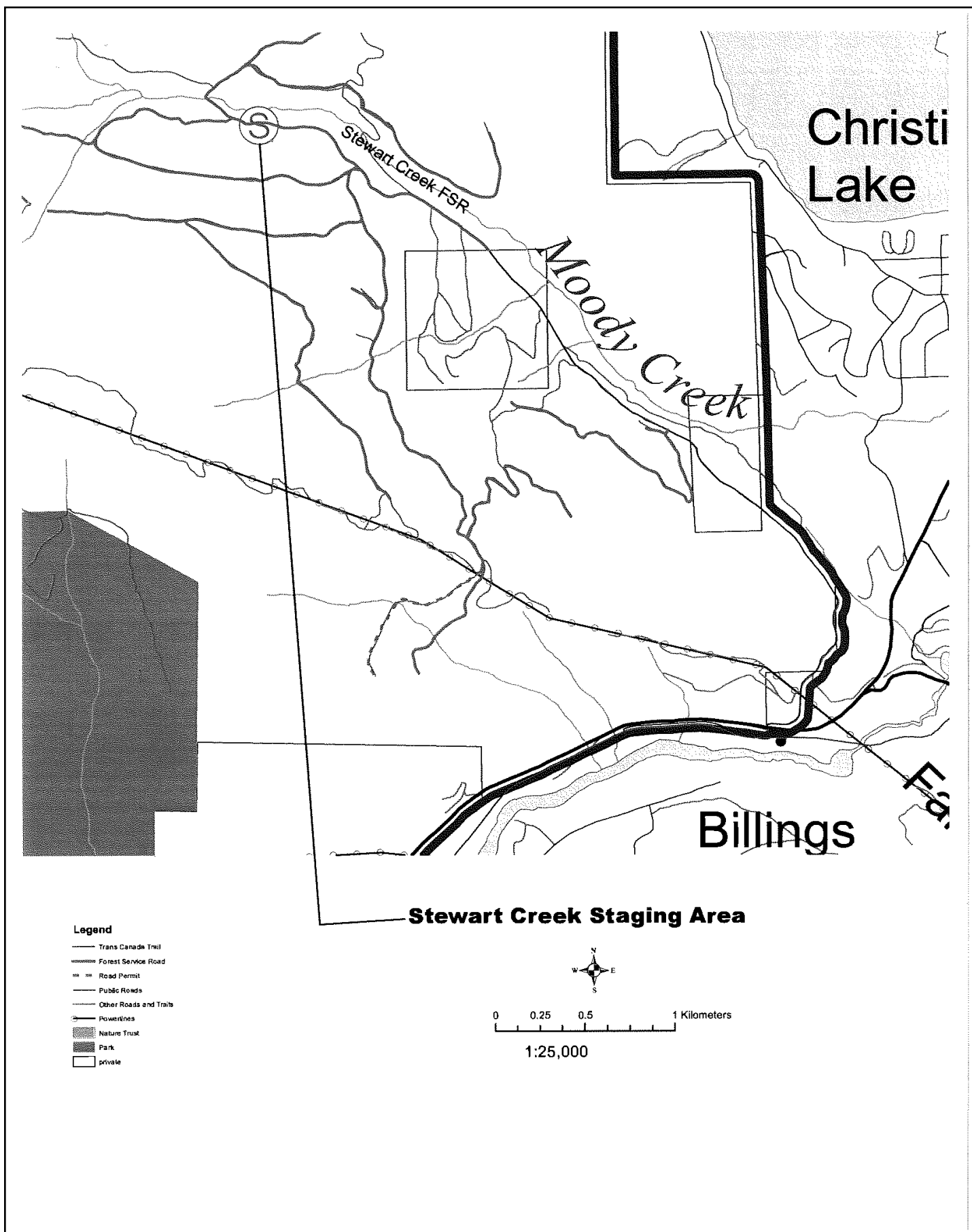
The Grand Forks ATV club is committed to the maintenance of this facility. We are currently managing 6 Recreation Sites for the MFLNR, Arrow-Boundary FD. Our current membership is 81

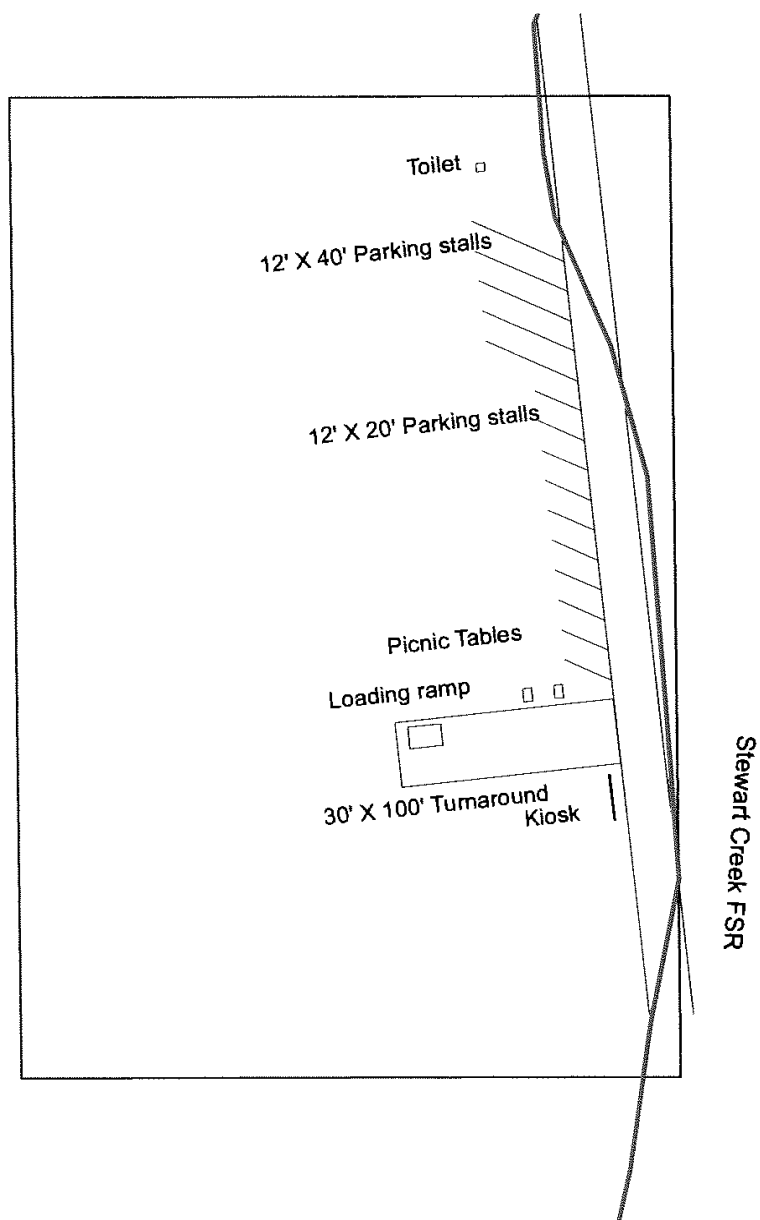
(attach additional pages as necessary)

Applicant Signature

 Rob Zorn
Name

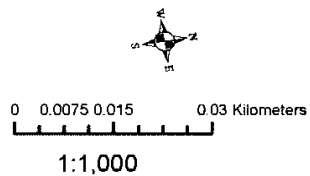
Date: MARCH 11 2014.





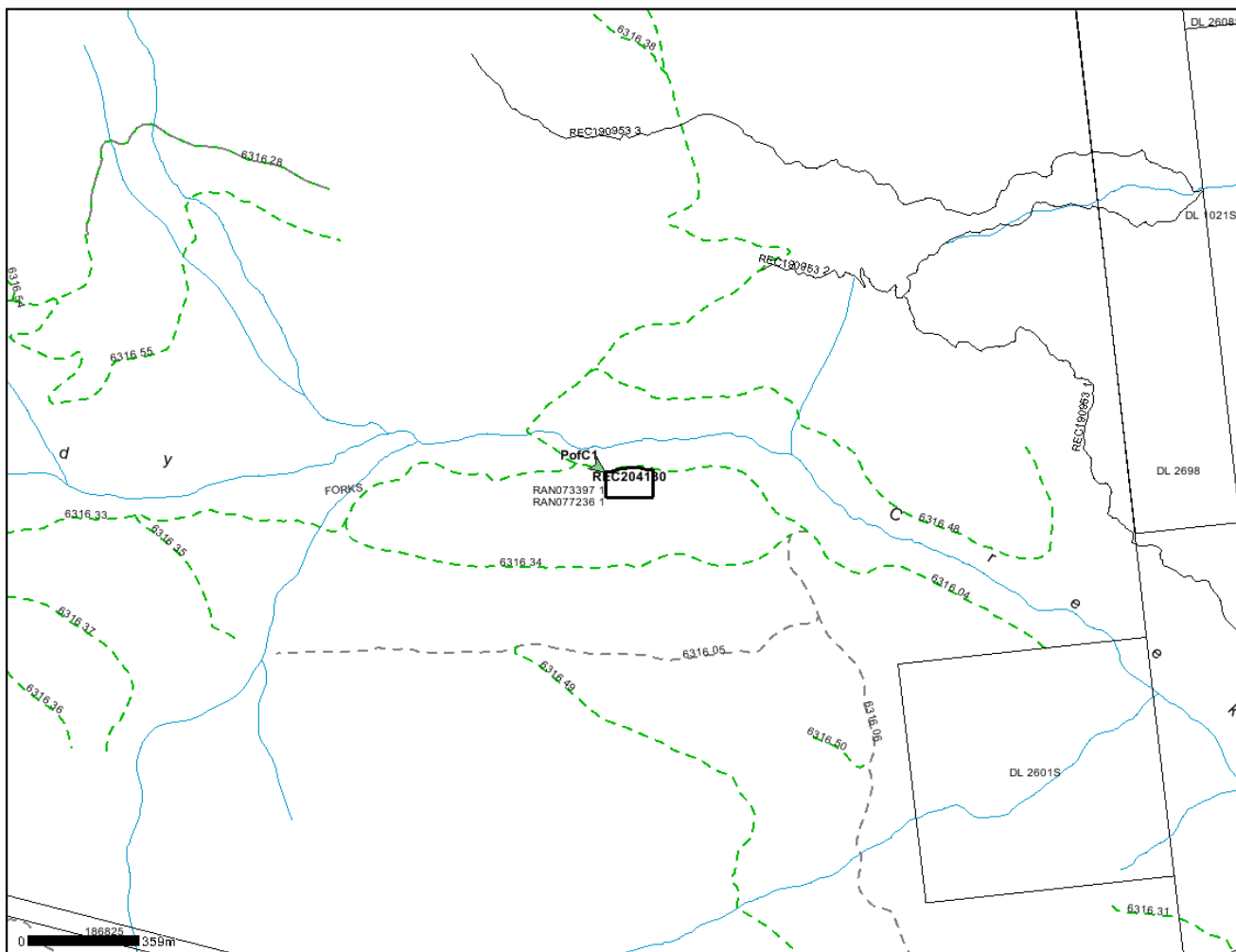
























Stewart Creek Staging Area





MAP OF : REC204130 - RR (shown in bold black)			
FOREST REGION : RSI FOREST DISTRICT : DAB	TSA : 02 LAND DISTRICT : Arrow Boundary Forest District	PULPWOOD AGREEMENT :	MGT UNIT TYPE : MGT UNIT NO :
ESF SUBMISSION ID : 1307597 BCGS MAPSHEET NO : 82E.009	SCALE : 1:20000 at A Size Area (Ha): 1.39	UTM : 11 NAD : NAD 83	DRAWN BY : FTA DATE : Apr 1, 2014



Legend	
	Tenure Application
	Tenure Road Application
	Retired Tenure Road
	P of C
	P of T
	Tenure Feature
	Range
	TFL
	Provincial Forest
	Forest Service Road
	Highway
	Municipal Road
	Non Status Road
	Recreation Trails
	Road Permit
	SUP Road
	Right of Way
	Schedule B CP Road
	Mineral Tenure Points
	Cities
	Waterbodies
	River/Stream
	Coastline / Island
REC204130 (1.39 Ha) PofC1 UTM11 407268, 5433655	

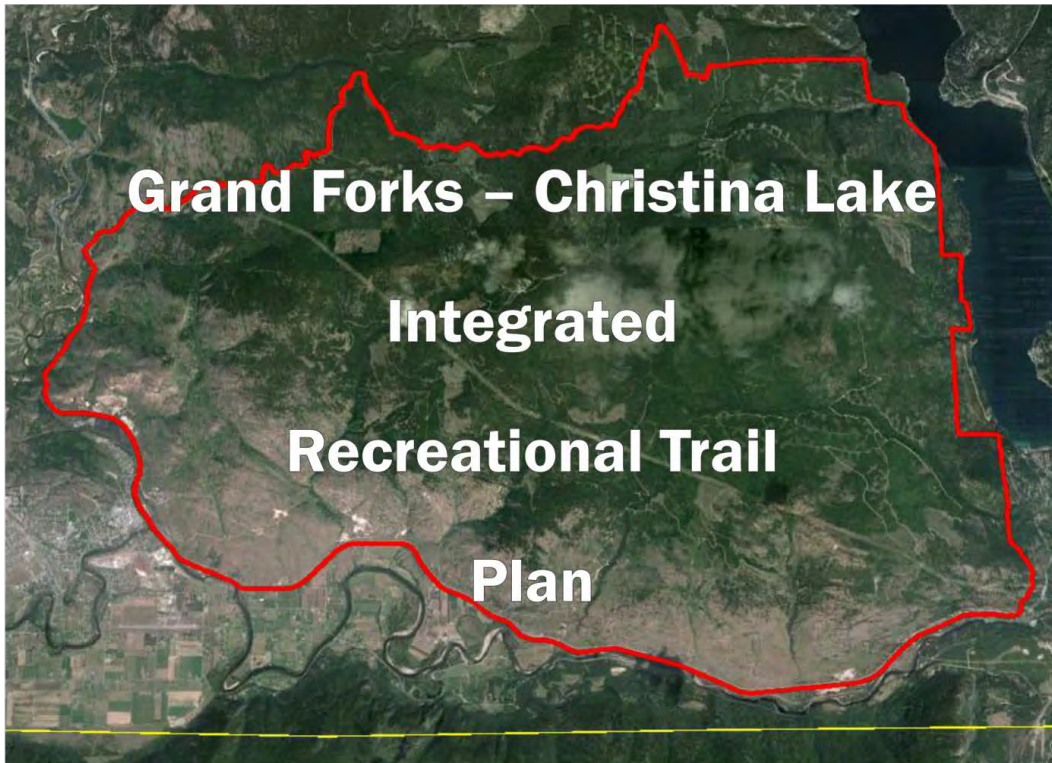


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Appendicies

1 Illustrations

2 Boundary Country Trails Agreement

Executive Summary

This report describes a project to manage existing and future recreational trails between Grand Forks and Christina Lake BC. The report describes the benefits of a managed trail and the principles used in developing strategies and plans.

An action plan is proposed for the initiation of a multi-user trail network using collaborative planning.

Highlights

- Area is 134 square Kilometres between Grand Forks and Christina Lake
- Existing Land Use and Natural resources are described
 - Land Status Crown Land, Parks, Private
 - Ecosystems
 - Species at Risk
 - Domestic Watersheds
 - Forest Cover by age class
 - Forest industry operations
 - Range use
- Recreational opportunities
 - Non-urban recreation
 - Non-motorized and motorized recreation
 - Economic benefits
 - Community building
- Management challenges
 - Access restrictions
 - Funding
 - Insurance and liability issues
 - Environmental impacts
 - Scarcity of volunteers
 - Trail information
 - Signs and marking
- Planning
 - Collaborative and respectful
 - Involves all users
- Action Plan
 - Mapping
 - Trail etiquette
 - Trail signs and marking
 - Staging areas

Introduction

The, Grand Forks to Christina Lake, area offers a great variety of recreational opportunities for both local residents and visitors from other places. The development and protection of these opportunities is dependent on a well-managed access plan and an environmentally sustainable trail system.

The “Trail Strategy for BC” states *“Our rural communities are surrounded by extensive public lands and with exhaustive networks of exceptional trails used, valued and cared for by local communities.*

Trails are integral to the landscape and enable meaningful connections between people and nature. An integrated and sustainable trails system will maximize benefits for British Columbians.”¹

Recreational trails serve a very diverse group of users, hikers, horseback riders, mountain bikes, ATVs, snowmobiles, off-road motorcycles, off-road vehicles and others. This diversity is often accommodated on the same trails. Conflicts can arise when one use impacts severely on another user’s enjoyment of his or her experience. In addition the public and private lands adjacent to the trails support a variety of resource and other uses. An “Integrated Trail Management Plan” can minimize or mitigate these conflicts.

The management of a recreational trail system requires funding for development and maintenance. User groups seldom have internal resources to meet the needs. External agencies such as Governments and Foundations will always favour projects that have broad based community support.

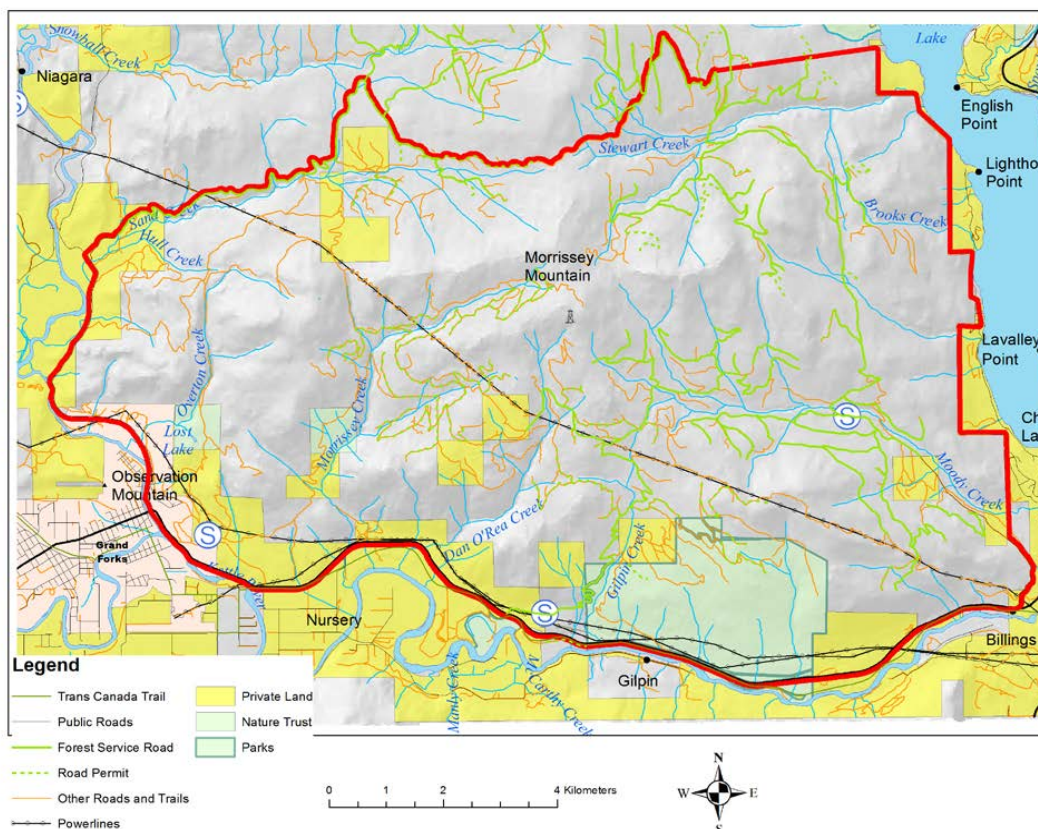
The Grand Forks ATV club has taken the initiative in having meetings with user groups. These meetings resulted in an Agreement to work together on managing trails.

This proposal builds upon that agreement. Success will depend on collaboration and partnership with all recreational user groups, natural resource users and managers, private land owners, local and provincial governments and agencies.

¹ http://www.sitesandtrailsbc.ca/documents/Trail_Strategy%20for_BC.pdf

Trail Management Area

The proposed area is from Grand Forks east to Christina Lake and Highway 3 north to the Sand Creek Forest Service road.

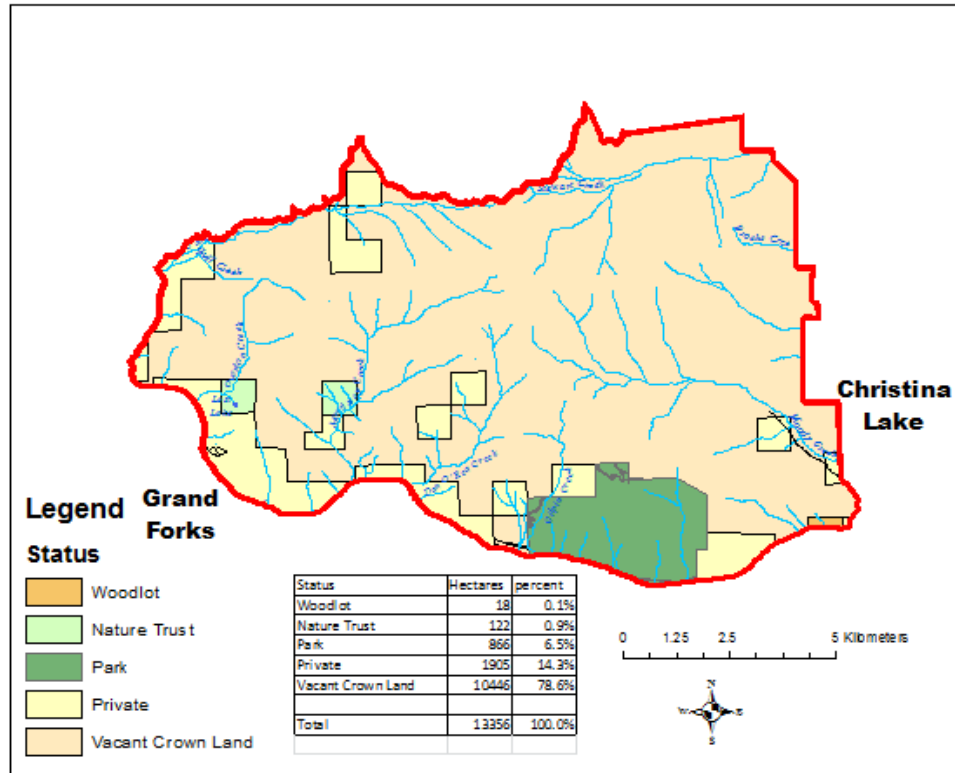


The area is approximately 17 kilometers from west to east and 12 kilometres south to north. The total area is about 134 square kilometers. Access is from both the Granby Road and Highway 3. Internal access is by the Gilpin, Moody, Sand Creek and Stewart Forest Service Roads. These roads and associated permit roads total almost 200 kilometers in length.

Elevation ranges from just over 500 meters along Highway 3 to 1,744 meters at Mt. Morrissey. The area is drained by; Sand, Overton and Hull creeks into the Granby River; Morrissey, Dan O'Rae and Gilpin creeks into the Kettle River; Moody, Brooks and Stewart creeks into Christina Lake and Creek.

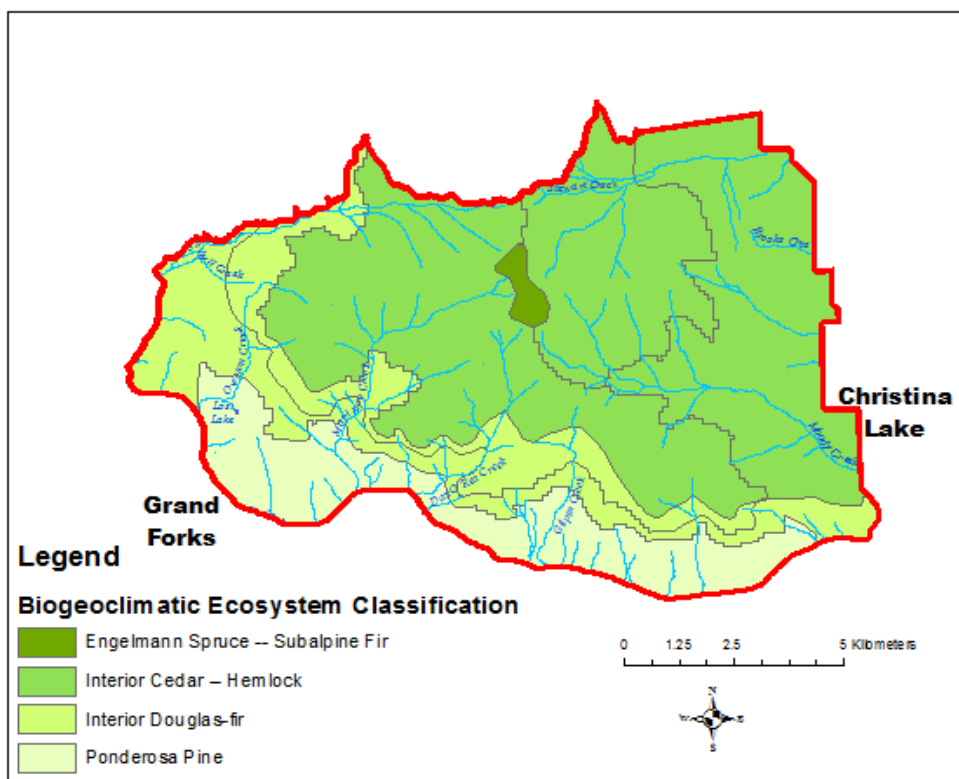
The Trans Canada Trail (TCT) is separated from the area by Highway 3 and a narrow band of private land. This proposal will enhance the work that the Grand Forks Community Trail Committee is doing on the TCT. The Grand Forks Community Trail Committee is a strong supporter of this proposal.

Land Status



Ecosystems

The ecosystems range from the dry Ponderosa Pine-grasslands on the southern slopes above Highway 3 to the Engelmann Spruce-Subalpine Fir Zone around Mt. Morrissey. Moderately moist areas found on the north and east facing slopes support stands of mixed conifers.



Wildlife

The range of ecosystems is reflected in the diversity of plant and animal species found in the area. Large to small mammals, birds, reptiles, amphibians, insects all have broad representation in the area.

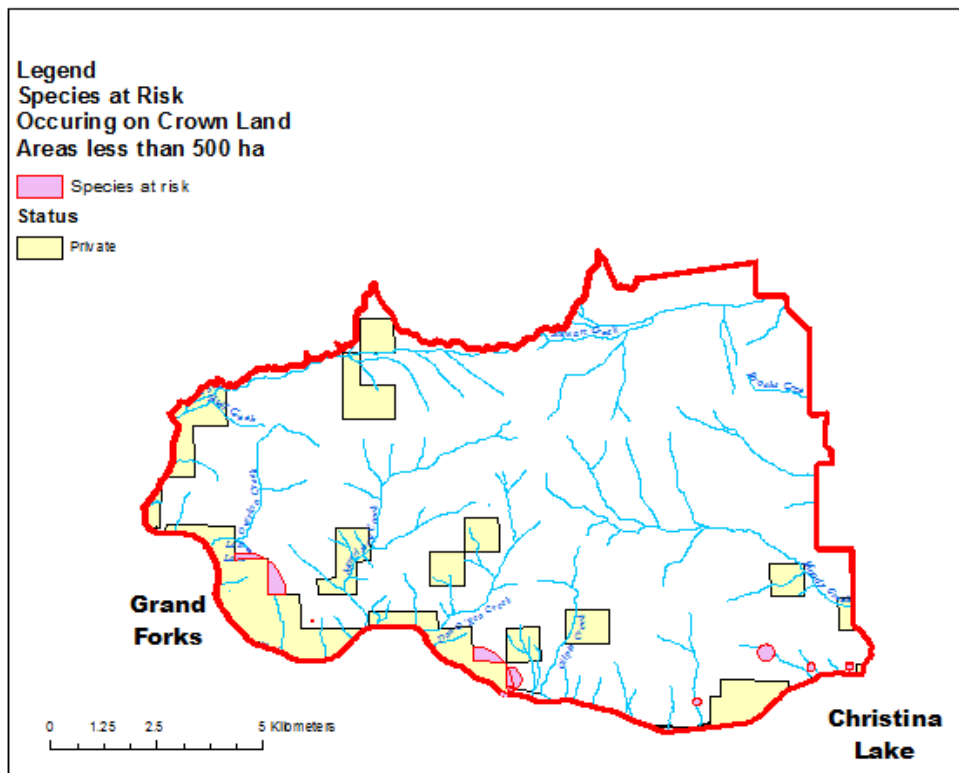
Careful management of the recreational trail use and education of users can minimize the impact on wildlife.

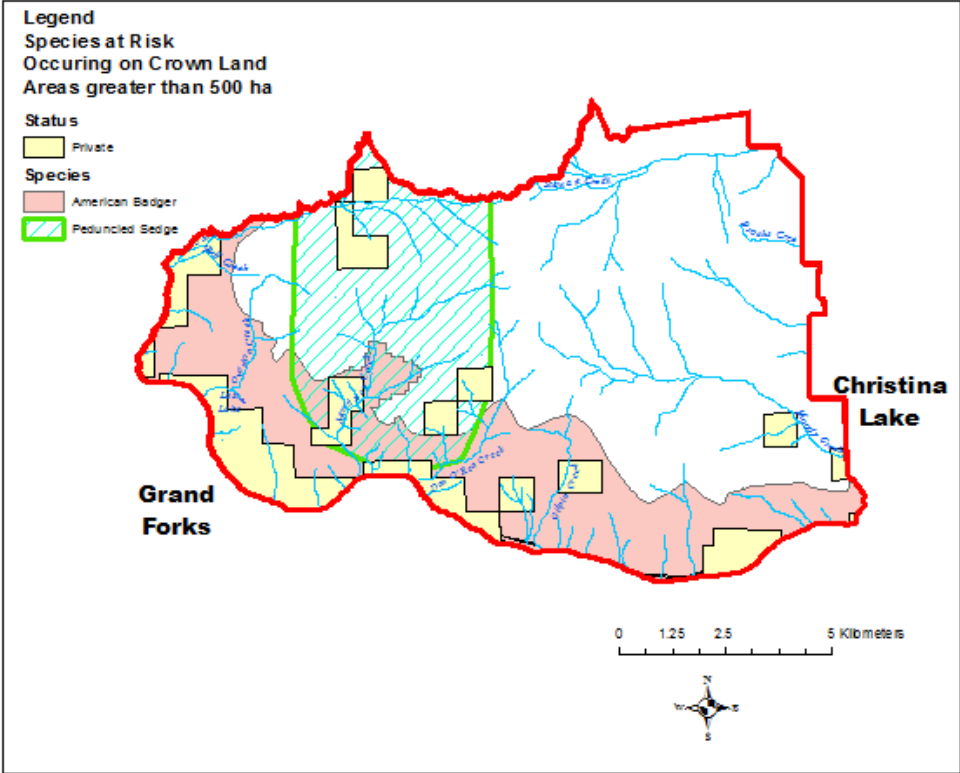
Strategies may include

- Locating trails away from known critical habitats.
- Restricting types of recreational use.
- Seasonal closures of trails.
- Signage cautioning users.

Species at Risk

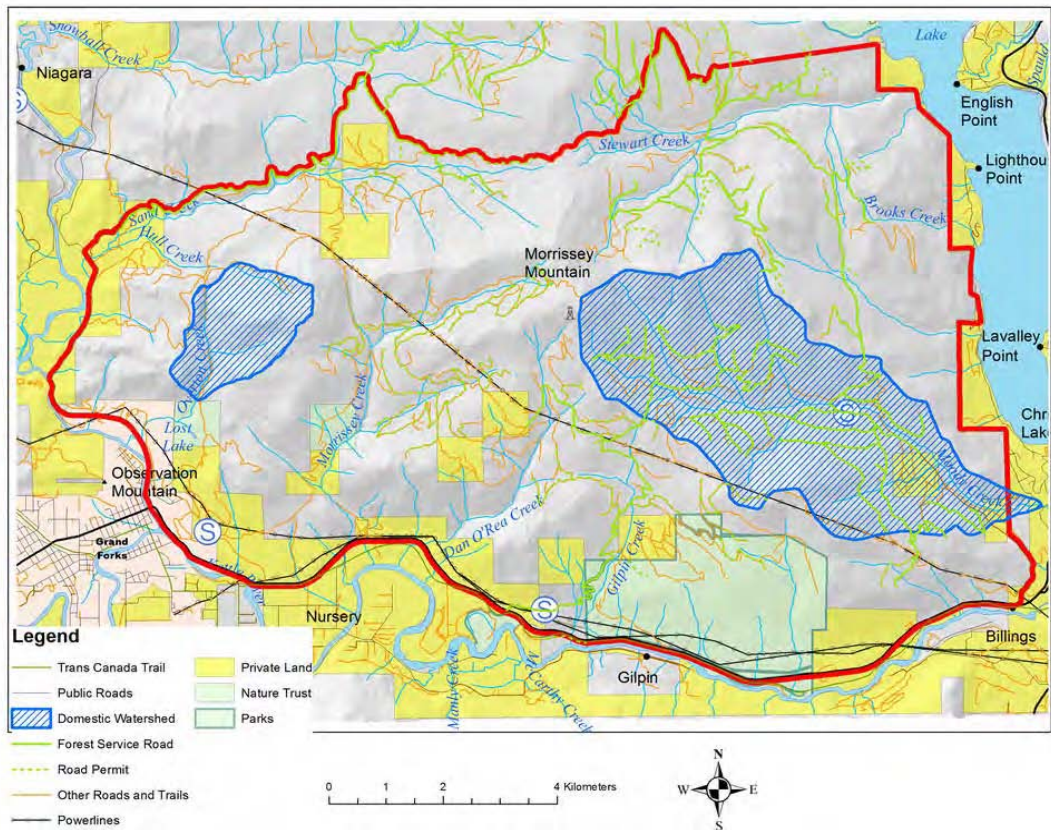
The area is home to several species on the BC Species at Risk list. The greatest concentration is along the lower slopes and riparian areas. Two species the American Badger and Peduncled Sedge have ranges greater than 500 ha while the remainder are localized on areas less than 500 ha. Some species have not been found on the crown land portion of the plan area.





BC List	Species	Type
Blue	Immaculate Green Hairstreak	Invertebrate Animal
Blue	Brewer's Monkey-flower	Vascular Plant
Blue	False-mermaid	Vascular Plant
Blue	Peduncled Sedge	Vascular Plant
Blue	Gopher Snake, Deserticola Subspecies	Vertebrate Animal
Blue	Great Basin Spadefoot	Vertebrate Animal
Red	Cup Clover	Vascular Plant
Red	Sweet-marsh Butterweed	Vascular Plant
Red	American Badger	Vertebrate Animal
Red	Blotched Tiger Salamander	Vertebrate Animal
Red	Great Basin Pocket Mouse	Vertebrate Animal
Red	Lark Sparrow	Vertebrate Animal
Red	Lewis's Woodpecker	Vertebrate Animal
Red	Western Screech-owl, Macfarlanei Subspecies	Vertebrate Animal

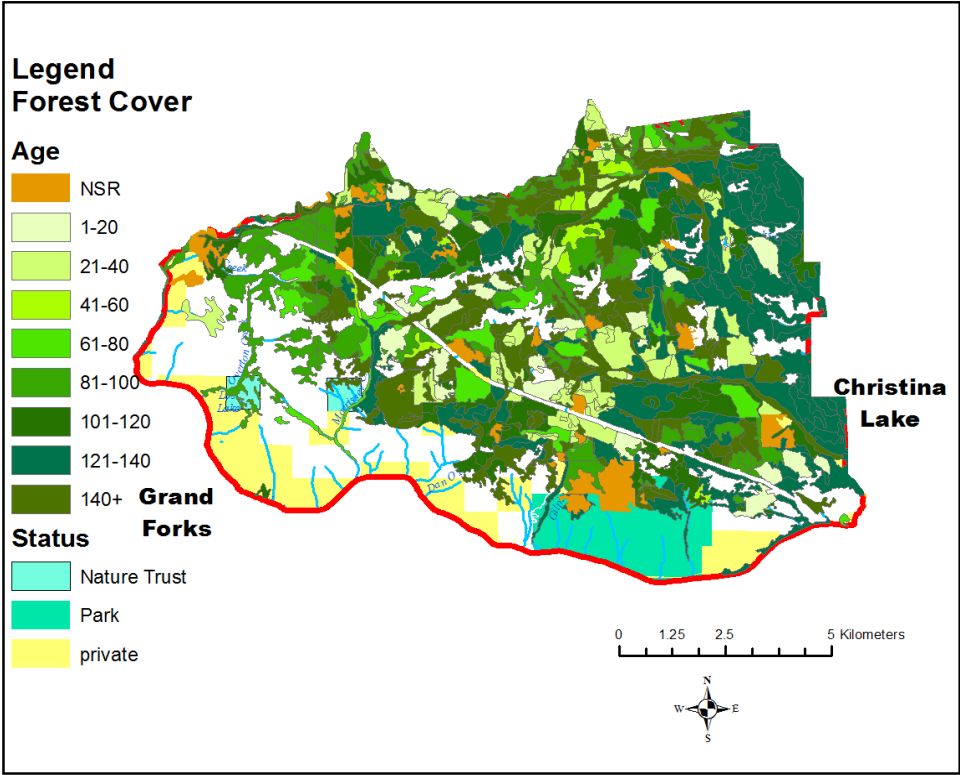
Domestic Watersheds

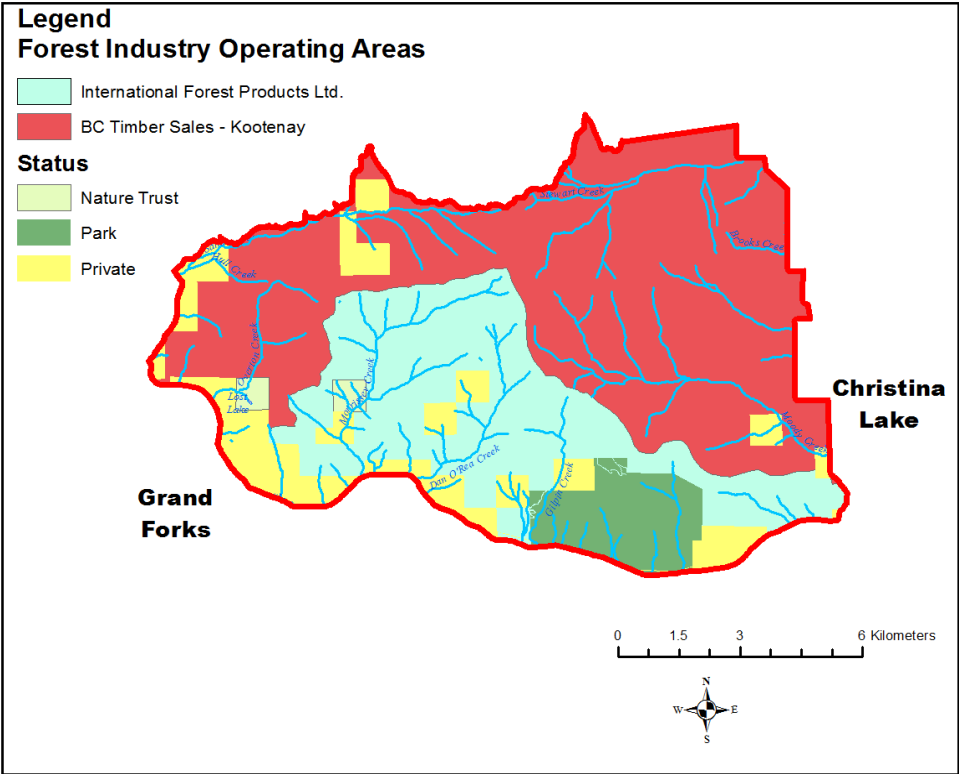


There are two domestic watersheds in the area. Overton Creek is held by the City of Grand Forks. The city does not currently utilize this source. Moody Creek is held by Christina Lake Waterworks District.

Forestry

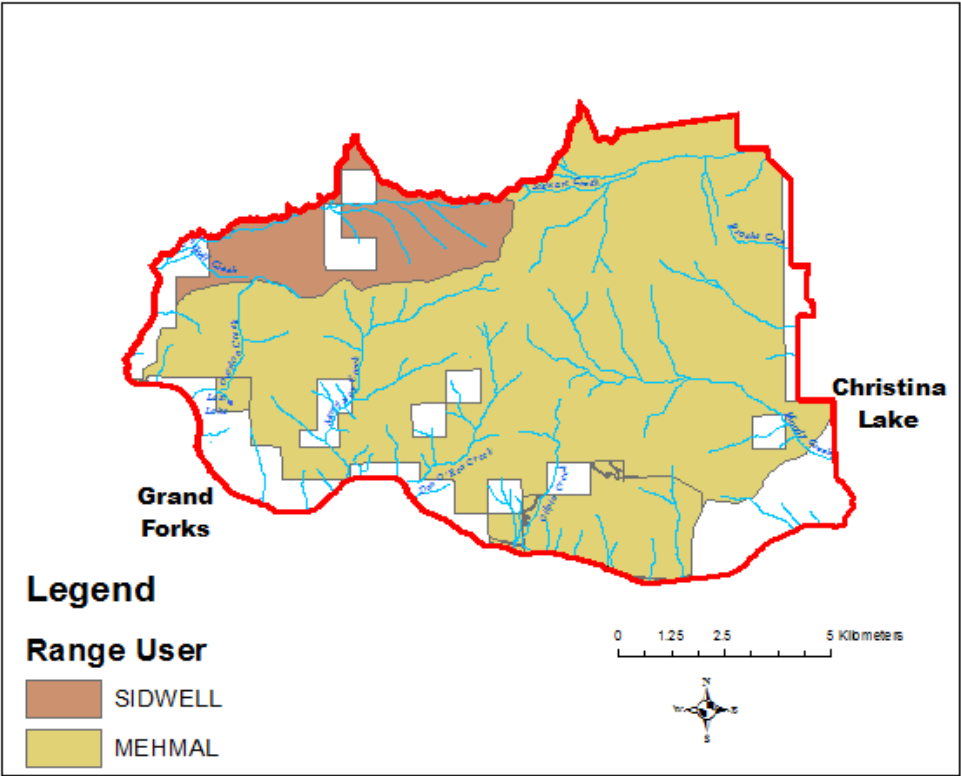
The area covers about 2% of the Boundary Timber supply Area. It is estimated that economic activity created by the annual allowable cut contribution of this area supports about 30 person years of employment annually.





Range

There are two active range tenures that cover most of the area.



Range improvements.

There are many range improvements such as fences, gates, and water developments throughout the area. Identification and planning are needed to minimize conflicts with the range holders.

Opportunities

Today the importance of an active life style is recognized as an important element of the wellbeing of the residents of our communities. Many prefer to pursue this active life style through recreation in non-urban settings. The very broad spectrum of users requires an equally diverse network of access.

Mountain biking, cycling, horseback riding, walking and hiking, snowmobiles, all-terrain vehicles (ATVs) and off-road motorcycles all provide valuable opportunities for enjoyment in the outdoors. Age, health and base fitness levels often determine the type of access that a person can take advantage of. Seniors in particular can retain their enjoyment of the outdoors by utilizing motorized vehicles even though they may have mobility issues.

Recreation trails are becoming recognized as drivers of economic development and tourism.

Collaborative partnerships between public, private, community and volunteer groups for successful coordination of trail networks can build for stronger healthy communities.

Challenges

Access limitations due to private land, deteriorating resource roads, and restrictions on motorized/mechanized use can limit the opportunity for recreational use.

Inconsistent and insufficient Funding to develop and maintain trails on a sustainable basis.

Insurance costs and liability exposure.

Environmental impacts on soil, water, wildlife and other values caused by trail use.

The need to attract and maintain skilled volunteers.

The need for trails information including: maps, brochures and websites.

The need for signs that will guide and inform users, and that will promote safe and responsible trail use.

The need for interpretive signs, about respecting the environment and critical habitats.

Manage the level of trail use the area can accommodate without the area deteriorating, the resident community being adversely affected or the quality of visitors experience declining, often defined as carrying capacity.

Planning

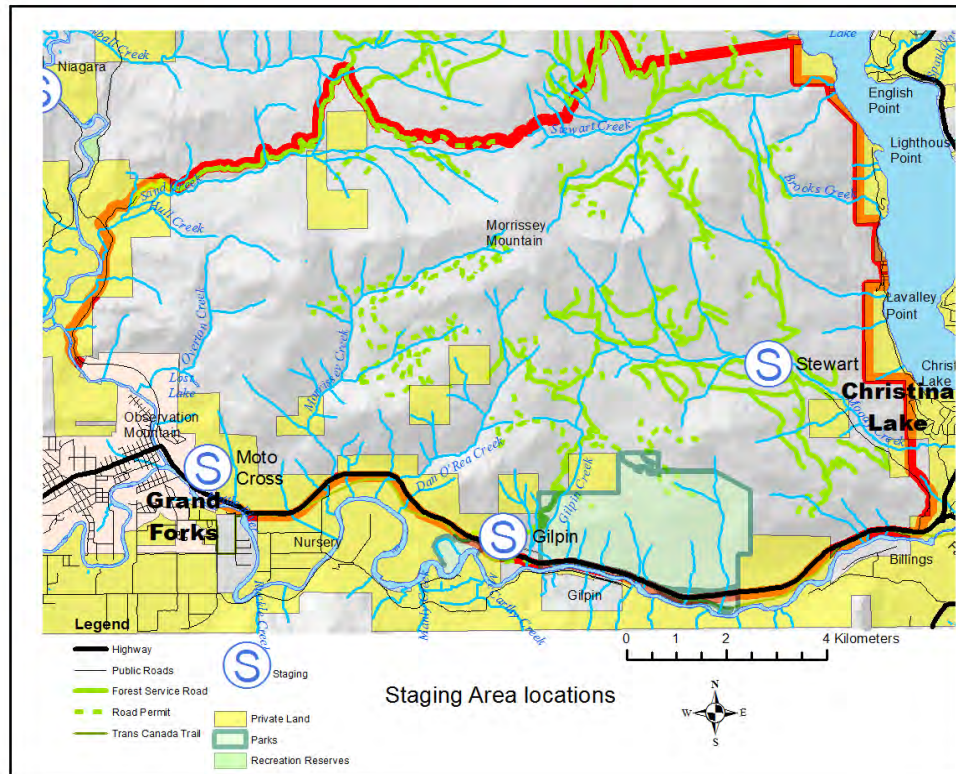
Planning requires consideration of many factors including:

- Sound environmental stewardship and management with particular attention paid to the grassland and riparian ecosystems.
- Respect and recognition for first nations' interests
- Mutual respect between trail interests and other resource users
- Respect and understanding among diverse trail interests
- Partnerships and collaboration between users and agencies
- Secure recreation opportunities for all trail users
- Benefits for individuals, communities and the province
- Ensuring safe access and egress to the highway system through consultations with the Ministry of Transportation and Highways.

Action Plan

- Mapping
 - Create inventory of existing mapped trails
 - Identify any known users and potential conflicts
 - Private lands
 - First Nations
 - Parks
 - Nature Trust Lands
 - Forest Operations
 - Range users and range improvements
 - Identify sensitive areas
 - Endangered species
 - Critical wildlife habitats
- Trail etiquette
 - Develop trail etiquette statements
 - Litter
 - Pet Control
 - Erosion control
 - Invasive weeds
 - Meeting other users
 - Wildlife harassment
 - Domestic livestock harassment
- Trail signs and marking
 - Develop trail signage and marking standards
 - Develop priority list of trails for signage
 - Develop interpretive signs

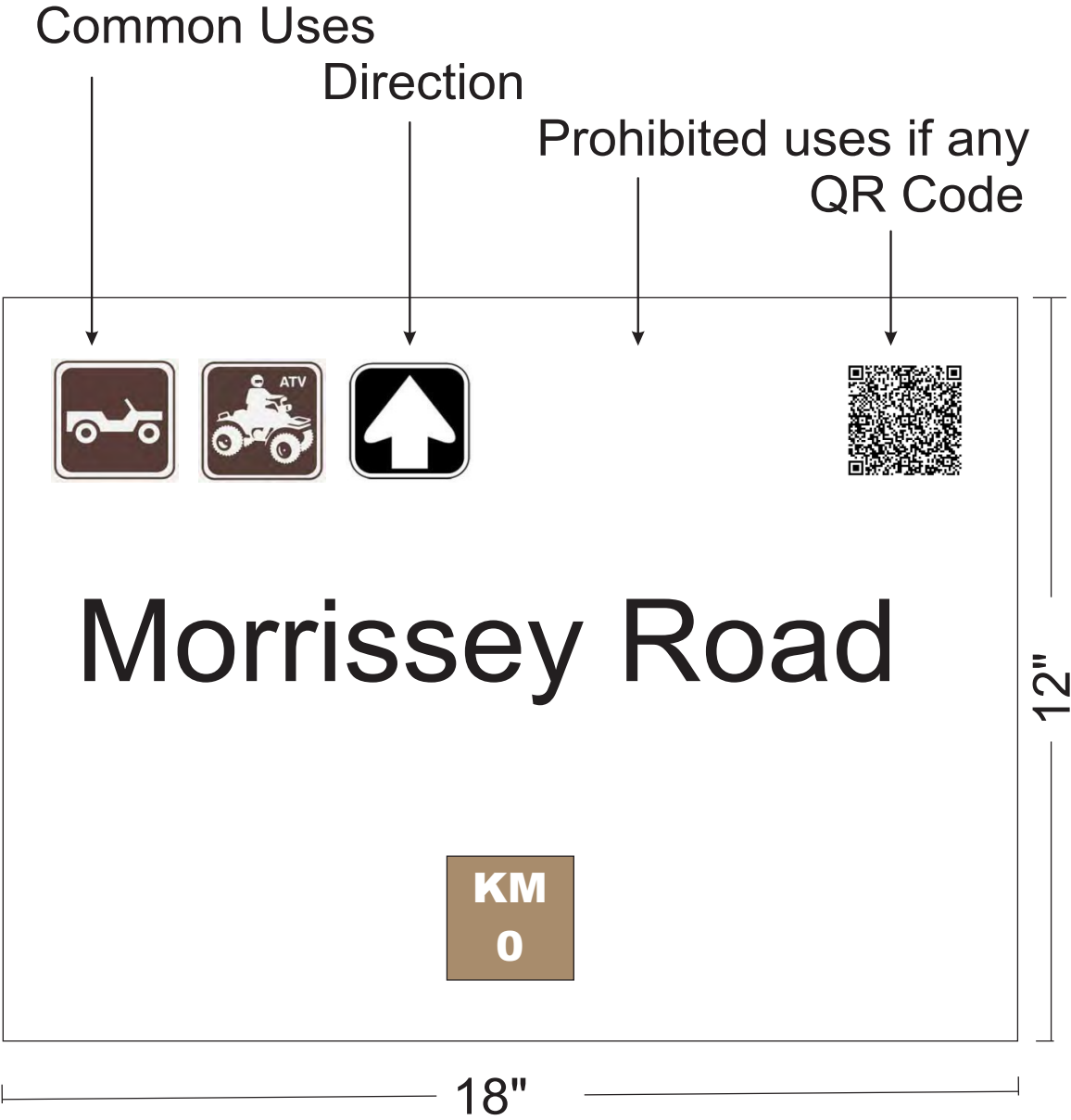
- Staging and parking area
Develop staging and parking plan



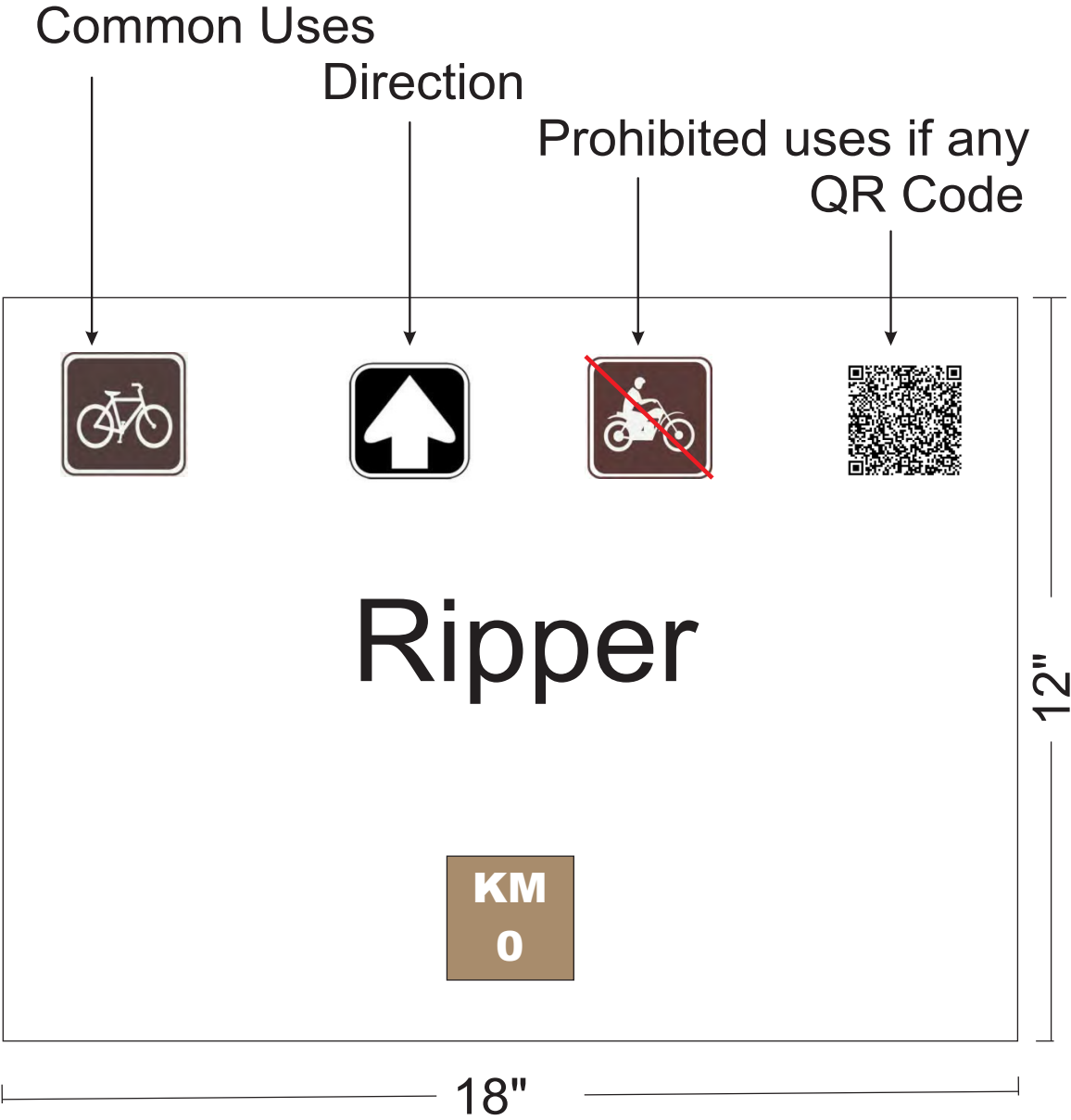
- Funding
 - Staging Area
 - Site plan, layout and permits
 - Toilet c/w culvert
 - Picnic tables
 - Kiosk C/W information panels
 - Loading/unloading ramp
 - Site prep and grading (gravel)
 - Trails
 - Marking
 - Brushing
 - Erosion control
 - Signs
 - Inventory
 - Printing
 - Posts and installation

Partners, Supporters and Stakeholders

- City of Grand Forks (Doug Allin)
- RDKB C (Grace McGregor)
- Christina Lake Recreation Commission (Grace McGregor)
- RDKB D (Roly Rusell)
- Grand Forks ATV Club (Doug Zorn)
- Grand Forks Community Trails Association (Chris Moslin)
- Grand Forks Mountain Bikers (Brian Fletcher)
- Boundary Habitat Stewards (Jenny Coleshill)
- Nature Trust (Nick Burdock)
- Ministry of Transportation and Infrastructure (Stephanie Gillis)
- Ministry of Forests Lands and Natural Resources Range (W. Baliko)
- Ministry of Environment, BC Parks (Ryan Elphick)
- Christina Lake Waterworks District
- Interfor (Randy Waterous)
- BC Timber Sales (Gord Lesergent)
- John Mehmal Rancher
- Carl Sidwell Rancher
- Fortis
- Boundary All Nations Aboriginal Council
- Boundary Economic Development Commission (Sandy Elzinga)



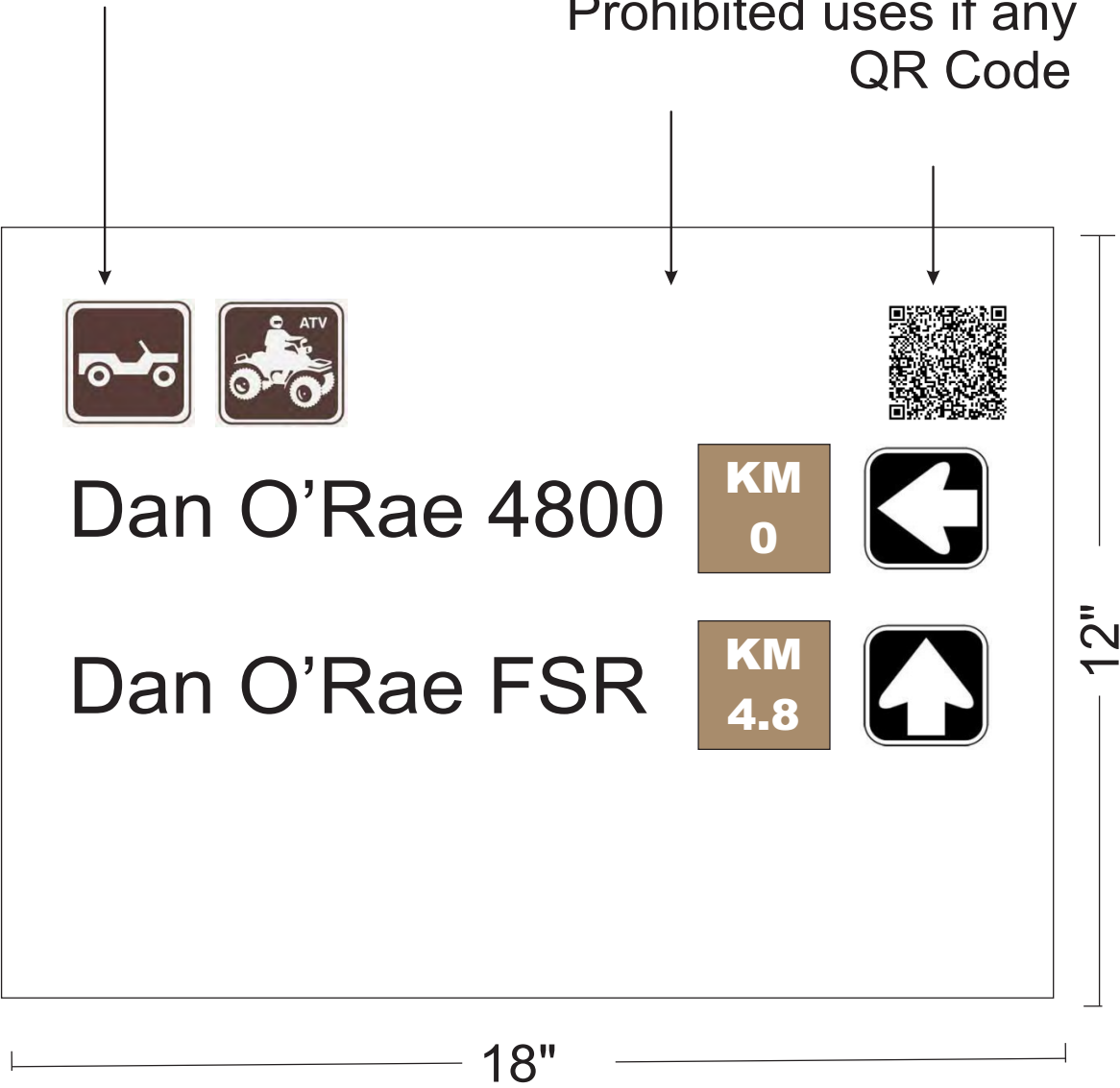
Typical motorized trailhead sign



Typical non-motorized trailhead sign

Common Uses

Prohibited uses if any
QR Code



Typical junction sign

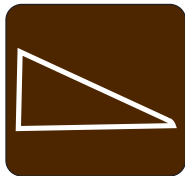
Staging Area



Toilet
one (unisex) pit toilet per site
Ministry of Forests Land and Resources standard



Picnic Tables
2 tables per site
Material concrete
Chained to concrete anchor



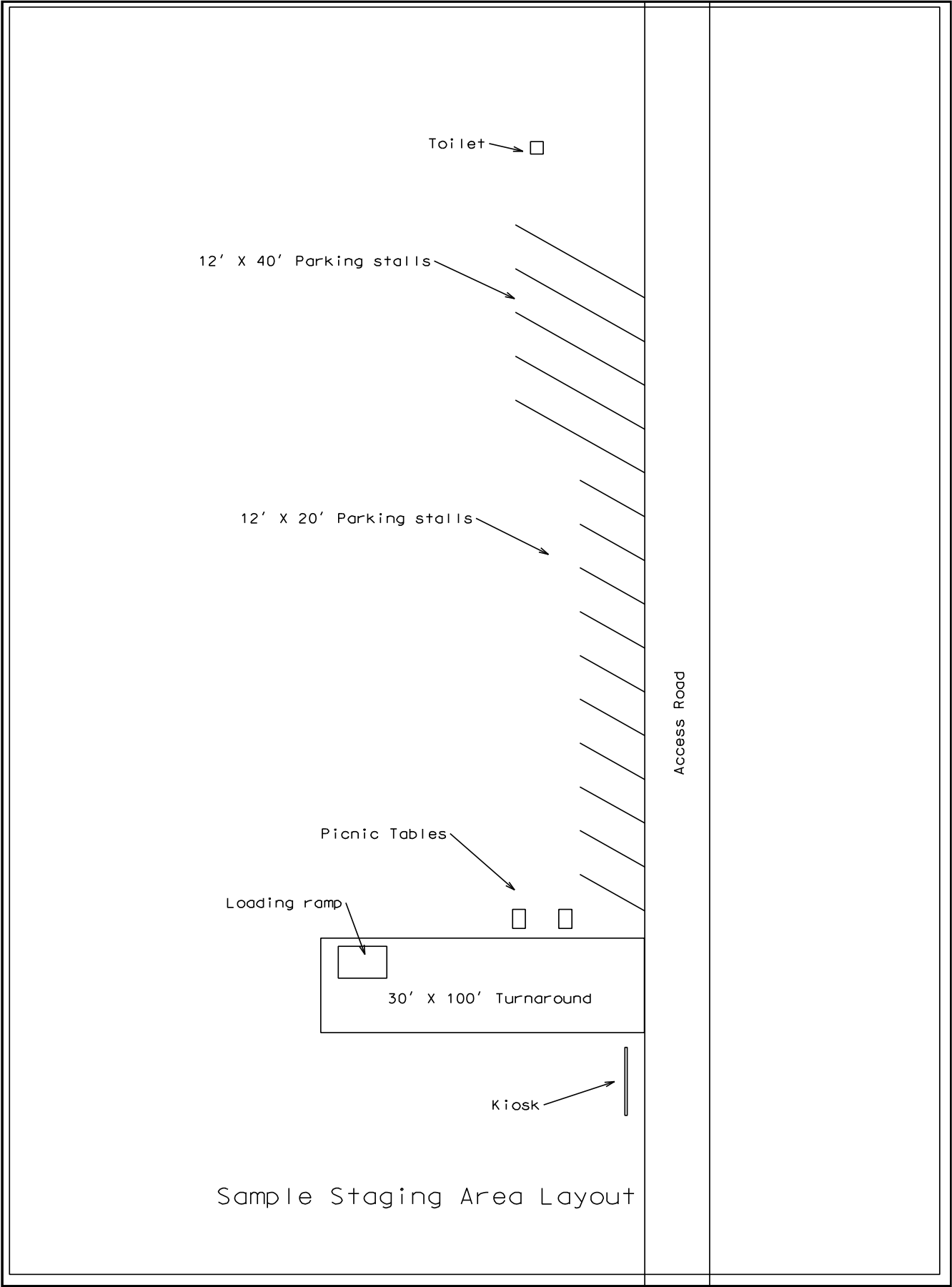
Loading Ramp
2 cement blocks 5' X 2' X 3'
Backfilled on one side



Information Kiosk
3 3' X 3' panels
Information
Map
Etequette
Material?
4 4' X 4' Treated posts



Parking
4 - 12' X 40' bays trucks with trailers
10 - 12' X 20' bays
Approximately 5000 sq. ft.
Compacted gravel
Minimum 1% grade for drainage



**Boundary Country Trails Agreement
Regarding Collaboration and Cooperation
For the Benefit of All Recreational Resource Users**

Between

**Boundary Horse Association
and
Boundary Area All Nations Aboriginal Council
and
Christina Lake Fire Rescue
and
Grand Forks ATV Club
and
Grand Forks Community Trails Society
and
Grand Forks Cycling Club
and
Grand Forks Search and Rescue
and
Granby Wilderness Society
And
Kettle River Mountain Bikers Association
and
Metis Community Association
and
Phoenix Mountain Alpine Ski Society
and
Phoenix Cross Country Ski Society
and
Snowmobile Club – Christina Lake
and
Snowmobile Club –Grand Forks
and
North Fork Trails Maintenance
and
Christina Lake Parks and Recreation
and
Corporation of the City of Grand Forks
and
Regional District of Kootenay Boundary, Area C
and
Regional District of Kootenay Boundary, Area D
and
Government of British Columbia, Recreation Sites and Trails**

(Collectively referred to as the "Parties" or as the "Working Group")

Introduction

Grand Forks and the surrounding areas are rich in natural, manmade and historical trails. The trails provide significant opportunities to the people living in and visiting the area to observe and enjoy wildlife and the environment. The trails are used for many types of outdoor recreation. They are shared by people traversing the trails on foot, by bicycle, on horses, on snowshoes, on ATVs or UTV's, Motorcycles and snowmobiles as well as on skis.

Various user groups have come together with a desire to formulate a working group with membership from representative user groups. Our desire is to protect the environment and actively participate in the decision making process related to trail usage, maintenance, formulation and management in and around Grand Forks and area. The group hopes to foster good will between all users and the community. The group also wants to achieve, through cooperation and collaboration, solutions that satisfy the needs of all users and the affected communities.

Purpose

Successful management of trails for recreational opportunities requires that all trail users work together to achieve a common purpose, being the creation of sustainable and environmentally sensitive trail networks for the benefit of all users recognizing individual needs and requirements. The achievement of this goal will require all parties to work together in the identification and establishment of networks that fulfill this goal. The overriding philosophy will be:

"Trails for everyone, but not every trail for everyone."

Agreement Regarding Collaboration and Cooperation

The vision of this group will be:

To provide collaborative input and planning into recreational projects and operations for the social/economic benefit of Grand Forks and surrounding areas primarily known as Area 'C' and Area 'D' of the Regional District of Kootenay Boundary.

Objectives of the Agreement

Initially, with the commitment to work together, the parties share the following objectives:

- To work together in a cooperative and collaborative manner openly sharing any pertinent information that may affect the collective memberships and/or all recreational activities in the Boundary Country.
- To identify the differences between the various types of recreation and the differences in their activities based on the season of operation (Summer/Winter) and type of recreation (motorized/non motorized) and to represent all issues with the best interests of our combined users and recreational activities in mind.
- To provide a means through local planning and activities to resolve and reduce current and future trail conflicts and promote voluntary compliance in the preservation of the trails regardless of their designated use.
- To enhance the recreational opportunities in the local area that will not only benefit the local user but also provide opportunities for the development of the local economy through tourism opportunities.
- To identify and develop protocols that will lead to enhanced trail safety and trail etiquette.
- To work together in maximizing trail sustainability and opportunities.
- To collectively manage, share and promote recreational opportunities in the area be they motorized or non-motorized.
- To create an atmosphere that promotes mutual respect between all trail users and the combined use of all available resources in the development of opportunities.
- To work together in the education of the public and trail users to the benefit of all recreational activities regardless of type.
- To inform and educate their members or unaffiliated trail enthusiasts on the need for safe and responsible use of recreational trails.
- To foster shared environmental stewardship behavior among all users.
- To take a cooperative and collaborative approach to protect and enhance our opportunities for backcountry recreation in the Boundary Country.
- To work together in a cooperative and collaborative manner to increase or enhance sustainable trail initiatives or networks that will be of mutual benefit to all parties including the needs of other trail users both motorized and non motorized regardless if the trails are single or mixed use.

Agreement Regarding Collaboration and Cooperation

Trail Planning

- The parties agree to work together in the various levels of planning that surround recreational trails. This will extend to reviewing the Recreational Opportunities spectrum currently in place for the Boundary Country. This in turn will stimulate planning exercises designed to enhance the opportunities valuable for the various trail based recreational activities and maximize their socio/economic benefit to the area and its communities. Each organization signatory to this agreement will work collaboratively to achieve this goal. The ultimate goal will be the creation of a strategic recreational plan for the area.
- The parties agree that all trails will be sustainable in nature and environmentally sensitive and reflect the values of the local community while respecting the values of non-trail users.
- The parties agree that first Nations have a historical interest in how the land is used and commit to the involvement and consultation of First Nations in the planning and development of recreational trail opportunities.
- The parties also agree that within the geographic area covered by this agreement there exists local communities and interest groups and it is essential these parties be involved and/or consulted in a meaningful manner during any planning process.

Trail Networks

- The parties agree that each recreational resource user has unique requirements necessary to achieve the goals of each recreational network. In order to achieve this each party will respect the needs of those individual requirements and work collectively to achieve each goal. With that being said all parties also realize there may be instances where mixed or multiple use is necessary and in those cases all parties agree to work together to find a mutually beneficial means of achieving mixed use.
- The parties agree to work together collaboratively in assisting each organization in the achievement of trail networks that work towards satisfying an acceptable recreational experience for each individual sport.

Principles of Working Together

The following principles provide a foundation to fulfill the objectives of this Agreement. They will guide our approach to working together.

- **Collaboration.** The Parties agree to work together to effectively achieve Agreement objectives.
- **Open Communication.** The Parties agree to communicate clearly and candidly with one another about expectations, objectives and limitations, in an effort to build a common understanding and maintain positive relationships.
- **Integrity and Respect.** The Parties agree to consistently act with integrity and honesty, respecting the differences of our partners and stakeholders.

Agreement Regarding Collaboration and Cooperation

- **Inclusive engagement.** The Parties agree to attempt to identify other groups or individuals that may have an interest in, or are affected by the agreement and offer meaningful opportunities for representatives of those groups or individuals to be informed of our activities.
- **Integration.** The Parties agree to integrate these Principles for Working Together within our organizations and decision-making processes over time.
- **Mutual Respect.** Any decisions required to be made under this agreement will be consensus based and mutual respect amongst the parties must be given priority during any discussions leading to a decision.
- **Organizational Integrity.** The parties recognize that each organization has an obligation to operate independently in meeting the expectations of their members and the Mission, Vision and Goals of their respective organizations.

Operating Principles

- All parties agree that collectively they will select a Coordinator whose responsibilities will be:
 - To provide a single point of contact for the working group.
 - To guide discussions.
 - To set up meetings as required and provide agendas.
 - Any other related duties as agreed to by the working group.
- All parties agree that collectively they will select a Scribe whose responsibilities will be:
 - To provide a record of all and any meeting of the working group.
 - To maintain a list of contacts for the working group.
 - Write letters as and when needed.
- All parties agree to the following frequency of meetings of the working group:
 - Meetings will be held as and when needed by contacting the Coordinator who in turn, with adequate notice will set up a meeting of the working group.
 - Subject to approval of the working group, two annual meetings will be held yearly, one in the spring to review upcoming plans and the previous season and one in the fall to review upcoming plans and review the previous season.
 - Upon the first inauguration meeting the working group will develop reasonable guidelines for interacting, such as Roberts Rules of order for subsequent meetings, designed to meet the "principles of working together".
- All parties agree that membership in the Working Groups will be as follows:
 - Upon Request and with the agreement of the working group membership in this agreement can be gained through an addendum to the agreement in which the new member agrees to abide by the terms of the agreement and is cosigned by all current members. No application for membership will be turned down without the agreement of the current Group.

Agreement Regarding Collaboration and Cooperation

- o As the working group evolves all parties will periodically review membership criteria and make any changes that are deemed appropriate. Any changes must be with the full agreement with all members of the working group.

Term, Extension, Modification or Termination







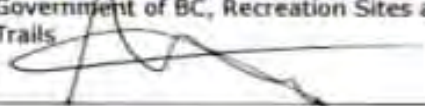
The Parties agree that the term of this Agreement will be for five years from the date of signing. Any modification or extension of this Agreement will be by agreement between all the Parties. Any Party, by providing sixty days written notice to the other Parties, may terminate the Memorandum of Understanding.

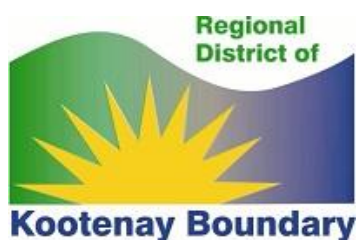
Legality

This document does not create legally enforceable conditions. It is an expression of the shared intent of the Parties on how to do business together.

This Agreement made effective April 29, 2013.

Boundary Horse Association 	Date <u>April 29/13</u>
Boundary All Nations Aboriginal Council 	Date <u>April 29/13</u>
Christine Lake Fire Rescue 	Date <u>April 29 2013</u>
Grand Forks ATV Club 	Date <u>April 29, 2013</u>
Grand Forks Community Trails Society 	Date <u>April 29, 2013</u>
Grand Forks Cycling Club	Date
Grand Forks Search and Rescue 	Date <u>April 29 2013</u>
Granby Wilderness Society 	Date <u>April 29, 2013</u>

Kettle River Mountain Bikers Club Assoc 	Date April 29/13
Metis Community Association	Date
Phoenix Mountain Alpine Ski Society BA Cornelius	Date Apr 29, 2013
Phoenix Cross Country Ski Society 	Date Apr 29 2013
Snowmobile Club - Christina Lake Chuck Clements h.h.	Date April 29 2013
Snowmobile Club - Grand Forks	Date
North Fork Trails Maintenance 	Date April 29 2013
Christina Lake Parks and Recreation 	Date 4/29/13
Corporation of the City of Grand Forks Patrick O'Doherty	Date 6/5/2013
RDKB Area 'C' 	Date 4/29/13
RDKB Area 'D' 	Date 26 June 2013
Government of BC, Recreation Sites and Trails 	Date 07/29/13



STAFF REPORT

Date: 28 Jul 2014

File

Staff Report-Board-
Contracts-July 28,
2014

To: Chair McGregor and Members of
the RDKB Board of Directors

From: Mark Daines - Manager of Facilities
and Recreation

Re: Approval for Beaver Valley Arena
Lighting and Ventilation Upgrade

Issue Introduction

A Staff Report from Mark Daines, Manager of Facilities and Recreation, regarding the Beaver Valley Arena and Lighting and Ventilation Upgrade is presented.

History/Background Factors

Funding for the Lighting and ventilation upgrade at the Beaver Valley Arena was approved by the Beaver Valley Recreation Committee during the 2014 Budget/Five Year Financial Plan deliberations. The original amount allocated was \$65,000.00 based on an estimate from Prism Engineering who completed an energy study of the Beaver Valley Arena.

An invitation to Tender (ITT) was used as the procurement process pursuant to the RDKB Purchasing Policy. In response to the tender, the Manager of Facilities and Recreation received 4 bids. The successful respondent for the installation of the lighting upgrade was A Plus Electric with the lowest bid of \$86,500.00 plus GST.

Implications

The proposal has come in over budget. Therefore the Manager of Facilities and Recreation and Fairbank Architects Ltd. are recommending that the RDKB approve the lighting only portion of the project. The Beaver Valley Recreation Committee also approve of the lighting only portion of the original project plan.

Advancement of Strategic Planning Goals

Approval of this project meets the following RDKB Strategic Plan Goals:

1. Exceptional cost effective and efficient services (we will review and measure service performance and will ensure we are responsible and proactive in funding our services).
2. Continue to focus on organizational excellence (we will continue to focus on good management and governance).

Background Information Provided

Please see attached letter of recommendation from Chris Fairbank Architects Ltd.

Alternatives

Receipt

Receipt and approve RDKB signatories to enter in to a Construction Contract with A Plus Electric in the amount of \$64,000.00 plus GST for the Lighting only portion of the upgrade.

Receipt and not approve signatories to enter in to a Construction Contract.

Recommendation(s)

That the RDKB Board of Directors approves the RDKB signatories to enter in to a construction contract with A Plus Electric Ltd. in the amount of \$64,000.00 plus GST for the Beaver Valley Arena Lighting Upgrade portion only of the project pursuant to the letter of recommendation by Fairbank Architects Ltd.

Via email

July 25, 2014

Mark Daines
Director of Facilities and Recreation
Regional District of Kootenay Boundary
202-843 Rossland Ave.
Trail, BC V1R 4S8



404 VERNON STREET
NELSON, BC V1L 4E5

office@fairbankarchitects.com
TEL: 250 - 352 - 5371
FAX: 250 - 352 - 6542

Dear Mark: 1407 0.1 and 3.1

Re: Beaver Valley Arena – Energy Savings Implementation

Fairbank Architects Ltd. has reviewed the tenders, as received on July 23, 2014 and offers the following comments.

Four (4) tenders were received as named in the attached summary, complete with stated bids. All Contractors noted the receipt of Addendum #1 and Addendum #2.

A Plus Electric Ltd. is the low tender with a bid amount as follows:

Base Bid:	\$ 86,500.00 plus GST
Separate Price #1:	\$ <u>20,900.00</u> plus GST
Total Bid Amount:	\$107,400.00 plus GST

The low bid Base Price is \$19,500.00 over the budget of \$67,000.00 based on an estimate provided by Prism Engineering Ltd. I recommend deferring the Mechanical Ventilation portion of the project to reduce the tender by \$28,000.00 to \$58,500.00, then select additional ancillary light fixtures which are quoted individually, to increase the cost by \$5,500.00 to a Contract Amount of \$64,000.00 plus GST. A Contingency of \$3,000.00 (4.7%) will remain in the Project Budget.

A Plus Electric Ltd. has been requested to provide for:

1. A list of the selected specified fixtures of which the bid is based on;
2. Confirmation of the dimming controls (i.e. low voltage wiring); and
3. Confirm that the Mechanical Work can be deleted on his whole amount of \$28,000.00.

Fairbank Architects Ltd. has previously worked with A Plus Electric and has found them to be a competent Contractor.

Fairbank Architects Ltd. has contacted A Plus Electric, who has stated that they are comfortable with their Bid Amount.

Mark Daines
July 25, 2014

Page | 1

Fairbank Architects Ltd. recommends the acceptance of A Plus Electric's modified bid of \$58,500.00 plus GST for the Beaver Valley Arena – Energy Savings Implementation Project. Upon the RDKB's written approval, Fairbank Architects Ltd. will provide a Letter of Award and prepare the Contract Documents. The contract to be adjusted by \$5,500.00 through fixture selection.

Please call me if you have any questions.

Sincerely,

A handwritten signature in dark ink, appearing to read "Chris Fairbank", written over a horizontal line.

Christopher J. Fairbank, Architect AIBC

Attachment

CJF/rw
1407 Daines.14Jul25 eletter

Mark Daines
July 25, 2014

Page | 2



404 VERNON STREET
NELSON, BC V1L 4E5

office@fairbankarchitects.com
TEL: 250 - 352 - 5371
FAX: 250 - 352 - 6542

**Beaver Valley Arena – Energy Savings Implementation
Fruitvale, BC**

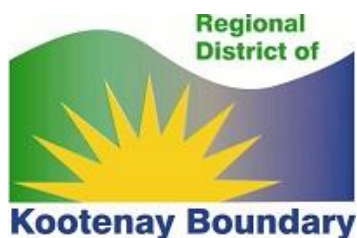
Job: 1407

Tender Results: 2:00 pm, Wednesday, July 23, 2014

Contractor	Base Bid	Addendum 1	Addendum 2	Mechanical Sub Price	SEPARATE PRICE
1. A Plus Electric Ltd.	\$86,500.00	✓	✓	\$28,000.00	\$20,900.00
2. Martech Electrical	\$96,346.00	✓	✓	\$24,274.00	\$17,018.00
3. Kootenay Lake Electric	\$108,345.00	✓	✓	\$31,663.00	\$6,990.00
4. Power Tech Electric	\$119,427.00	✓	✓	\$9,250.00	\$15,265.00

Beaver Valley Arena – Energy Savings Implementation
Job #1407
Tender Results Control Sheets

Page 1



STAFF REPORT

Date: 04 Jul 2014

File

ES Administration -
Liquid Waste

To: Chair McGregor and Board
Members

From: Bryan Teasdale, Manager of
Infrastructure and Sustainability

Re: Proposed Glenmerry Lift Station
Controls Upgrade

Issue Introduction

A Staff Report from Bryan Teasdale, Manager of Infrastructure and Sustainability, regarding a proposal from Westek Controls Ltd. to complete upgrades to the current controls system at the Glenmerry Lift Station.

History/Background Factors

The approved 2014 Budget allows expenditures for the completion of a system controls upgrade at the Glenmerry Lift Station in order to properly monitor and control Regional Sanitary Sewer System flows to the Columbia Pollution Control Centre (CPCC). This is one of the most critical pieces of infrastructure in the regional sewer service and as the current technology is quite dated, it is becoming more problematic to find replacement parts from suppliers to ensure system infulent is conveyed to the CPCC in an appropriate fashion.

The proposed project would see the supply, installation and programming of a new free-wave radio, level pressure transducers, high level back-up float, SCADA Pack Programmable Logic Controller, touchscreen colour monitors and miscellaneous fuses, terminals, wires, cables and other parts. Additionally, the programming activities would allow for the RDKB to tie the SCADA system into the current emergency generator system and add/modify output alarms for improved responses to call-out events.

To date, the RDKB has received the attached formal proposal from a local company in order to complete the required work, as this project is highly specialized and very few companies provide this service in the local area. Additionally, the proposal

received is from a company that the RDKB frequently uses for SCADA troubleshooting activities, which will allow for more appropriate and timely maintenance and service activities to occur in the future.

Below is a summary of the proposal broken down by equipment list, design & programming activities and installation & commissioning activities:

1. Equipment (Required): \$28,600
2. Design and Programming Activities (Required): \$35,300
3. Installation and Commissioning (Required): \$15,930

TOTAL System Upgrade Price: \$79,830

The Service's annual work plan has identified completion of this project in late summer / early fall of 2014 in order to avoid high flows of the regional sewer system.

Implications

Award of this contract to Westek Controls Ltd. for the estimated quote of \$79,830 plus applicable taxes without a formal tender process is consistent with the RDKB's Purchasing Policy - Item 10A, as

(a) The work is unique and specialized work where appropriate company / contractor selection is minimal, and

(b) This project is currently accounted for in the approved 2014 East End Regionalized Sewer Utility Budget .

Advancement of Strategic Planning Goals

Exceptional Cost Effective and Efficient Services - Ensure responsible and proactive funding for core services.

Background Information Provided

1. Westek Controls Ltd. Proposal for Glenmerry Lift Station Controls Upgrade dated July 3, 2014

Alternatives

1. That the Staff Report be received.
2. That the Staff Report be received and the RDKB approve the quote from Westek Controls Ltd. to proceed with the required control system upgrade work in 2014.
3. That the Staff Report be received and the RDKB differ the required control system upgrade work to 2015.

4. That the Staff Report be received and the RDKB not approve the quote from Westek Controls Ltd. to proceed with the required control system upgrade work.
5. That the Staff Report not be received.

Recommendation(s)

That the Staff Report from Bryan Teasdale, Manager of Infrastructure and Sustainability, regarding a proposal from Westek Controls Ltd. to complete upgrades to the current controls system at the Glenmerry Lift Station, be received.

That RDKB Board of Directors approve the July 3, 2014 proposal from Westek Controls Ltd. in the amount of Seventy-Nine Thousand Eight Hundred and Thirty dollars (\$79,830), plus applicable taxes in order to proceed with the required control system upgrade work for the Glenmerry Lift Station in 2014.

WESTEK CONTROLS LTD.

JULY 03, 2014

CUSTOMER # RDKB010

ATTENTION: MR. JEFF PAAKKUNAINEN

**REGIONAL DISTRICT OF KOOTENAY BOUNDARY
202-843 ROSSLAND AVENUE
TRAIL, BC
V1R-4S8**

PROPSAL NO. 14-005-R2

RDKB – GLENMERRY LIFT STATION CONTROLS UPGRADE

RDKB – GLENMERRY LIFT STATION CONTROLS UPGRADE
PROPOSAL NO. 14-005-R2

JULY 03, 2014

**SECTION 1
CONTROLS**

1.1 CONTROLS

The purpose of this proposal is to upgrade the (obsolete) controls system in the Glenmerry Lift Station so that we can properly monitor and control the flow to the STP plant.

This proposal **includes** the following;

Equipment List

- New serial freewave radio to replace existing (obsolete) radio
- Two (2) Level Pressure transmitters
- High level back-up float
- SCADAPack PLC
- Remote Input modules
- Remote Output modules
- Relays for all existing motors
- 4-20 ma output channels for VFD control
- 15" colour touchscreen
- Fuses, terminals, wire/cable, misc parts

Price \$ 28,600.00

Design and Programming Activities

- Tie into existing Genset
- Add/Modify alarms to SCADA
- Modify SCADA to communicate and display new controls
- HMI design and programming
- Change message blocks and PLC code at main STP PLC
- System controls design
- AutoCAD drawings
- I/O list
- PLC programming
- SCADA programming
- Win911 programming

Price \$ 35,300.00

PAGE 2 OF 3

RDKB – GLENMERRY LIFT STATION CONTROLS UPGRADE
PROPOSAL NO. 14-005-R2

JULY 03, 2014

Install and Commissioning Activities

- Remove all existing obsolete PLC controls
- Rewire all new controls into existing enclosure
- Remove existing ultrasonic modules and transmitters
- Electrical cabling and connections
- Install level transmitters
- Add in terminals and fuses
- Rewire existing VFDs and motors
- Install and commissioning.
- Testing

Price \$ 15,930.00

TOTAL SYSTEM PRICE.....\$ 79,830.00

Plus applicable taxes

Thank you for giving me the opportunity to quote. I look forward to completing this job to your satisfaction. If you would like to discuss items in this quote, or if you need any additional information, please give me a call.

Best Regards,

Denis Woodcox
Controls Manager

★ **Westek Controls Ltd.**
Castlegar, BC
Phone: (250) 365-5666
Cell: (250) 365-9829
E-mail: denisw@westekcontrols.com

PAGE 3 OF 3